

**Waukesha County Technical College
District Board Meeting Minutes
August 13, 2024 - 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Brian Baumgartner, Chairperson
Courtney Bauer, Board Vice Chairperson
Ryan Clark, Secretary/Treasurer
Michael Cady, Board Member
Ryan Clark, Board Member
Rob Ewing, Board Member
Jim Zaiser, Board Member

Absent

Thomas Michalski, Board Member
Stephanie Reisner, Board Member
Jamie Stahulak, Board Member

Also Present:

Richard Barnhouse

17 guests

REGULAR MEETING

I. Call to Order – Brian Baumgartner 5:00 pm

II. Public/Staff Remarks*

A. None

III. President’s Report – Dr. Richard G. Barnhouse

- A. Dr. Barnhouse welcomed everyone to the August WCTC District Board meeting.
- B. Dr. Barnhouse welcomed Jennifer Hagen as the new Senior Executive Assistant to the President and District Board.
- C. Dr. Barnhouse reported that the YMCA MOU has been signed. The next step is to work with the Y on the land lease.
- D. WCTC hosted a Legislative Committee on AI on 7/24/24. Dr. Barnhouse has been appointed a member of this committee.
- E. Congressman Scott Fitzgerald’s office met with Dr. Barnhouse on 7/25/24.
- F. The Milwaukee Business Journal hosted a Waukesha County Growth Summit at WCTC on 7/30/24. Dr. Barnhouse made remarks at this summit.
- G. WCTC hosted an AI for K-12 summit on 8/6/24. Dr. Barnhouse is encouraged how well K-12 partners are embracing AI.
- H. Dr. Barnhouse met with Chancellor Mark Mone of UWM, Acting President Kimo Ah Yun of Marquette University, and President John Walz of Milwaukee School of Engineering to discuss collaborative AI work.
- I. Dr. Barnhouse met with the new President of Milwaukee Area Technical College, Dr. Anthony Cruz.
- J. Dr. Barnhouse, Dr. Frazier, and Dr. Piazza met with Lakeland University at their Sheboygan campus to discuss collaboration and partnerships.
- K. Dr. Barnhouse reported that WCTC is up 7.9% in FTE in Enrollment this fall. This is significant as most higher education institutions are seeing declining enrollment. Dr. Barnhouse asked John McGreal to thank his team for this effort.

IV. WCTC Foundation Board Update – Jamie Stahulak

- A. Robyn Ludtke gave the WCTC Foundation Board Update in the absence of Jamie Stahulak.

- B. The WCTC Foundation welcomed new Board of Directors. These new members bring a wealth of experience and expertise that will greatly enhance the Foundation’s mission to support the college and its students. New Board Members include Brady Chuckel, Paul Davis Restoration Southeast and Fox Valley WI, President and CEO; Lauren Hess, Associated Bank, SVP & Treasury Management Officer Lead, Commercial Banking; Margo Lehmann, Lakeland Supply, Packaging Consultant and Marleh Lehmann Scholarship Fund, Controller; Nate Zastrow, Bank Five Nine, Executive Vice President and Chief Financial Officer. In addition to these new members, the WCTC Foundation welcomes ex-officio members who will continue to provide invaluable guidance and support: Kristine Golz, WCTC, Chief Financial Officer; Andy Palen, WCTC, Chief External Relations & Marketing Officer; Jamie J. Stahulak, WCTC District Board Member Liaison.
- C. The WCTC Foundation hosted a Fundraiser at Lake Country DockHounds Game. The Foundation was thrilled to partner with the Lake Country DockHounds for a fundraiser on Thursday, August 1st for a baseball game. Despite the rain cutting the game short, the event was a tremendous hit, bringing together our community for an exciting night of baseball, fun, and philanthropy.
- D. Last week the WCTC Foundation 100th Celebration Advisory Council met. This group is transitioning to be the first members of the new WCTC Foundation Legacy Society, a membership group of dedicated supporters whose commitment and generosity have been instrumental in shaping the future of our college. These are individuals who have played pivotal roles in advancing WCTC Foundation mission and vision through their leadership and contributions. They are poised to support the Foundation during the giving season. Membership includes Alan Karch, retired from Bruno Living Aids, and the WCTC District Board; Bob Novak, retired WCTC Associate Dean & Faculty Member; Deb Wallendal, retired WCTC Administrator, Vice President of Student Services, and District Board; Jackie Pride, Communications and Engagement Manager, Eaton Corporation; Jon Wehrli, retired President, Eaton; Judie Taylor, President & CEO, DUECO Safecurity; Lou Hernandez Owner, Urethane Systems Plus and Retired District Board Member; Pauline Jaske, President of Fairway Transit, Retired District Board Member; Stuart Schroeder, Attorney, Owner, The Schroeder Group and Retired Foundation Board Member; Thorsten Wienss, President, Trace-A-Matic, Inc.

V. Approval of Consent Agenda Items

- A. Minutes dated July 8, 2024 (Annual Organizational and Regular Board Meeting)
- B. Accounts Payable Summary July 2024
- C. 38.14 Contract Report July 2024
- D. Approval to Hire Term Report
- E. Approval of International Travel Report
- F. Approval of Naming Rights for Simulation Lab

Ms. Bauer motioned to approve the Consent Agenda Items, receiving a second from Mr. Ewing. Approved, carried unanimously.

VI. Action Items

- A. 2023-24 Budget Modifications – Kristine Golz

- Ms. Golz reviewed the budget modification request. The request includes modifications to grant revenue, institutional revenue, and fund transfers. She then recommended approval of the resolution.

Mr. Cady motioned to approve the Resolution to Modify the 2023-24 Budget, receiving a second from Mr. Zaiser. **Approved, carried unanimously.**

B. 2024-25 Budget Modifications – Kristine Golz

- Ms. Golz reviewed the budget modification request for 2024-25. The request includes modifications to fund transfers and fund balance. She then recommended approval of the resolution.

Mr. Ewing motioned to approve the Resolution to Modify the 2024-25 Budget, receiving a second from Ms. Bauer. **Approved, carried unanimously.**

C. Resolution Authorizing the Issuance of \$5,750,000 General Obligation Promissory Notes, Series 2024C, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Jane Kittel

- Dr. Kittel gave an overview of the resolution requesting approval of the authorization to borrow \$5,750,000 general obligation promissory notes. This request is for equipment and building remodeling projects. She then recommended approval of the resolution.

Mr. Zaiser motioned to approve the Resolution Authorizing the Issuance of \$5,750,000 General Obligation Promissory Notes, Series 2024C, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes; receiving a second from Mr. Clark. **Approved, carried unanimously.**

D. Approval of Mechanical Infrastructure project – Rich Haen

- Mr. Haen discussed the Mechanical Infrastructure project to create a space to house high energy efficient equipment to heat and cool campus buildings independently of each other. Mr. Haen reports this will provide energy savings, as well as provide redundancy to reduce risk of disruption to the learning environment. He then recommended approval of the project and amend to capital plan of FY24-25.

Ms. Bauer motioned to approve the Mechanical Infrastructure project and amend the capital plan of FY24-25; receiving a second from Mr. Cady. **Approved, carried unanimously.**

E. Request to Submit Program Approval to the Wisconsin Technical College System Board for a Manufacturing Integration Engineering Technology Associate of Applied Science Program – Mike Shiels and David Schubot

- Mr. Shiels shared the need for this program to meet an emerging local labor market. Mr. Shiels and Mr. Schubot have been working since October 2023 to determine demand in Waukesha County through meetings with an ad hoc advisory committee and survey to businesses. The WTCS approved the concept review at the Board meeting in July 2024. After the expected final approval from the WTCS Board and the Higher Learning Commission (HLC), Mr. Shiels expects to start the program in Fall 2025. This program is designed to develop, design, and build automation programs to meet industry needs.

WCTC will apply for a WTCS grant to defer some costs. Cost per student is expected to be lower than other manufacturing programs.

Ms. Bauer motioned to approve the Program Approval to the Wisconsin Technical College System Board for a Manufacturing Integration Engineering Technology Associate of Applied Science; receiving a second from Mr. Clark. Approved, carried unanimously.

VII. Presentation/Discussion

- A. Dentistry remodel at Waukesha Campus – Lisa Nowak, Rich Haen, and Kristine Golz
- Ms. Nowak discussed the need to expand the dental clinic due to the large demand in the workforce for dental hygienists and dental assistants. The expansion will reduce the number of student applicants on the waitlist for the program. Mr. Haen discussed the project reconstruction to put in 10 additional stations in the Dental Lab that includes 4,200 square feet. The project will also expand the student locker room area. Ms. Golz discussed the funding sources of the project utilizing a state grant and Delta Dental grant.
- B. Office Space remodel at Waukesha Campus – Rich Haen and Kristine Golz
- Mr. Haen discussed the remodel of the office space at the Waukesha Campus as these areas have not been updated in many years. It will create space for 20 faculty and staff and create meeting space for services from the Pewaukee campus to meet with students. Ms. Golz discuss the funding sources as borrowing.

VIII. Adjournment – Brian Baumgartner

- A. Mr. Cady motioned to adjourn the meeting, receiving a second from Ms. Bauer. Meeting adjourned at 5:49 pm.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: 
Ryan Clark, Board Secretary/Treasurer