

**Waukesha County Technical College
District Board Meeting Minutes
December 12, 2023 - 5:00 PM
Anthony J. Natalizio Center, S104B**

Present:

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson (virtual)
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member
Thomas Michalski, Board Member
Stephanie Reisner, Board Member
Jamie Stahulak, Board Member
Jim Zaiser, Board Member

Absent

Also Present:

Richard Barnhouse

19 Guests

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban reported that the students are eagerly anticipating winter break. They recently held the Children’s Holiday party and are hosting a cookies and cocoa event during finals week. She shared that SGA had their first annual WCTC Angel Tree. Thanks to the support of WCTC clubs, students, faculty and staff and the WCTC Foundation, the SGA was able to raise \$500 and grant wishes for almost 30 children. She then wished everyone a happy holiday.

IV. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the December WCTC District Board meeting.
- He commented on the WCTC District Board Holiday Reception, and the great service Aladdin provides.
- Fall graduation is this Saturday, December 16, 2023.
- Dr. Barnhouse was in Madison earlier today to testify at an information hearing on revenue. While testifying, he was asked about AI, the student experience, and the colleges funding structure.
- He updated the Board on the partnership with Dedicated Computing and thanked Mike Shiels, Dean and Alli Jerger, Associate Dean for their work on this.
- Dr. Barnhouse thanked Brad Piazza, Vice President of Academic Affairs, and the academic team for their work with Gray Decision Intelligence. WCTC has contracted with Gray DI to help identify weaknesses and strengths at the College. He emphasized this isn’t about cost savings, but about figuring out what we should change for success. He will continue to update the Board moving forward.
- He then thanked Sandra Maylen, Executive Director-ECO for setting up the Superintendents Breakfast with K12 folks. The event was filled with great conversation and continues to tighten relationships with the K12 system.

- The concept/development of an AI Incubator Hub on campus continues to move forward. The College is looking at renovation plans for the Q-Building. The first committee meeting is scheduled for tomorrow. He is excited to see this move forward.
- Dr. Barnhouse attended the Law Enforcement Recruit Academy Graduation, the Fall Awards Ceremony, and the Outstanding Student Luncheon last week. All were great events.
- He then shared that Kristine Golz, Chief Financial Officer, has been invited to be a member of the President's Executive Cabinet.

V. Approval of Consent Agenda Items

- A. Minutes dated November 14, 2023 (Regular Board Meeting)
- B. Accounts Payable Summary for November 2023
- C. 38.14 Contract Report for November 2023
- D. Approval of Hire Term Report
- E. Annual Applied Technology Center Report
- F. Boards Monitoring Report: 2022/23 Investment Summary Report
- G. Boards End Monitoring: 2023/24 First Quarter Financials

Mr. Thomas Michalski motioned to approve the Consent Agenda Items, receiving a second from Mr. Ryan Clark. Approved; carried unanimously.

VI. Action Items

A. Resolution to Approve the 2022/23 Fund Balance Reservations and Designations – Jane Kittel

- Dr. Kittel shared that it is an annual requirement to discuss prior to ACFR approval. She then reviewed the 2022/23 fund balance reservations and designations, noting the College is in compliance. Dr. Kittel then recommended approval of the resolution.

Mr. Brian Baumgartner motioned to approve the Resolution to Approve the 2022/23 Fund Balance Reservations and Designations, receiving a second from Mr. Jim Zaiser. Approved; carried unanimously.

B. Resolution to Approve the 2022/23 Annual Comprehensive Financial Report (ACFR) – Jane Kittel, Kristine Golz, Clifton Larson Allen (CLA)

- Ms. Kristine Golz introduced Ms. Shannon Small, Clifton Larson Allen. Ms. Small gave a quick overview of the purpose of the audit and a summary of the process, noting good net position and highlighting no material weakness or significant deficiencies. Ms. Golz then recommended approval of the resolution.

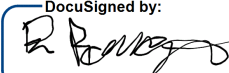
Mr. Clark motioned to approve the Resolution to Approve the 2022/23 Annual Comprehensive Financial Report (ACFR), receiving a second from Ms. Stephanie Reisner. Approved; carried unanimously.

VII. Adjournment – Courtney Bauer

- Mr. Baumgartner motioned to adjourn the meeting, receiving a second from Mr. Michalski. Meeting was adjourned at 5:44 pm.

Respectfully Submitted by
Kristan Gochenauer
Assistant to the Board

Signed: _____
Brian Baumgartner, Board Secretary/Treasurer

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