

Waukesha County Technical College
District Board Meeting Minutes
April 9, 2024 - 5:00 PM
Richard T. Anderson Education Center, C051/057

Present:

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member (virtual)
Thomas Michalski, Board Member
Stephanie Reisner, Board Member (virtual)
Jamie Stahulak, Board Member
Jim Zaiser, Board Member

Absent

Also Present:

Richard Barnhouse

25 guests

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban reported that SGA has two events this month including a Cornhole Tournament and Taco Tuesday. The final event of the semester will be the first annual First Responder Kickball Game, which will be held on Friday, May 10. They are looking forward to partnering with several other groups on campus for this event. Ms. Karaban shared that 2024-25 elections run from April 29 – May 3. She is looking forward to introducing the new SGA President to the Board at the May meeting.

IV. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the April WCTC District Board meeting.
- Enrollment is currently up 7.3%. Dr. Barnhouse congratulated everyone who has been working with students inside and outside the classroom.
- Dr. Barnhouse along with Jane Kittel, Vice President for Finance and Administration and Kristine Golz, Chief Financial Officer will be hosting three Townhalls this spring to answer questions about the FY25 budget. Townhalls were held last year and found to be successful.
- In March, he attended the Wisconsin Technical College System meeting. WCTC was highlighted regarding AI work. What the College is doing is having an impact across the state.
- Dr. Barnhouse is meeting with key individuals from the performing arts in greater Milwaukee. With the College starting to discuss having a performing art center on campus, it is important to hold these meetings and lay the groundwork for future opportunities.
- Dr. Barnhouse has been asked to serve as the Vice Chair for the Higher Education Regional Alliance (HERA); effective June 2024. HERA is comprised of 17 local colleges and meets monthly to discuss regional issues. Effective June 2024, he will also be assuming the Chair position for the President’s Association, which is comprised of the 16 Wisconsin Technical College System presidents.

- The College continues to be asked to present and provide advice on AI. Dr. Barnhouse recently presented on AI at a Southwest Technical College event. This week, he along with Laura Krohn, Executive Director-CTC will be presenting on AI at the Waukesha County Center for Growth. In addition, the College is starting to work with UWM and MSOE and recently met with Herzing University to discuss AI transfer programs.
- On Thursday, Dr. Barnhouse participated in an automation panel at the Manufacturing Matters event held at the Brookfield Conference Center. The goal is to push community, industry and government to continue to move forward in automation.
- The College is starting a new marketing campaign highlighting WCTC as the future of higher education. We are leading in the state with our programs and are the model for the future of higher education. The campaign started April 8 and will run through June 2024.
- Dr. Barnhouse had a great meeting with Senator Rob Hutton about higher education, what is currently happening at the College, and the model we are building with UWM.
- He noted the addition to the second floor of the Q-Building and that fundraising will start soon.
- Dr. Barnhouse then recognized and congratulated Ellen Phillips, WCTC Foundation President. After almost 27 years, Ms. Phillips is retiring. He along with the Board thanked Ms. Phillips for all that she has done for the College and being a great strategy partner. She will be missed.

V. Approval of Consent Agenda Items

- A. Minutes dated March 12, 2024 (Regular Board Meeting)
- B. Accounts Payable Summary March 2024
- C. 38.14 Contract Report March 2024
- D. Approval to Hire Term Report

Mr. Thomas Michalski motioned to approve the Consent Agenda Items, receiving a second from Mr. Brian Baumgartner. **Approved; carried unanimously.**

VI. Action Items

A. Resolution Awarding the Sale of \$4,000,000 General Obligation Promissory Notes, Series 2024A – Jane Kittel

- Dr. Kittel shared that a sale of the \$4,000,000 General Obligation Promissory Notes, Series 2024A was held. She introduced Jordan Masnica, Vice President of Baird. Mr. Masnica reported that out of eight bids, Piper Sandler & Co. was the winning bidder at 3.1296%. He reviewed the process and confirmed that our Aaa rating was affirmed through Moody.

Mr. Joe Garza motioned to approve the Resolution Awarding the Sale of \$4,000,000 General Obligation Promissory Notes, Series 2024A, receiving a second from Mr. Ryan Clark.

Approved; carried unanimously.

B. Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2024B, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Jane Kittel

- Dr. Kittel stated this is our last issuance for FY24. She then reviewed the request noting that awarding of the sale will take place on May 14, 2024. Dr. Kittel then recommended approval of the resolution.

Mr. Baumgartner motioned approval of the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2024B, of Waukesha County Area Technical

College District, Wisconsin, and Setting of the Sale of the Notes, receiving a second from Mr. Jim Zaiser. Approved; carried unanimously.

C. Construction Bid Information: 5830AB B&E Building Renovations and 5830AH Q Building Applied AI Lab, Bid ITB 2324-03 – Rich Haen

- Mr. Haen reviewed the projects noting that they were bid together to attract more bidders. One bid was received from Camosy Construction Company, Inc. Total project cost is \$1,271,283. Construction in the Q Building is anticipated to start in April. Construction in the B&E Buildings will start after May commencement. Mr. Baumgartner motioned to approve Construction Bid Information: 5830AB B&E Building Renovations and 5830AH Q Building Applied AI Lab, Bid ITB 2324-03, receiving a second from Mr. Michalski. Approved; carried unanimously.

VII. Presentation/Discussion

A. 2024-25 Budget Update – Kristine Golz

- Ms. Golz gave a budget update with a focus on capital projects.

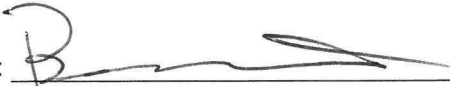
IV. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1) (c) Wisconsin State Statutes at 6:01 pm:

- Mr. Garza seconded the motion
- **Unanimous roll call vote**
- Discussion was held regarding Base Wage Agreement
- Discussion was held regarding President's Contract and Negotiation
- Mr. Baumgartner motioned to reconvene in open session, receiving a second from Mr. Garza
- **Unanimous roll call vote**
- The open meeting reconvened at 7 pm
- Mr. Garza motioned to approve the President's Contract and Negotiation as presented, receiving a second from Mr. Baumgartner. Roll call vote was taken. Approved; carried unanimously.

VIII. Adjournment – Courtney Bauer

- Mr. Garza motioned to adjourn the meeting, receiving a second from Mr. Baumgartner. The meeting adjourned at 7:03 pm.

Respectfully Submitted by
Kristan Gochenauer
Executive Assistant to the Board

Signed: 
Brian Baumgartner, Board Secretary/Treasurer