

**Waukesha County Technical College
District Board Meeting Minutes
September 10, 2024 - 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Brian Baumgartner, Chairperson
Courtney Bauer, Board Vice Chairperson
Ryan Clark, Secretary/Treasurer
Michael Cady, Board Member
Rob Ewing, Board Member
Jamie Stahulak, Board Member
Stephanie Reisner, Board Member
Thomas Michalski, Board Member

Absent

Jim Zaiser, Board Member

Also Present:

Richard Barnhouse

14 guests

REGULAR MEETING

I. Call to Order – Brian Baumgartner 5:00 pm

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Pierson Barnes

- Mr. Barnes introduced himself. He is a current Marketing student.
- SGA has had a variety of events to engage students at the start of the term, including cookouts, pizza, Kona Ice, and other events.
- SGA hosted the Taste of WCTC last week. This is a way for students to learn about clubs and services.
- On September 20, SGA is hosting Let's Taco Bout Cars Car Show. This was very popular last year.
- SGA is fully staffed at 10 students. 7 are from School of Business, 1 from the School of Protective and Human Services, 1 from the School of Arts and Sciences, and 1 from the School of Applied Technologies.
- This year SGA is introducing micro events when not hosting large scale events to keep students engaged on campus.

IV. President's Report – Dr. Richard G. Barnhouse

- A. Dr. Barnhouse welcomed everyone to the September WCTC District Board meeting.
- B. Dr. Barnhouse reports that it has been a great start to the Fall semester.
- C. Dr. Barnhouse was asked to serve on a Legislative Committee on AI for the State of Wisconsin. He recently attended the second session in Green Bay for the topic of AI in Health Care.
- D. Dr. Barnhouse and Laura Krohn met with Northwestern Mutual Data Science Institute.
- E. On September 12, 2024, WCTC will host a Kick-Off for the capital campaign for fundraising for the AI expansion in the Q building.
- F. In November, there will be a presentation at the WCTC District Board meeting about an enhanced degree.

- G. Thank you to the Board members who attended the Board and PEC Social on August 20, 2024.
- H. WCTC is the title sponsor of the WCBA Annual meeting event on September 12, 2024. Several WCTC staff will be attending.
- I. The October WCTC District Board meeting was originally scheduled to take place at the Waukesha campus but has been moved to the Pewaukee campus due to the construction at Waukesha.

V. Approval of Consent Agenda Items

- A. Minutes dated August 13, 2024
- B. Accounts Payable Summary August 2024
- C. 38.14 Contract Report August 2024
- D. Approval to Hire Report

Ms. Reisner motioned to approve the Consent Agenda Items, receiving a second from Ms. Bauer. **Approved, carried unanimously.**

VI. Action Items

- A. Resolution Awarding the Sale of \$5,750,000 General Obligation Promissory Notes, Series 2024C – Jane Kittel
 - Dr. Kittel gave an overview of the sale.
 - This is the first of two borrowings for the fiscal year.
 - The sale was this morning at 9:30 am.
 - Jordan Masnica from Baird reported on the sale that occurred at 9:30 am.
 - 1. There were 9 bidders.
 - 2. The winner was a rate of 2.64%. The winning bidder was TD Securities.
 - Dr. Kittel recommended approval of the resolution.

Mr. Michalski motioned to approve to award the sale of the issuance of \$5,750,000 general obligation promissory notes, receiving a second from Mr. Cady. **Approved, carried unanimously.**

- B. Approval of Dentistry Remodel Project at Waukesha Campus – Rich Haen
 - Mr. Haen discussed the renovation and expansion of the Dental Clinic at the Waukesha Campus. He reviewed the timeline for the project and the funding sources. He then recommended approval of the resolution.

Mr. Michalski motioned to approve the Resolution and Submission to the WTCS Board for review and approval, receiving a second from Mr. Stahulak. **Approved, carried unanimously.**

- C. Approval of Office Space Remodel at Waukesha Campus – Rich Haen
 - Mr. Haen discussed the renovation of offices and restrooms at the Waukesha Campus. He reviewed the timeline for the project as well as funding sources. He then recommended approval of the resolution.

Mr. Clark motioned to approve the Resolution and Submission to the WTCS Board for review and approval, receiving a second from Mr. Ewing. **Approved, carried unanimously.**

- D. Construction Bid Information: Mechanical Infrastructure, Bid Number ITB 2425-01, Contingent Upon WTCS Board Approval – Rich Haen

- Mr. Haen discussed the bids for the Mechanical Infrastructure project for high energy efficient heating and cooling equipment. He then recommended approval to award the project to Wil-Surge contingent of the WTCS Board approving the project.

Mr. Clark motioned to approve the award of this project to Wil-Surge, Inc contingent of the WTCS Board approving the project, receiving a second from Mr. Bauer. **Approved, carried unanimously.**

E. 2024-25 Budget Modifications – Kristine Golz

- Ms. Golz reviewed the budget modification request for 2024-25, seeking use of Fund Baland in Capital Projects and reserves for the Mechanical Infrastructure project.

Mr. Michalski motioned to approve the Resolution to Modify the 2024-25 Budget, receiving a second from Mr. Ewing. **Approved, carried unanimously.**

VII. Mr. Clark motioned to convene into Closed Session pursuant to Sec. 19.85 (1)(c) Wisconsin State Statutes at 5:39 pm:

- Mr. Reisner seconded the motion
- **Unanimous roll call vote**
- Discussion was held regarding Compensation.
- Mr. Clark motioned to reconvene in open session, receiving a second from Mr. Michalski.
- **Unanimous roll call vote**
- The open meeting reconvened at 5:59 pm

VIII. Adjournment – Brian Baumgartner

- A.** Ms. Reisner motioned to adjourn the meeting, receiving a second from Mr. Michalski. Meeting adjourned at 5:59 pm.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: 
Ryan Clark, Board Secretary/Treasurer