

**Waukesha County Technical College
District Board Meeting Minutes
June 11, 2024 - 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member
Thomas Michalski, Board Member
Stephanie Reisner, Board Member
Jamie Stahulak, Board Member

Absent

Jim Zaiser, Board Member

Also Present:

Richard Barnhouse

22 guests

REGULAR MEETING

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the June WCTC District Board meeting.
- He shared some upcoming staffing changes at the College. Ms. Jennifer Hagen will step into the Senior Executive Assistant position effective June 16, 2024. Ms. Laura Krohn, Executive Director for the Corporate Training Center, is adding Chief of Staff to her title effective July 1, 2024. Welcome to both.
- Dr. Barnhouse welcomed Robyn Ludtke, Executive Director of the WCTC Foundation and introduced Sandy McGree, WCTC Board Foundation Chair. Ms. McGee gave an overview of the Executive Director search process and Ms. Ludtke highlighted her excitement about the future of the Foundation.
- Dr. Barnhouse shared that in fiscal year 2025 he will serve as chair for the WTCS President’s Association. This will include attendance at WTCS Board quarterly meetings and working with the other 15 college presidents. He will also be serving as vice chair of the Higher Education Regional Alliance (HERA). Current discussions involve concern about enrollment and programs at many institutions across the state.
- A Legislative breakfast was held on the WCTC campus May 22, 2024. During this event, Dr. Barnhouse shared information about the College and the importance of more flexibility to meet the needs of our students and employers.
- Two new Board members will be joining the WCTC District Board in July. Mike Cady, Pewaukee School District and Rob Ewing, Wenthe-Davidson Engineering.
- Dr. Barnhouse shared that Dr. Michael Lovell, Marquette University President, recently passed. He noted that Dr. Lovell was a fantastic individual who made a huge impact on higher education. This is not only a loss for Marquette, but for the entire region.
- He then reported that Mr. Joe Garza, current Board member, will be stepping down from the Board effective June 30, 2024. Dr. Barnhouse thanked him for his continued support, feedback, and mentorship the past three years. Mr. Garza thanked Dr. Barnhouse and the Board and shared that WCTC is one of the best Colleges in the state and across the Midwest.

IV. Approval of Consent Agenda Items

- A. Minutes dated May 14, 2024 (Regular Board Meeting)
- B. Accounts Payable Summary May 2024
- C. 38.14 Contract Report May 2024
- D. Approval to Hire Report
- E. Approval of Continuation of 38.14 Contract Pricing Rates for FY25

Mr. Brian Baumgartner motioned to approve the Consent Agenda Items, receiving a second from Mr. Joe Garza. Approved; carried unanimously.

V. Action Items

A. Resolution to Adopt the 2024-25 Budget – Kristine Golz

- Ms. Golz reviewed the budget timeline and provided a quick overview. She then recommended approval of the resolution to adopt the 2024-25 budget.

Mr. Thomas Michalski motioned approval of the Resolution to Adopt the 2024-25 Budget, receiving a second from Mr. Garza. Approved; carried unanimously.

B. Resolution Establishing Projected 2024-25 Reserves – Kristine Golz

- Ms. Golz presented the resolution establishing projected 2024-25 reserves. She then recommended approval.

Mr. Baumgartner motioned to approve the Resolution Establishing Projected 2024-25 Reserves, receiving a second from Mr. Garza. Approved; carried unanimously.

C. Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing – Kristine Golz

- Ms. Golz reviewed the resolution declaring official intent to reimburse expenditures from proceeds of borrowing. The adoption of this resolution provides for funding flexibility throughout the year. She then recommended approval.

Mr. Michalski motioned to approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds for Borrowing, receiving a second from Mr. Baumgartner. Approved; carried unanimously.

VI. Presentation/Discussion

A. Annual Information Technology Report – Shannon Ford, Jane Kittel

- Mr. Ford presented the Annual Information Technology report. He reviewed the current state of higher education IT/cyber security and the importance of security requirements.

B. Report from Nominating Committee for 2024-25 WCTC Board Officers – Joe Garza

- Mr. Garza shared the following nominations:
 - Mr. Brian Baumgartner, Board Chair
 - Ms. Courtney Bauer and Ms. Stephanie Reisner, Board Vice Chair
 - Ms. Stephanie Reisner and Mr. Ryan Clark, Secretary/Treasurer
- He then asked if there were any other nominations. Hearing none the above slate will be brought forward at the July Annual Organizational Board meeting for final voting.

IV. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1)(c) Wisconsin State Statutes at 5:49 pm:

- Mr. Garza seconded the motion
- **Unanimous roll call vote**
- Discussion was held regarding Negotiations Relating to a Partnership Agreement Involving Competitive Issues.
- Discussions were held regarding the WCTC President's Evaluation

- Mr. Baumgartner motioned to reconvene in open session, receiving a second from Mr. Garza
- **Unanimous roll call vote**
- The open meeting reconvened at 7:23 pm
- Mr. Garza motioned to approve the President's Evaluation, receiving a second from Mr. Baumgartner. **Roll call vote was taken. Approved; carried unanimously.**
- Ms. Stephanie Reisner motioned to approve next year's goals, receiving a second from Mr. Garza. **Roll call vote was taken. Approved; carried unanimously.**

VII. Adjournment – Courtney Bauer

- Mr. Garza motioned to adjourn the meeting, receiving a second from Mr. Baumgartner. The meeting adjourned at 7:26 pm.

Respectfully Submitted by
Kristan Gochenauer
Executive Assistant to the Board

Signed: 
Board Secretary/Treasurer