

**Waukesha County Technical College  
District Board Meeting Minutes  
December 10, 2024 - 5:00 PM  
Anthony J. Natalizio Center, S104B**

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**Present:**

Brian Baumgartner, Chairperson  
Courtney Bauer, Vice Chairperson  
Rob Ewing, Board Member  
Thomas Michalski, Board Member  
Jim Zaiser, Board Member  
Michael Cady, Board Member  
Jamie Stahulak, Board Member

**Absent**

Ryan Clark, Secretary/Treasurer  
Stephanie Reisner, Board Member

**Also Present:**

Richard Barnhouse

26 guests

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**REGULAR MEETING**

**I. Call to Order – Brian Baumgartner 5:00 pm**

**II. Public/Staff Remarks\***

A. None

**III. Delegates to be Heard**

**A. Student Government Association – Pierson Barnes**

- Mr. Barnes shared that this week is finals week for students.
- SGA sponsored Thanksgiving meal November 19 on the Pewaukee Campus. 280 students and staff attended.
- Fall Awards Ceremony was December 4. SGA Vice President Jadyne received the Outstanding Club Member Award.
- SGA hosted Children’s Holiday Party on Saturday December 7. There were many crafts and activities.
- SGA Vice President Jadyne is graduating on Saturday December 14.

**B. WCTC Foundation – Robyn Ludtke and Jamie Stahulak**

- Ms. Ludtke shared the results of Giving Tuesday with the match from Bank Five Nine that the WCTC Foundation raised \$16,000 in this campaign.
- Ms. Ludtke shared that the Generac Foundation and WCTC ribbon cutting occurred last month. Generac contributed funds to support EMS training on campus with live action mannikins in Generac Human Patient Simulator Lab.
- HDR Foundation awarded Child Development Center with \$80,000 to support playground equipment renovation.
- WCTC Culinary students cooked meals for 20 families at La Casa de Esperanza with help from WCTC Foundation donors.

**IV. President’s Report – Dr. Richard G. Barnhouse**

- A. Dr. Barnhouse welcomed everyone to the December WCTC District Board meeting.
- B. Dr. Barnhouse shared that Commencement is Saturday December 14.
- C. Dr. Barnhouse attended an event with Governor Evers on Teacher Apprenticeships last month.

- D. Dr. Barnhouse met with Chancellor Frank at UW-Stout and is looking to strengthening partnership between WCTC and UW-Stout.
- E. Dr. Barnhouse attended the last of the AI Legislative Study Committee meetings last week.
- F. Dr. Barnhouse attended the Outstanding Student Luncheon and Fall Award Ceremony last week.
- G. WCTC hosted a K12 Superintendent Breakfast last month.
- H. Jonathan Pedraza reported that WCTC is the Division I Champion for Wisconsin in Valorant and Rocket League, winning against 12 other colleges and universities from across the state.
- I. Dr. Barnhouse honored WCTC Board Member Tom Michalski for his service and thanked him for his dedication and support of WCTC. Mr. Michalski will be stepping down from the Board effective January 6, 2025.

#### V. Approval of Consent Agenda Items

- A. Minutes dated November 12, 2024
- B. Accounts Payable Summaries November 2024
- C. 38.14 Contract Report November 2024
- D. Approval of Hire Report
- E. Applied Technology Center Annual Report
- F. Approval of International Travel Report
- G. Amendment to WCTC and WCTC Foundation Memorandum of Understanding

Dr. Cady motioned to approve the Consent Agenda Items, receiving a second from Mr. Stahulak.  
**Approved, carried unanimously.**

#### VI. Action Items

- A. Construction Bid Information and Approval Waukesha Dental Expansion – Rich Haen
  - Mr. Haen discussed the dental project to add 10 dental stations.
  - Mr. Haen shared the bids for this project, in combination with the Waukesha Campus Office Renovations, as these were bid together.

Mr. Stahulak motioned to approve the award of these projects Gardener Builders, receiving a second from Ms. Bauer. **Approved, carried unanimously.**

- B. Construction Bid Information and Approval Waukesha Office Renovation – Rich Haen
  - Mr. Haen discussed this project and the need for renovation to create updated office space for staff to serve students.

Ms. Bauer motioned to approve the award of these projects to Gardener Builders, receiving a second from Mr. Stahulak. **Approved, carried unanimously.**

- C. Construction Bid Information Hub Stage Remodel for SGA – Rich Haen
  - Mr. Haen described the remodel project as a renovation of existing space to allow SGA to create a space for students to gather, socialize, and engage in games or television with fellow students.

Mr. Michalski motioned to award the project to Level up Construction, receiving a second from Mr. Ewing. **Approved, carried unanimously.**

**D. Resolution to Approve the 2023/24 Fund Balance Reservations and Designations – Kristine Golz**

- Shannon Small from Clifton Larson Allen (CLA) presented purpose of the annual audit and the overview of the sections of the financial report.
- Ms. Small and CLA issued an unmodified opinion, also known as a clean opinion.

Ms. Bauer motioned to approve the 2023/24 fund balance reservations and designations, receiving a second from Dr. Cady. **Approved, carried unanimously.**

**E. Resolution to Approve the 2023/24 Annual Comprehensive Financial Report (ACFR) – Kristine Golz**

Mr. Michalski motioned to approve the 2023/24 Annual Comprehensive Financial Report (ACFR), receiving a second from Mr. Zaiser. **Approved, carried unanimously.**

**VII. Presentation/Discussion**

**A. College Center Building – Restroom Renovations – Rich Haen**

- Mr. Haen discussed the need for renovation of the bathrooms on the ground floor of the College Center building due to their age and deterioration.

**B. Fire Training – Concrete Burn Building Renovation – Rich Haen**

- Mr. Haen discussed the need to update this building due to normal wear and tear over the years.
- The building was inspected by structural engineers. The engineers determined the structure was safe and usable. Repairs were decided upon based on their report.
- Mr. Jeremy Blair, lead DEA fire instructor, discussed how the live fire training buildings are being used.
  1. Buildings are used for certification courses, contract courses with local fire departments, local fire department agreements.
  2. These buildings are used year-round.
  3. There is currently a waitlist for Certification courses.
  4. The concrete building is unique to this area and no other training facility has a structure like it.

**VIII. Ms. Bauer motioned to convene into Closed Session pursuant to Sec. 19.85 (1)(b) Wisconsin State Statutes at 6:11 pm:**

- Dr. Cady seconded the motion
- **Unanimous roll call vote**
- Discussion was held regarding Consideration of Faculty Dismissal.
- Ms. Bauer motioned to reconvene in open session, receiving a second from Dr. Cady.
- **Unanimous roll call vote**
- The open meeting reconvened at 8:10 pm.

**IX. Consideration of Faculty Dismissal**

- Board upheld the Faculty Dismissal.

**X. Adjournment – Brian Baumgartner**

- A.** Mr. Stahulak motioned to adjourn the meeting, receiving a second from Ms. Bauer. Meeting adjourned at 8:11 pm.

Respectfully Submitted by  
Jennifer Hagen  
Sr. Executive Assistant to the Board

Signed:   
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Ryan Clark, Board Secretary/Treasurer