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WCTC District Board Regular Meeting

Tuesday, November 14, 2023, 5:00 p.m.
Waukesha County Technical College
Richard T. Anderson Education Center, C051/057

UPCOMING MEETINGS

Regular Board Meeting	December 12, 2023	5:00 p.m.	In-Person
Regular Board Meeting	January 9, 2024	5:00 p.m.	In-Person
Regular Board Meeting	February 13, 2024	5:00 p.m.	In-Person

The modern comprehensive regional college
that ignites people to thrive in a changing world.

10365/23



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

**Waukesha County Technical College
District Board Meeting
November 14, 2023 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

*Optional 4:15 Tour of Esports Lab – B110 | B-Building**

*Board Member Attendance is *optional* and No WCTC Board Business will be *conducted* or *action taken*.

AGENDA

- I. Call to Order – Courtney Bauer**
 - A. Pledge of Allegiance

- II. Public/Staff Remarks***

- III. Delegates to be Heard**
 - 4** A. Student Government Association – **Gabby Karaban**

- IV. President’s Report – Dr. Richard G. Barnhouse**

- V. WCTC Foundation Update – Brian Baumgartner**

- VI. Approval of Consent Agenda Items**
 - 5-7** A. Minutes Dated October 10, 2023 (Regular Board Meeting)
 - 8-10** B. Accounts Payable Summary October 2023
 - 11** C. 38.14 Contract Report for October 2023
 - 12-13** D. International Travel Report
 - 14-23** E. Boards End Monitoring: 2022/23 Fourth Quarter Financials

- VII. Action Item**
 - 24-36** A. 5830AA Remodel Shop Areas I-Building w/Classrooms – Rich Haen
 - 37** B. 5830AC Renovate Four (4) Restrooms – RTA and C-1 Corridor – Rich Haen

- VIII. Adjournment – Courtney Bauer**



Dr. Richard G. Barnhouse, President

*** Board Meeting Rules of Conduct**

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total. This is not a public hearing. Persons who wish to address the district Board may make a statement as long as it pertains to a specific current agenda item. The District Board Chairperson may or may not respond to statements made.

Public/Staff Remarks Procedure:

1. Public Comments must pertain to a current agenda item.
2. Comment request forms must be completed and submitted to the District Board Executive Assistant prior to the meeting.
3. The Board Chairperson will ask the requesting speaker to come forward to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.
6. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the Board through the President’s office in Room C211.

Attention Individuals with Disabilities:

Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5211 at least 72 hours prior to the meeting if you require special accommodations.



WCTC | Student Government Association (SGA)
wctc.edu/SGA | sga@wctc.edu

DISTRICT BOARD REPORT

Good evening,

We are just about halfway through fall term 2 so we don't have too many events left this semester. Our next event coming up is the Thankful Luncheon on November 15th and it's another "fan favorite." The thankful luncheon is a great opportunity to bring everyone together to enjoy a traditional Thanksgiving meal. Last year this event was so popular that we ran out of food in the first half hour and had to have Aladdin make more. This year we ordered food for twice as many! SGA would love for you to join us for this event if your schedule permits.

Now that we have had a chance to get settled into our new SGA space, we truly love it. We also enjoy seeing students working together on projects and just hanging out in the club space for club meetings. The new gaming area in student life has also continued to be a popular spot for students to hang out between classes.

SGA tries to do some type of community service project each year. This year we decided to serve our WCTC "family" for our community service project. Like the Salvation Army Angel Tree that you've probably heard of, we will be doing a WCTC Angel Tree. We are currently accepting applications from students on campus who have children under the age of 18 and need some financial assistance this holiday. We will be accepting up to 20 families and then the WCTC community will be able to start picking "ornaments" off the tree the week of November 13th. Purchased gifts will be returned to our office and the week of finals students will be able to stop in to pick up their gifts so they have time to wrap them and have them under the tree for their kids on Christmas morning. We are very excited for this opportunity to serve our community and hope it's a huge success.

Finally, we are just starting to plan our Spring Line-up of events and we can't wait to share that with you in January. Once again, we'll bring back some of our popular events as well as trying to bring in some new activities.



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

800 Main Street, Pewaukee, Wisconsin 53072

**Waukesha County Technical College
District Board Meeting Minutes
October 10, 2023 - 5:00 PM
Waukesha Campus, WK102/104**

Present:

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson (virtual)
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member
Thomas Michalski, Board Member
Lois Vasquez, Board Member
Jim Zaiser, Board Member

Absent

Stephanie Reisner, Board Member
Jamie Stahulak, Board Member

Also Present:

Richard Barnhouse

21 Guests

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban shared that SGA’s “Let’s Taco ‘Bout Cars” event was a huge success. Moving forward, they plan to hold this event annually. October SGA events include Energy Hour(s) and a Halloween Bingo and Costume Contest. Finally, SGA is looking forward to next week’s fall break.

IV. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the Waukesha campus.
- The College is in the early discussion phase of bringing an AI incubator and accelerator to campus. This would be the first in the state and one of the first in the Midwest. Over the next few months, the College will assess whether to work with a partner, on our own or some type of hybrid model.
- The College is in the early stages of planning for the Waukesha Campus renovation and expansion. The goal is to have a good footprint in Waukesha, while working closely with local businesses.
- The College has had a busy year celebrating its 100th anniversary. On September 21, the Centennial Celebration was held. Current employees and many retirees were able to attend the event. Paul Farrow, Waukesha County Executive, attended and declared September 21 WCTC Day. Last week alumnus, Justin Aprahamian, award winning chef, was the feature chef at the WCTC Celebrity Chef Dinner and Fundraiser held in the Classic Room. Chef Aprahamian was joined by current students and graduates of the WCTC Culinary Management Hospitality programs.
- Dr. Barnhouse recently met with GE Healthcare regarding partnering in technologies and training of employees moving forward. WCTC is looking forward to the potential partnership with more information to follow.
- The Esports grand opening was held on September 19 with over 100 students now participating. The College received a great amount of press including print, television, and social media, both locally and nationally. Dr. Barnhouse thanked the Board for their investment in building the lab and giving the College the opportunity

to create an impactful opportunity. The Board will tour the Esports Lab just before their November District Board meeting.

- Dr. Barnhouse shared that two of the longstanding System presidents, Vicki Martin, MATC and Jack Daniels, Madison College, recently announced their retirements.
- Dr. Barnhouse reported that he wants all WCTC employees to make a certain amount of salary across the board. Upon approval of the Board, no employee, moving forward, will earn less than \$41,600 or less than \$20 per hour. He wants our employees to feel valued and is proud to get to a point where the College can see this happen. The College is also raising student employee pay to \$15 per hour. He stated that this is a moment of pride for the institution.
- Dr. Barnhouse thanked Lois Vasquez, Board Member, for attending the recent Kitchen and Bath Lab Ribbon Cutting. He shared that he recently attended the Nursing Level 4 Presentations. He also reminded everyone that the WCTC Gala is November 9, 2023.

IV. Approval of Consent Agenda Items

- A. Minutes dated September 12, 2023 (Regular Board Meetings)
- B. Accounts Payable Summary for September 2023
- C. 38.14 Contract Report for September 2023
- D. Approval of International Travel
- E. Annual Security Report
- F. Approval of Resolution of Technical College Annual Board Officials Subject to State Code of Ethics
- G. 2022/23 Vendor Volume Report

Mr. Thomas Michalski motioned to approve the Consent Agenda Items, receiving a second from Mr. Ryan Clark. **Approved; carried unanimously.**

V. Action Items

A. Resolution to Modify the 2022/23 Budget – Kristine Golz

- Ms. Golz reviewed the budget modification request. The request includes modifications to grant revenue, contract revenue, capital expenditures and fund transfers. Ms. Golz expects this to be the last budget modification for 2022/23. She then recommended approval of the resolution.

Mr. Jim Zaiser motioned to approve the Resolution to Modify the 2022/23 Budget, receiving a second from Mr. Michalski. **Approved; carried unanimously.**

B. Resolution to Approve 2023/24 Tax Levy – Jane Kittel

- Dr. Kittel reviewed the tax levy memo noting that property has increased over 12% this year with an increase in tax levy income, which will be reviewed in the modification of the 2023/24 budget. She then recommended approval of the resolution.

Mr. Brian Baumgartner motioned to approve the Resolution to Approve 2023/24 Tax Levy, receiving a second from Ms. Lois Vasquez. **Approved; carried unanimously.**

C. Resolution to Modify the 2023/24 Budget – Kristine Golz

- Ms. Golz reviewed the budget modification request for 2023/24. The request includes modifications for the tax levy, personal property tax relief aid and general fund expenditures. She then recommended approval of the resolution.

Mr. Michalski motioned to approve Resolution to Modify the 2022/2023 Budget, receiving a second from Mr. Baumgartner. **Approved; carried unanimously.**

VI. Presentation/Discussion

A. WTCS Compliance Report – Sherry Simmons

- Ms. Simmons presented on the WTCS Compliance Report denoting what the College is working towards internally.

B. WCTC Annual Affirmative Action Plan Update – Sherry Simmons

- Ms. Simmons updated the Board on the current WCTC Annual Affirmative Action Plan.

C. Remodel Shop Areas I-Building w/Classrooms – Rich Haen

- Mr. Haen reviewed the remodel of the shop areas in the I-Building, detailing the history and costs of the renovation.

D. Renovate Four (4) Restrooms – RTA and C-103 Corridor – Rich Haen

- Mr. Haen reviewed the restroom renovation, detailing the history and costs of the renovation.

E. Waukesha Renovation – Rich Haen

- Mr. Haen then reviewed the proposed renovation of the Waukesha Campus.

VII. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1)(e) Wisconsin State Statutes at 6:15 pm:

- Mr. Clark seconded the motion
- Unanimous roll call vote**
- Discussion was held regarding Foundation MOU
- Mr. Baumgartner motioned to reconvene in open session, receiving a second from Mr. Clark.
- Unanimous roll call vote**
- The open meeting reconvened at 6:44 pm.

VIII. Adjournment – Courtney Bauer

- Mr. Baumgartner motioned to adjourn the meeting, receiving a second from Mr. Michalski. Meeting adjourned at 6:45 pm.

Respectfully Submitted by
Kristan Gochenauer
Assistant to the Board

Signed: _____
Brian Baumgartner, Board Secretary/Treasurer

ACCOUNTS PAYABLE SUMMARY
October 2023

**To the Secretary/Treasurer of the Waukesha County Area
Technical College District Board:**

**The Vice President - Finance submits for approval the attached
claims for payment, which include payroll deductions, of \$1,296,304.40**

**The Waukesha County Area Technical College
District Board and President have examined these claims
and approve their payment this 14th day of November 2023**

Chair

Secretary/Treasurer

President

Check Register Report

Accounts Payable account code "WA". Dated 10/31/23 Database instance PROD-Native

<u>Number</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
!0036715	10/03/23	Lakeside International Trucks	\$ 4,351.10
C0747669	10/03/23	Akrit Sales & Service	\$ 10,076.00
C0747673	10/03/23	Capital Data Inc	\$ 5,226.71
C0747675	10/03/23	Creative Constructors LC	\$ 8,731.00
C0747678	10/03/23	Earth Care Window Treatment & Design	\$ 9,886.00
C0747681	10/03/23	Magellan Promotions LLC	\$ 11,714.62
C0747685	10/03/23	MJS Landscaping Services	\$ 45,360.92
C0747693	10/03/23	Statz Restoration & Engineering Co	\$ 17,900.00
!0036726	10/05/23	PFM Asset Management LLC	\$ 6,029.81
!0036727	10/05/23	Quarles & Brady LLP	\$ 2,800.00
!0036728	10/05/23	Willo Labs Inc	\$ 18,630.40
C0747730	10/05/23	CliftonLarsonAllen LLP (CLA)	\$ 12,075.00
C0747732	10/05/23	Fire Detection Group	\$ 4,050.00
C0747737	10/05/23	Hartman Publishing Inc	\$ 3,811.16
C0747738	10/05/23	Heiser Motor Sales Inc	\$ 25,555.00
C0747740	10/05/23	James Leasing LLC	\$ 38,111.64
C0747746	10/05/23	National Fire Protection Assn	\$ 7,851.65
C0747751	10/05/23	Symplicity Corp	\$ 6,190.00
C0747754	10/05/23	Village of Pewaukee	\$ 21,664.60
C0747755	10/05/23	Waukesha County Business Alliance	\$ 29,395.00
C0747756	10/05/23	Yes Equipment and Services Inc	\$ 13,250.00
!0036747	10/10/23	Bitlyft Security LLC	\$ 24,629.97
!0036750	10/10/23	Evisions LLC	\$ 7,680.00
!0036752	10/10/23	Gallagher Student Health & Special Risk	\$ 4,054.50
!0036753	10/10/23	Johnson Controls Inc	\$ 3,640.95
!0036754	10/10/23	Midwest Fiber Networks LLC	\$ 4,717.95
C0747786	10/10/23	ABM Industries Inc	\$ 63,337.24
C0747790	10/10/23	Creative Constructors LC	\$ 24,935.00
C0747792	10/10/23	Eastman Kodak Company	\$ 9,899.82
C0747793	10/10/23	Ellucian Co LP	\$ 38,033.00
C0747794	10/10/23	Fox Valley Technical College	\$ 3,025.00
C0747800	10/10/23	Henry Schein Inc	\$ 4,359.76
C0747806	10/10/23	Independence Painting LLC	\$ 2,987.58
C0747812	10/10/23	Kessenichs Ltd	\$ 12,116.44
C0747813	10/10/23	Level 3 Communications, LLC	\$ 3,712.28
C0747831	10/10/23	WE Energies	\$ 5,431.77
C0747833	10/10/23	WE Energies	\$ 69,804.16
C0747837	10/10/23	Zimmerman Design Group	\$ 3,626.29
!0036774	10/12/23	Simons Electrical Systems	\$ 3,527.82
C0747881	10/12/23	Design Build Fire Protection of Wisconsin Inc	\$ 3,860.00
C0747886	10/12/23	Helm Service	\$ 8,676.00
C0747891	10/12/23	LF George Inc	\$ 56,350.00
C0747894	10/12/23	NEOGOV	\$ 42,162.40
C0747899	10/12/23	Staff Electric Company Inc	\$ 5,930.34
C0747904	10/12/23	United Mailing Services	\$ 4,225.23
!0036790	10/17/23	Aladdin Food Management Services LLC	\$ 8,390.65
!0036793	10/17/23	PressPage Inc	\$ 7,500.00
C0747938	10/17/23	CDW-G Computer Discount Warehouse	\$ 4,210.00
C0747940	10/17/23	Design Build Fire Protection of Wisconsin Inc	\$ 8,600.00
!0036805	10/19/23	Aladdin Food Management Services LLC	\$ 4,768.46
!0036808	10/19/23	Clear Channel	\$ 17,605.00
!0036810	10/19/23	Johnson Controls Inc	\$ 3,987.00
C0748002	10/19/23	Infosilem	\$ 16,642.03
C0748011	10/19/23	QuadMed Inc	\$ 5,430.00
C0748015	10/19/23	Toepfer Security Corporation	\$ 2,664.00
C0748017	10/19/23	Village of Pewaukee Water Utility	\$ 32,764.35
C0748018	10/19/23	Vorpahl Fire & Safety	\$ 5,179.63
!0036829	10/24/23	Clear Channel	\$ 6,250.00
!0036830	10/24/23	Graphicolor Printing	\$ 4,344.91
!0036831	10/24/23	Rote Oil Ltd	\$ 3,308.84
C0748072	10/24/23	Independence Painting LLC	\$ 10,933.36
C0748075	10/24/23	MESO	\$ 11,625.41
C0748076	10/24/23	Modern Campus	\$ 13,750.00

C0748079	10/24/23	Pixelbox Visual Design LTD	\$ 9,975.00
C0748087	10/24/23	Truck and Auto Elegance	\$ 9,423.00
C0748089	10/24/23	Ungerboeck Systems International Inc	\$ 49,995.00
C0748092	10/24/23	Village of Pewaukee Water Utility	\$ 19,495.31
!0036841	10/26/23	Johnson Controls Inc	\$ 4,928.00
C0748138	10/26/23	Code Red Security LLC	\$ 4,405.00
C0748141	10/26/23	Filtration Concepts Inc	\$ 8,540.08
C0748142	10/26/23	IdentiSys	\$ 9,900.00
C0748144	10/26/23	Ricoh USA Inc	\$ 3,631.68
C0748145	10/26/23	Statz Restoration & Engineering Co	\$ 7,400.00
C0748149	10/26/23	WE Energies	\$ 5,052.13
!0036854	10/31/23	Allstate Benefits	\$ 3,267.75
!0036857	10/31/23	Madison National Life Insurance Co	\$ 9,056.55
!0036858	10/31/23	Paragon Development Systems (PDS)	\$ 5,518.80
!0036859	10/31/23	Symetra Life Insurance Company	\$ 24,387.97
C0748181	10/31/23	CarMax Auto Superstores Inc	\$ 33,541.00
C0748183	10/31/23	D & H Distributing	\$ 3,972.90
C0748189	10/31/23	M & D Truck and Equipment Sales LLC	\$ 8,600.00
C0748190	10/31/23	McGraw Hill Education Inc	\$ 73,471.01
C0748197	10/31/23	Ouray Sportswear	\$ 4,219.50
C0748203	10/31/23	VWR International	\$ 8,185.97
C0748204	10/31/23	Wil-Surge Electric	\$ 108,000.00

85 payments TOTAL:

\$ 1,296,304.40

**WAUKESHA COUNTY TECHNICAL COLLEGE
CORPORATE TRAINING CENTER
CONTRACT APPROVAL REPORT
OCTOBER, 2023**

Year	#	Customer	Start Date	Type	Service Description	Number of Participants	Total Revenue	Est. Direct Cost	Informational		
									Variance (1)	Est. Full Cost	Variance (2)
In-State Contracts											
2024	7153	Power Test	9/13/2023	I	Accountability/Performance Management	4	965	308	657	414	551
2024	7157	Eaton Corporation	10/1/2023	I	Train the Trainer	11	3,950	1,217	2,733	1,643	2,307
2024	7131	International Fluid Power Society	10/3/2023	I	Fluid Power Fundamentals	28	3,840	1,211	2,629	1,549	2,291
2024	7095	Waukesha County Dept of Admin	10/17/2023	I	Managing Change Leadership Training and	48	1,440	456	984	619	821
2024	7142	Tailored Label Products Inc	9/12/2023	I	Development	13	6,385	2,012	4,373	2,439	3,946
2024	7148	WRTP Big Step Program	9/13/2023	I	WRTP - Big Step	12	623	234	389	317	306
2024	7149	TAPCO	9/29/2023	T	Bucket Truck Training	N/A	708	292	416	374	334
ALL CONTRACTS							17,911	5,730	12,181	7,355	10,556

N/A* denotes technical assistance contract. These are non-instructional activities provided to a company, no enrollment #s are available.

COLUMN DEFINITIONS:

Type of Service: I=Instruction T= Technical Assistance F=Fiscal and Management Service

Total Revenue: Contract Amount (Agreed upon selling price based on Board's pricing structure) + any related revenue from grants.

Estimated Direct Cost: Salary and Benefits plus all Direct Expenses

Estimated Full Cost calculation: [Salary & Benefits + (Salary & Benefits x the appropriate State Indirect Cost Factor)]

Variance: (1) The difference between Total Revenue and Estimated Direct Cost

Variance: (2) The difference between Total Revenue and Estimated Full Cost

Comments: While the college is not required to recover full cost for 38.14 contracts, the WTCS mandates that the Board be made aware of contracts where estimated full cost is not recovered.

Rationale is provided for those contracts. WCTC Adm. Policy FIN-550 reflects that transcribed credit 38.14 contracts *will not* provide for full cost recovery.



MEMORANDUM

TO: WCTC Board of Trustees

FROM: Brad Piazza, Vice President, Academic Affairs

DATE: November 14, 2023

RE: Education Abroad: Hessen Exchange, Germany

Waukesha County Technical College (WCTC) requests approval to conduct the Hessen Exchange Program study abroad.

Hessen Exchange Program

This program is planned and conducted through WCTC and Hans-Boeckler-Schule HBS. The purpose of the program is to provide students the opportunity to visit with one of WCTC's partner schools located in Frankfurt, Germany. During the two-week program, students will participate in classes and visit businesses in the Frankfurt area. Students will also travel to historic German cities and visit cultural landmarks to learn more about Germany history. Students will be paired with a German host family affiliated with the partner school.

Program: Hessen Exchange Program

Location: Frankfurt, Germany with one weekend of travel to Paris, Zurich, Munich, or Berlin (to be determined by cost and student interest)

Dates: May 19 – June 3, 2024 (approximate)

Eligibility: Minimum 2.5 GPA, maximum of 5 students, School of Business students will be given preference. Must be a current student (minimum 6 credits) at the time of application and travel.

Course: 1 credit education abroad course to prepare students including pre-departure research, in country reflection and post travel assignments/presentations.

Student Cost: \$2,950 (approximate) inclusive of international airfare, some meals, lodging, cultural activities, in country transportation, tuition fee, and insurance. Participants will cover the cost of the program from personal funds, financial aid, and scholarships.



Scholarships: WCTC students are eligible for scholarships and stipends from the Student Government Association and the WCTC Foundation.


Leaders: Susan Dragotta – Supply Chain Management Instructor

Leader Cost: Travel costs for the leaders have been incorporated into the student fees. Faculty will receive a \$150/day stipend for 16 non-contract days included in the trip.

To: WCTC Board
From: Jane Kittel, Vice President - Finance & Administration
Kristine Golz, Chief Financial Officer
Date: November 7, 2023
Re: Financial Summary Report as of June 30, 2023

Attached are fund summaries for the twelve months ended June 30, 2023 and 2022, with comments identifying the significant variances.

General Fund

 Enrollments were budgeted at 3,032 and finished at 3,167. This projection represents an approximate increase of 1.0% from FY22. Much of the increase relates to dual enrollment students, which is recorded in the Special Revenue Fund - Operating
Info Investments performed better than FY22, which increased institutional revenues. Expenses were lower than budgeted due to turnover, vacancies, and less need for operational equipment.

Special Revenue Fund - Operating

Info WCTC experienced increased enrollment in dual enrollment offerings which significantly increased the institutional revenue for FY23.
WCTC fully expended the institutional HEERF funding received in response to the COVID pandemic during FY23.

Special Revenue Fund - Non-aidable

Info Revenue and expenditure fluctuations are primarily due to student financial aid, which may vary from year to year depending on eligibility. Additionally revenues and expenditures are expected to be significantly lower than FY22 due to the HEERF student emergency aid which was fully distributed as June 30, 2022.

Capital Projects Fund

Info Equipment and technology purchases were under budget, contingency funding was not needed. Additionally due to higher construction costs some projects were split and will be completed in FY24.

Debt Service Fund

Info Favorable debt markets have resulted in higher than expected premiums on debt issuances. Expenditures are in line with expectations.

Enterprise Fund

Info Revenues are impacted by enrollment as well as consumer spending trends. Overall revenue and expenditures are within expectations.

Internal Service Fund

Info Revenue and expenditures are in line with expectations.

OPEB Trust

Info The OPEB trust is a blend of fixed income and equity investments. Overall investment performance mirrored the market conditions for the fiscal year.

All Funds
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Local government	19,927,176	20,139,719	20,142,804	100.02%	22,775,615	20,117,497	20,260,089	100.71%	20,260,089	142,592
State	55,164,528	55,466,536	55,526,849	100.11%	49,905,809	53,323,882	53,041,563	99.47%	53,041,562	(282,320)
Program fees	12,000,000	12,000,000	11,950,542	99.59%	12,000,000	12,000,000	11,983,310	99.86%	11,983,310	(16,690)
Materials fees	692,550	692,550	678,466	97.97%	732,700	732,700	699,554	95.48%	699,554	(33,146)
Other student fees	1,169,100	1,182,100	1,409,231	119.21%	1,344,700	1,344,700	1,458,917	108.49%	1,458,917	114,217
Institutional fees	7,782,300	8,547,300	9,226,893	107.95%	8,453,810	8,787,310	6,739,279	76.69%	6,739,279	(2,048,031)
Federal	5,799,941	6,889,141	5,669,032	82.29%	5,729,675	13,071,175	11,613,090	88.85%	11,613,090	(1,458,085)
Total Revenues	102,535,595	104,917,346	104,603,815	99.70%	100,942,309	109,377,264	105,795,801	96.73%	105,795,801	(3,581,463)
EXPENDITURES										
Instruction	50,912,597	53,751,148	48,751,986	90.70%	49,531,920	50,817,420	46,748,748	91.99%	46,748,748	4,068,672
Instructional resources	1,520,058	1,563,158	1,485,248	95.02%	1,529,496	1,559,696	1,452,586	93.13%	1,452,586	107,110
Student services	16,767,054	16,911,754	14,472,053	85.57%	16,357,453	20,788,708	18,024,203	86.70%	18,024,203	2,764,505
General institutional	16,639,049	17,026,949	14,790,469	86.87%	17,768,070	18,686,570	16,474,369	88.16%	16,474,369	2,212,201
Physical plant	22,102,287	22,855,287	21,542,601	94.26%	20,000,315	20,760,315	20,117,451	96.90%	20,117,451	642,864
Auxiliary services	4,554,223	4,554,223	3,648,285	80.11%	4,957,945	4,957,945	3,717,032	74.97%	3,717,032	1,240,913
Total Expenditures	112,495,268	116,662,519	104,690,641	89.74%	110,145,199	117,570,654	106,534,389	90.61%	106,534,389	11,036,265
Excess (Deficiency) of Revenues										
Over Expenditures	(9,959,673)	(11,745,173)	(86,826)	0.74%	(9,202,890)	(8,193,390)	(738,588)	9.01%	(738,588)	7,454,802
OTHER SOURCES (USES)										
Transfer in	-	6,980,000	6,977,269	99.96%	22,500	3,492,000	3,469,018	99.34%	3,469,018	(22,982)
Transfer out	-	(6,980,000)	(6,977,269)	99.96%	(22,500)	(3,492,000)	(3,469,018)	99.34%	(3,469,018)	22,982
Proceeds of debt issuance	7,750,000	7,750,000	7,750,000	100.00%	7,750,000	7,750,000	7,750,000	100.00%	7,750,000	-
Total Other Sources (Uses)	7,750,000	7,750,000	7,750,000	100.00%	7,750,000	7,750,000	7,750,000	100.00%	7,750,000	0
Net Change	(2,209,673)	(3,995,173)	7,663,174		(1,452,890)	(443,390)	7,011,412		7,011,412	7,454,802
Beginning Fund Balance	63,125,581	67,670,325	67,670,325		54,253,058	60,658,913	60,658,913		60,658,913	
Ending Fund Balance	60,915,908	63,675,152	75,333,499		52,800,168	60,215,523	67,670,325		67,670,325	

General Fund
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Local government	9,818,276	10,030,819	10,033,904	100.03%	13,516,715	10,508,597	10,651,189	101.36%	10,651,189	142,592
State	52,547,628	52,541,536	52,600,080	100.11%	47,880,734	50,977,307	50,922,193	99.89%	50,922,193	(55,114)
Program fees	12,000,000	12,000,000	11,950,542	99.59%	12,000,000	12,000,000	11,983,310	99.86%	11,983,310	(16,690)
Materials fees	689,550	689,550	676,573	98.12%	729,700	729,700	697,554	95.59%	697,554	(32,146)
Other student fees	682,100	682,100	941,248	137.99%	737,700	737,700	991,291	134.38%	991,291	253,591
Institutional fees	3,081,600	3,081,600	3,676,848	119.32%	3,210,050	3,210,050	2,663,552	82.98%	2,663,552	(546,498)
Federal	-	-	30,851	100.00%	-	-	16,401	100.00%	16,401	16,401
Total Revenues	78,819,154	79,025,605	79,910,046	101.12%	78,074,899	78,163,354	77,925,490	99.70%	77,925,490	(237,864)
EXPENDITURES										
Instruction	47,712,206	49,314,657	44,320,001	89.87%	46,924,790	46,924,790	42,922,080	91.47%	42,922,080	4,002,710
Instructional resources	1,520,058	1,561,058	1,483,235	95.01%	1,529,496	1,529,496	1,422,398	93.00%	1,422,398	107,098
Student services	8,800,154	9,136,154	8,221,230	89.99%	8,591,278	8,679,733	7,737,627	89.15%	7,737,627	942,106
General institutional	14,875,349	15,084,349	13,311,231	88.25%	15,291,520	15,321,520	13,984,133	91.27%	13,984,133	1,337,387
Physical plant	5,911,387	6,139,387	5,500,446	89.59%	5,760,315	5,760,315	5,545,974	96.28%	5,545,974	214,341
Total Expenditures	78,819,154	81,235,605	72,836,142	89.66%	78,097,399	78,215,854	71,612,210	91.56%	71,612,212	6,603,642
Excess (Deficiency) of Revenues Over Expenditures	-	(2,210,000)	7,073,904	-100.00%	(22,500)	(52,500)	6,313,280	-100.00%	6,313,278	6,365,778
OTHER SOURCES (USES)										
Transfer in	-	520,000	520,000	0.00%	22,500	940,000	917,500	0.00%	917,500	(22,500)
Transfer out	-	(5,500,000)	(5,500,000)	0.00%	-	(2,000,000)	(2,000,000)	0.00%	(2,000,000)	-
Total Other Sources (Uses)	-	(4,980,000)	(4,980,000)	0.00%	22,500	(1,060,000)	(1,082,500)	0.00%	(1,082,500)	(22,500)
Net Change	-	(7,190,000)	2,093,904		-	(1,112,500)	5,230,780		5,230,778	6,343,278
Beginning Fund Balance	37,809,884	40,844,565	40,844,565		31,296,903	35,613,787	35,613,787		35,613,787	
Ending Fund Balance	37,809,884	33,654,565	42,938,469		31,296,903	34,501,287	40,844,567		40,844,565	

Local governmental revenues include adopted tax levy, TIF liquidations and other net tax related receipts/outflows.

Special Revenue - Operating Fund
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Local government	757,400	757,400	757,400	100.00%	757,400	757,400	757,400	100.00%	757,400	-
State	981,900	1,290,000	1,290,420	100.03%	623,500	850,000	821,119	96.60%	821,119	(28,881)
Materials fees	3,000	3,000	1,893	63.09%	3,000	3,000	2,000	66.67%	2,000	(1,000)
Other student fees	57,000	70,000	67,749	96.78%	57,000	57,000	76,211	133.70%	76,211	19,211
Institutional fees	-	690,000	693,192	100.46%	-	333,500	358,277	100.00%	358,277	24,777
Federal	873,800	1,963,000	2,151,243	109.59%	805,400	3,160,000	3,159,719	99.99%	3,159,719	(281)
Total Revenues	2,673,100	4,773,400	4,961,896	103.95%	2,246,300	5,160,900	5,174,726	100.27%	5,174,726	13,826
EXPENDITURES										
Instruction	1,539,200	2,226,100	2,226,064	100.00%	1,326,400	2,035,600	2,035,501	100.00%	2,035,501	99
Instructional resources	-	2,100	2,013	100.00%	-	-	-	0.00%	-	-
Student services	1,017,600	1,216,000	1,215,688	99.97%	769,800	808,800	808,359	99.95%	808,359	441
General institutional	124,100	327,000	326,736	99.92%	150,100	567,000	566,243	99.87%	566,243	757
Physical plant	-	-	-	0.00%	-	310,000	293,838	94.79%	293,838	16,162
Total Expenditures	2,680,900	3,771,200	3,770,501	99.98%	2,246,300	3,721,400	3,703,940	99.53%	3,703,941	17,459
Excess (Deficiency) of Revenues Over Expenditures	(7,800)	1,002,200	1,191,395	-100.00%	-	1,439,500	1,470,786	-100.00%	1,470,785	31,285
OTHER SOURCES (USES)										
Transfer in	-	-	-	0.00%	-	-	-	0.00%	-	-
Transfer out	-	(1,010,000)	(1,007,269)	99.73%	-	(1,439,500)	(1,439,018)	99.97%	(1,439,018)	482
Total Other Sources (Uses)	-	(1,010,000)	(1,007,269)	0.00%	-	(1,439,500)	(1,439,018)	0.00%	(1,439,018)	482
Net Change	(7,800)	(7,800)	184,126		-	-	31,768		31,767	31,767
Beginning Fund Balance	567,077	598,844	598,844		537,212	567,077	567,077		567,077	
Ending Fund Balance	559,277	591,044	782,970		537,212	567,077	598,845		598,844	

Transfer out relates to federal COVID relief funding for lost revenues. All funds have been spent down as of June 30, 2023.

State grant funding varies from year to year based on awards and spend.

The College continues to explore options to increase enrollments. The revenue increase here is a result of expanded dual enrollment offerings.

Special Revenue - Non-aidable Fund
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Local government	151,500	151,500	151,500	100.00%	151,500	151,500	151,500	100.00%	151,500	-
State	1,457,000	1,457,000	1,464,635	100.52%	1,401,575	1,401,575	1,206,091	86.05%	1,206,090	(195,485)
Other student fees	430,000	430,000	400,234	93.08%	550,000	550,000	391,415	71.17%	391,415	(158,585)
Institutional fees	13,000	13,000	30,879	237.53%	13,000	13,000	9,109	70.07%	9,109	(3,891)
Federal	4,906,141	4,906,141	3,443,802	70.19%	4,904,275	9,569,575	8,010,219	83.71%	8,010,219	(1,559,356)
Total Revenues	6,957,641	6,957,641	5,491,049	78.92%	7,020,350	11,685,650	9,768,334	83.59%	9,768,333	(1,917,317)
EXPENDITURES										
Instruction	18,341	407,041	406,961	99.98%	16,475	377,975	377,712	99.93%	377,711	264
Student services	6,949,300	6,559,600	5,035,134	76.76%	6,996,375	11,300,175	9,478,217	83.88%	9,478,217	1,821,958
General institutional	-	1,000	633	63.25%	-	-	-	0.00%	-	-
Total Expenditures	6,967,641	6,967,641	5,442,727	78.11%	7,012,850	11,678,150	9,855,928	84.40%	9,855,928	1,822,222
Excess (Deficiency) of Revenues Over Expenditures	(10,000)	(10,000)	48,322	-483.22%	7,500	7,500	(87,595)	-1167.93%	(87,595)	(95,095)
OTHER SOURCES (USES)										
Transfer in	-	50,000	50,000	100.00%	-	252,000	251,518	99.81%	251,518	(482)
Transfer out	-	(470,000)	(470,000)	100.00%	(22,500)	(52,500)	(30,000)	57.14%	(30,000)	22,500
Total Other Sources (Uses)	-	(420,000)	(420,000)	100.00%	(22,500)	199,500	221,518	111.04%	221,518	22,018
Net Change	(10,000)	(430,000)	(371,678)		(15,000)	207,000	133,923		133,923	(73,077)
Beginning Fund Balance	988,932	1,098,923	1,098,923		753,201	965,000	965,000		965,000	
Ending Fund Balance	978,932	668,923	727,245		738,201	1,172,000	1,098,923		1,098,923	

Increased Federal Revenues and expenditures for FY22 relate to the student emergency distributions made with CARES Act Funding. Emergency student funding was fully spent at fiscal year end.

Transfer in relates to federal COVID relief funding for lost revenues.

Capital Projects Fund
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
State	178,000	178,000	171,714	96.47%	-	95,000	92,160	100.00%	92,160	(2,840)
Institutional fees	105,000	105,000	713,614	679.63%	150,000	150,000	(156,351)	-104.23%	(156,351)	(306,351)
Federal	-	-	7,038	100.00%	-	321,600	402,300	0.00%	402,300	80,700
Total Revenues	283,000	283,000	892,365	315.32%	150,000	566,600	338,109	59.67%	338,109	(228,491)
EXPENDITURES										
Instruction	1,642,850	1,803,350	1,798,961	99.76%	1,264,255	1,479,055	1,413,456	95.56%	1,413,456	65,599
Instructional resources	-	-	-	0.00%	-	30,200	30,188	0.00%	30,188	12
General institutional	1,639,600	1,614,600	1,151,870	71.34%	2,326,450	2,798,050	1,923,993	68.76%	1,923,993	874,057
Physical plant	6,890,900	7,340,900	6,672,251	90.89%	5,665,000	5,765,000	5,408,495	93.82%	5,408,495	356,505
Total Expenditures	10,173,350	10,758,850	9,623,081	89.44%	9,255,705	10,072,305	8,776,132	87.13%	8,776,132	1,296,173
Excess (Deficiency) of Revenues Over Expenditures	(9,890,350)	(10,475,850)	(8,730,716)	83.34%	(9,105,705)	(9,505,705)	(8,438,023)	88.77%	(8,438,023)	1,067,682
OTHER SOURCES (USES)										
Transfer in	-	5,950,000	5,950,000	100.00%	-	2,000,000	2,000,000	0.00%	2,000,000	-
Proceeds of debt issuance	7,750,000	7,750,000	7,750,000	100.00%	7,750,000	7,750,000	7,750,000	100.00%	7,750,000	-
Total Other Sources (Uses)	7,750,000	13,700,000	13,700,000	100.00%	7,750,000	9,750,000	9,750,000	100.00%	9,750,000	-
Net Change	(2,140,350)	3,224,150	4,969,284		(1,355,705)	244,295	1,311,977		1,311,977	1,067,682
Beginning Fund Balance	18,812,634	19,863,611	19,863,611		17,182,969	18,551,634	18,551,634		18,551,634	
Ending Fund Balance	16,672,284	23,087,761	24,832,895		15,827,264	18,795,929	19,863,611		19,863,611	

Investment performance was tumultuous in FY22. Fiscal year 2023 saw a continuation of increasing interest rates and a rebound of the markets. WCTC investment performance mirrored the overall market, particularly the fixed income sector.

Technology purchases were under budget and contingency funding was not needed. Some projects were delayed due to staffing levels.

Debt Service Fund
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Local government	9,200,000	9,200,000	9,200,000	100.00%	8,350,000	8,700,000	8,700,000	100.00%	8,700,000	-
Institutional fees	100,000	175,000	358,040	204.59%	175,000	175,000	218,156	124.66%	218,156	43,156
Total Revenues	9,300,000	9,375,000	9,558,040	101.95%	8,525,000	8,875,000	8,918,156	100.49%	8,918,156	43,156
EXPENDITURES										
Physical plant	9,300,000	9,375,000	9,369,905	99.95%	8,575,000	8,925,000	8,869,144	99.37%	8,869,144	55,856
Total Expenditures	9,300,000	9,375,000	9,369,905	99.95%	8,575,000	8,925,000	8,869,144	99.37%	8,869,144	55,856
Excess (Deficiency) of Revenues Over Expenditures	-	-	188,135	100.00%	(50,000)	(50,000)	49,012	-98.02%	49,012	99,012
OTHER SOURCES (USES)										
Transfer in	-	-	-	0.00%	-	-	-	0.00%	-	-
Transfer out	-	-	-	0.00%	-	-	-	0.00%	-	-
Total Other Sources (Uses)	-	-	-	0.00%	-	-	-	0.00%	-	-
Net Change	-	-	188,135		(50,000)	(50,000)	49,012		49,012	99,012
Beginning Fund Balance	862,748	901,760	901,760		852,548	852,748	852,748		852,748	
Ending Fund Balance	862,748	901,760	1,089,895		802,548	802,748	901,760		901,760	

Premium received on debt issuance.

Enterprise Fund
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Institutional fees	3,857,700	3,857,700	3,130,516	81.15%	4,005,760	4,005,760	3,132,719	78.21%	3,132,719	(873,041)
Federal	20,000	20,000	36,098	180.49%	20,000	20,000	24,451	122.25%	24,451	4,451
Total Revenues	<u>3,877,700</u>	<u>3,877,700</u>	<u>3,166,614</u>	<u>81.66%</u>	<u>4,025,760</u>	<u>4,025,760</u>	<u>3,157,170</u>	<u>78.42%</u>	<u>3,157,170</u>	<u>(868,590)</u>
EXPENDITURES										
Auxiliary services	3,874,223	3,874,223	3,049,317	78.71%	4,007,945	4,007,945	3,102,653	77.41%	3,102,653	905,292
Total Expenditures	<u>3,874,223</u>	<u>3,874,223</u>	<u>3,049,317</u>	<u>78.71%</u>	<u>4,007,945</u>	<u>4,007,945</u>	<u>3,102,653</u>	<u>77.41%</u>	<u>3,102,653</u>	<u>905,292</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>3,477</u>	<u>3,477</u>	<u>117,297</u>	<u>3373.51%</u>	<u>17,815</u>	<u>17,815</u>	<u>54,516</u>	<u>306.01%</u>	<u>54,517</u>	<u>36,702</u>
OTHER SOURCES (USES)										
Transfer in	-	460,000	457,269	99.41%	-	300,000	300,000	100.00%	300,000	-
Transfer out	-	-	-	0.00%	-	-	-	0.00%	-	-
Total Other Sources (Use)	<u>-</u>	<u>460,000</u>	<u>457,269</u>	<u>0.00%</u>	<u>-</u>	<u>300,000</u>	<u>300,000</u>	<u>0.00%</u>	<u>300,000</u>	<u>-</u>
Net Change	3,477	463,477	574,566		17,815	317,815	354,516		354,517	36,702
Beginning Fund Balance	<u>1,116,557</u>	<u>1,420,435</u>	<u>1,420,435</u>		<u>608,241</u>	<u>1,065,918</u>	<u>1,065,918</u>		<u>1,065,918</u>	
Ending Fund Balance	<u>1,120,034</u>	<u>1,883,912</u>	<u>1,995,001</u>		<u>626,056</u>	<u>1,383,733</u>	<u>1,420,434</u>		<u>1,420,435</u>	

Transfer in relates to federal COVID relief funding for lost revenues.

Internal Service Fund
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Institutional fees	625,000	625,000	623,804	99.81%	900,000	900,000	513,817	57.09%	513,817	(386,183)
Federal	-	-	-	0.00%	-	-	-	0.00%	-	-
Total Revenues	625,000	625,000	623,804	99.81%	900,000	900,000	513,817	57.09%	513,817	(386,183)
EXPENDITURES										
Auxiliary services	680,000	680,000	598,968	88.08%	950,000	950,000	614,379	64.67%	614,379	335,621
Total Expenditures	680,000	680,000	598,968	88.08%	950,000	950,000	614,379	64.67%	614,379	335,621
Excess (Deficiency) of Revenues Over Expenditures	(55,000)	(55,000)	24,836	-45.16%	(50,000)	(50,000)	(100,562)	201.12%	(100,562)	(50,562)
OTHER SOURCES (USES)										
Transfer in	-	-	-	0.00%	-	-	-	0.00%	-	-
Transfer out	-	-	-	0.00%	-	-	-	0.00%	-	-
Total Other Sources (Uses)	-	-	-	0.00%	-	-	-	0.00%	-	-
Net Change	(55,000)	(55,000)	24,836		(50,000)	(50,000)	(100,562)		(100,562)	(50,562)
Beginning Fund Balance	2,967,749	2,942,187	2,942,187		3,021,984	3,042,749	3,042,749		3,042,749	
Ending Fund Balance	2,912,749	2,887,187	2,967,023		2,971,984	2,992,749	2,942,187		2,942,187	

OPEB Trust
Comparative Statement of Revenues and Expenditures
For the Months Ended June 30, 2023 and 2022

	2023				2022				2022 Final	
	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Adopted Budget	Modified Budget	YTD Actual	Percent of Budget	Year-end Actual	Amount Variance
REVENUES										
Institutional fees	750,000	750,000	597,033	79.60%	1,750,000	1,750,000	(4,680,359)	-267.45%	(4,680,359)	(6,430,359)
Total Revenues	750,000	750,000	597,033	79.60%	1,750,000	1,750,000	(4,680,359)	-267.45%	(4,680,359)	(6,430,359)
EXPENDITURES										
General institutional	3,570,000	3,570,000	2,908,749	81.48%	3,821,000	3,821,000	2,747,323	71.90%	2,747,323	1,073,677
Total Expenditures	3,570,000	3,570,000	2,908,749	81.48%	3,821,000	3,821,000	2,747,323	71.90%	2,747,323	1,073,677
Change in Plan Assets	(2,820,000)	(2,820,000)	(2,311,716)		(2,071,000)	(2,071,000)	(7,427,682)		(7,427,682)	(7,504,036)
Beginning Plan Assets	65,896,180	63,731,998	63,731,998		68,040,133	71,159,680	71,159,680		71,159,680	
Ending Plan Assets	63,076,180	60,911,998	61,420,282		65,969,133	69,088,680	63,731,998		63,731,998	

Investment performance continues to be impacted by market conditions.

FY23 expenses are expected to be up from prior fiscal year due to retirements.

NOTE: OPEB Trust is not part of adopted budget. Budget provided for informational purposes only.



MEMORANDUM

TO: WCTC District Board of Trustees

FROM: Richard Haen, District Facilities

DATE: Director November 14, 2023

SUBJECT: Initial approval to consider the I-Building shop areas with classrooms renovation and requesting approval by the Wisconsin Technical College System Board (WTCSB)

The renovation of I-131, I-135, I-137 and room I-141 will create The Gene Haas CNC Training Center to provide an instructional space and lab equipment for cutting edge CNC Machining Training. In addition to its specialized purpose, the lab will provide many other benefits including the following: Provide a much needed space for new equipment needed to teach 5-axis machining, the lab will be monitored and opened to students to work on projects outside of class time, as well as a dedicated space and cutting edge equipment to aid in recruitment and retention of Machine Tool Operation, Tool and Die and CNC Set-up Technician Students.

The WCTC Foundation has also received a \$500,000 gift from the Gene Haas Foundation to help offset the cost of this project; therefore, this newly renovated space will be named the Gene Haas CNC Training Center.

We request the WCTC District Board approve the attached resolution and submission to the Wisconsin Technical College System Board for review and approval at the WTCS Board Meeting scheduled for January 16, 2024.

REQUEST FOR APPROVAL

REMODELING

Wisconsin Technical College System Board

This request for Wisconsin Technical College System Board approval for additional or new facilities is made pursuant to s.38.04(10), Wis. Stats. and Chapter TCS 5, Wis. Adm. Code.

Project Title and Description:

5830AA – remodel shop areas I-Building with classroom

The renovation of I-131, I-135, I-137 and room I-141 will create The Gene Haas CNC Training Center to provide an instructional space and lab equipment for cutting edge CNC Machining Training. In addition to its specialized purpose, the lab will provide many other benefits including the following: provide a much needed space for new equipment needed to teach 5-axis machining, the lab will be monitored and opened to students to work on projects outside of class time, as well as a dedicated space and cutting edge equipment to aid in recruitment and retention of Machine Tool Operation, Tool and Die and CNC Set-up Technician Students.

The WCTC Foundation has also received a \$500,000 gift from the Gene Haas Foundation to help offset the cost of this project; therefore, this newly renovated space will be named the Gene Haas CNC Training Center.

District: Waukesha County Technical College

Authorized Representative: Richard Haen, District Facilities Director

Date Submitted: November 14, 2023

Date of Requested WTCSB Action: January 16, 2024

3. **TCS 5.04(4)(c)**
"Evidence of compliance with s. 1.11, Stats."

An environmental assessment is not applicable for this remodeling submittal.

4. **TCS 5.04(4)(d)**

“A report relating programmatic and student station requirements, and the needs of business and industry, to the need for additional or new facilities. The report shall include data indicating the need for additional or new facilities based upon:

As our foundational Computer Numeric Control (CNC) labs are increasingly being relied on to serve our growing Machine Tool Operation (MTO) Tool and Die Maker, and CNC Set-up Technical programs and our one cohort of Dual Enrollment Academy (DEA), there is a need for a more efficient use of one of existing labs. At the same time, these programs are increasingly incorporating 5-axis machining and turning with a live-axis, as this has proven to be a standard in the machining industry. To satisfy these needs, we propose remodeling I-131, I-135, I-137 and room I-141 into a modern manufacturing lab. The WCTC Foundation has also received a \$500,000 gift from the Gene Haas Foundation to help offset the cost of this project; therefore, this newly renovated space will be named the Gene Haas CNC Training Center.

The Gene Haas CNC Training Center will provide an instructional space and lab equipment for cutting edge CNC Machining Training. In addition to its specialized purpose, the lab will provide many other benefits including the following:

- The lab will provide much needed space for new equipment needed to teach 5-axis machining.
- When not scheduled for class or when seats are available, the lab will be monitored and opened to students to work on projects outside of class time.
- A dedicated space and cutting edge equipment will aid in recruitment and retention of Machine Tool Operation, Tool and Die and CNC Set-up Technician Students.

(1) An analysis of needs of business and industry for persons with new skills and persons with updated skills.

WORKFORCE DEVELOPMENT AREA-LONG TERM OCCUPATIONAL PROJECTIONS, 2016-2026

Occupational Titles/ NAICS (SOC) code	Estimated Employment*		10 Year Change		Annual Estimated Openings		
	2020	2030	Numeric	Percent	New Jobs	Replacements	Total Openings
Machinists (SOC 51-4041)							
<i>Waukesha County</i>	2,097	2,268	171	+8.15%	17	221	238
<i>M-WOW Region</i>	3,381	6,645	264	+7.8%	117	355	381
Tool and Die Makers (51-4111)							
<i>Waukesha County</i>	965	982	17	+1.8%	2	97	99
<i>M-WOW Region</i>	1418	1435	17	+1.2%	2	142	144

Source: Job Centers of Wisconsin
<https://jobcenterofwisconsin.com/wisconomy/query>

(2) An analysis of changing and emerging technologies within the district.

The Gene Haas CNC Training Center will provide students a renovated location to complete their projects on both manual and 5-axis machining centers and CNC Lathes with live-tooling to learn the following:

- Identify basic machine tool construction and its components.
- Understand program formats, common “M” and “G” codes, and program editing concepts.
- Establish accurate Work Coordinate Systems and Height Offsets
- Utilize and apply Cutter Compensation to control feature sizes and print dimensions.
- Ability to safely assemble / disassemble a variety of common cutting tools to appropriate holding devices.
- Measure close tolerance work pieces using micrometers, calipers, and indicators.
- Ability to set-up vertical machine center using written set-up instructions
- Interpret Engineering Drawings
- Explain / Define “M” and “G” codes
- Set-up a CNC Turn Center machine tool
- Create Facing / Cut-off / Bar Pull toolpaths
- Create Rough Turning / Rough Facing / Finish Facing / Finish Turning toolpaths
- Create Rough / Finish toolpaths with “Manually Compensated” coordinates
- Create Automated Rough Turn / Finish Turn toolpaths with “Manually Compensated” coordinates
- Create Automated Rough Turn / Finish Turn toolpaths with “Automatic Tool Nose Radius” Compensation
- Create Outside Diameter Grooves
- Create Outside Diameter Threads

(3) An analysis of available student stations, and the need for additional student stations, including a consolidation of the needs of persons with handicaps.

The Gene Haas CNC Training Center will be used specifically to teach the following classes:

420-186	CNC Machining Ctr Programming
420-316	CNC Machining Center Operation
420-317	CNC Turning Center Operation
420-320	Machine Tool Operation 1
420-321	Machine Tool Operation 2
420-323	Machine Tool Operation 3
420-324	Machine Tool Operation 4
420-387	CNC Turning Center Programming
420-388	Computer Assist Prog/CNC
420-399	Wire EDM Fundamentals
439-181	SolidWorks for Tool Design 1
439-314	Mold Design
439-324	Die Design

- 439-331 Tool and Die Moldmaking 1
- 439-332 Tool and Die Moldmaking 2
- 439-341 Tool and Die Stamping 1
- 439-342 Tool and Die Stamping 2

(4) Enrollment trends for the district, including placement data for all program areas and the program area to be expanded."

Unduplicated Headcounts and FTE's for the programs that will be using the Gene Haas CNC Training Center

Program: 304204 - CNC Setup Technician																				
	2019-2020				2020-2021				2021-2022				2022-2023				2023-2024			
	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total	Fall	Spring	Year Total	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total	
Headcount	52	42	6	56	42	38	3	47	32	25	33	31	30	1	37	36	24	4	37	
FTE	15.0	11.8	0.8	27.6	13.8	11.1	0.2	25.1	10.3	7.8	18.1	8.1	6.8	0.3	15.2	10.7	5.8	0.5	17.1	

Program: 314201 - Machine Tool Operation																				
	2019-2020				2020-2021				2021-2022				2022-2023				2023-2024			
	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total	Fall	Spring	Year Total	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total	
Headcount	23	24	5	28	20	18	3	24	25	20	30	18	17	3	21	24	7	4	24	
FTE	7.5	7.3	0.5	15.3	7.1	5.5	0.5	13.1	8.9	5.2	14.1	4.9	4.0	0.2	9.1	7.7	2.2	0.4	10.3	

Program: 324391 - Tool and Die Making																				
	2019-2020				2020-2021				2021-2022				2022-2023				2023-2024			
	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total	Fall	Spring	Summer	Year Total
Headcount	40	33	10	45	36	35	2	42	31	23	1	34	26	21	2	29	28	14	4	29
FTE	12.8	9.5	1.1	23.5	12.3	10.0	0.1	22.4	10.4	7.0	0.1	17.5	8.4	6.5	0.3	15.2	8.9	4.2	0.6	13.6

- 17,343 total enrollment
- 9,056 enrolled in Associate of Applied Science degree courses
- 1,480 enrolled in Technical Diploma courses
- 664 enrolled in apprentice-related training
- 3,519.0 full-time equivalency (FTE) of college enrollment
- 3,463 high school students took WCTC courses through partnership agreements

5. **TCS 5.04(4)(e)**
“Educational specifications relating specific space requirements for approved programs to the need for remodeling of existing facilities.”

See section TCS 5.04(4)(d)

6. **TCS 5.04(4)(f) and TCS 5.05**
"An analysis of the fiscal impact of additional or new facilities on the district's operating budget include:

Budget Amount

Increased instruction costs:	\$ 0
Increased administrative costs:	\$ 0
Increased maintenance costs:	\$ 0
Increased energy costs:	\$ 0
Replacement equipment costs:	\$ 1,160,525

The following represents the source of funds for the remodel:

(a) Tax levy – FY 24	\$
(b) Fund transfer or reserve funds	\$
(c) Proposed sale of bonds or notes	\$ 1,051,462
(d) Other funds:	
1. Federal funds	\$
2. Gifts or grants	\$ 500,000
(e) Total funds	<u>\$ 1,551,462</u>

7. **TCS 5.04(4)(g)**
"A conceptual sketch of the proposed remodeling of existing facilities."

Conceptual drawings are attached.

8. **TCS 5.04(4)(h)**

"The estimated project cost by the following categories:

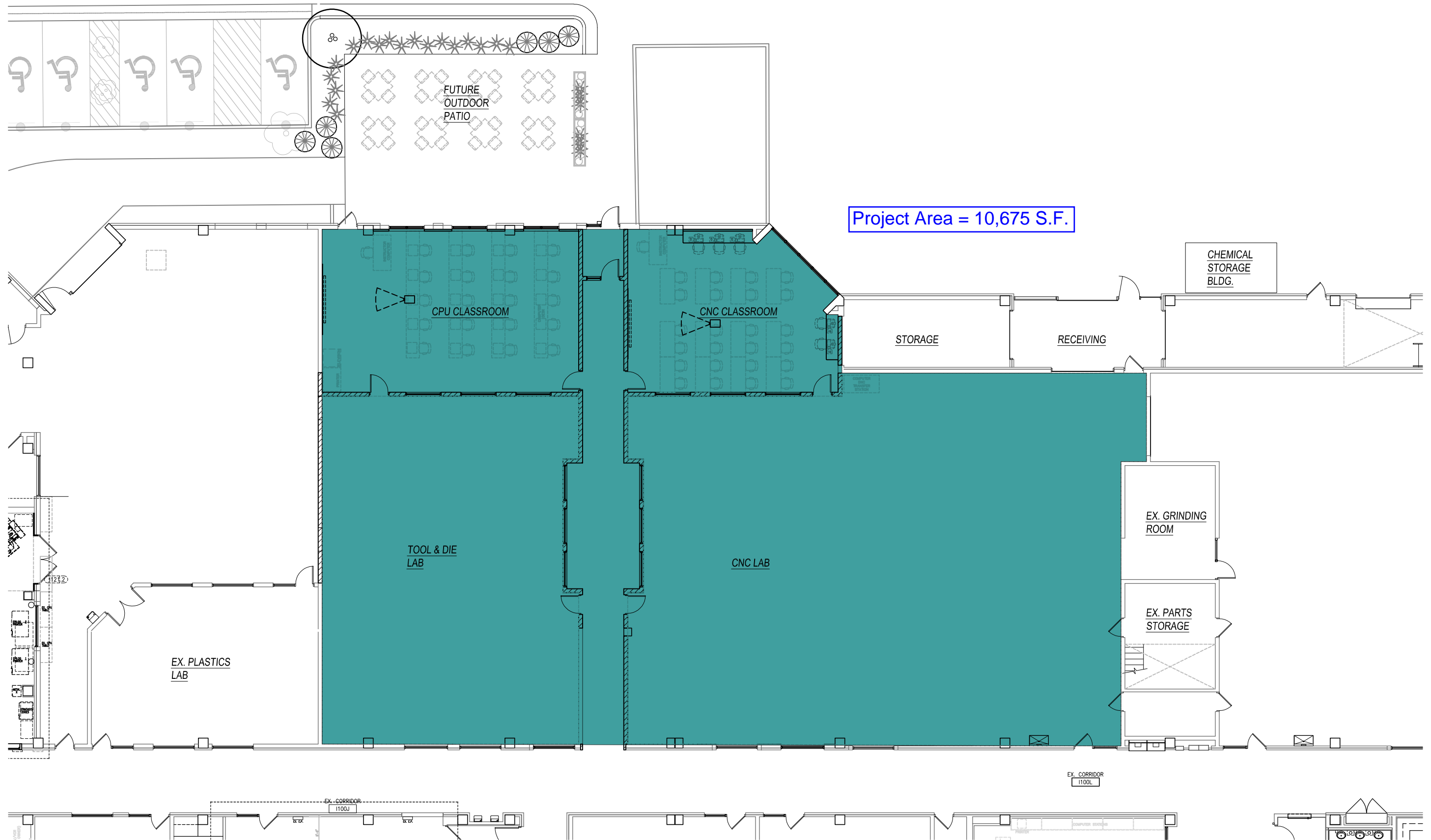
1. General construction	\$ 425,019
2. Heating, ventilating and air conditioning	\$ 545,750
3. Electrical	\$ 315,000
4. Plumbing	\$ 25,888
5. Other contracts (security/media)	\$ 109,400
6. Equipment, both fixed and movable	\$1,081,400
7. Miscellaneous costs (contingency)	\$ 118,262
8. Fees – Architectural / Engineering	\$ 121,543

9. **TCS 5.04(4)(l)**

"A list of the various sources of building energy available and a plan for performing a life cycle costs analysis for an alternate form of energy." And

TCS 5.04(4)(j) *"A plan for performing a life cycle costs analysis for the structural frame, building skin and the total energy system, including the HVAC system, electrical system and plumbing system to satisfy the requirements under s.1.12, Stats."*

Most buildings at the Pewaukee campus are served by an existing central heating and cooling plant. The I-Building is served by the central plant, and since no additional square footage is being added; there will be no significant impact to the existing central heating and cooling plant, however, the classrooms and labs within the industrial shops are not air conditioned. As part of this project, we are proposing adding local direct expansion cooling to the classrooms and labs within the proposed construction area to enhance the learning experience of the students as well as extend the longevity of the equipment contained within the space.



Proposed I123 & I135 Renovations
 INTERIOR RENOVATION OPTION B

October 3, 2023 | Scale: 1/16" = 1'-0" | 1 INCH



I Building 1st Floor
 800 Main Street, Pewaukee, WI



**RESOLUTION APPROVING THE REMODELING OF EXISTING FACILITIES AND
REQUESTING APPROVAL BY
THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD**

WHEREAS, the Waukesha County Technical College Board of Trustees is required by Wisconsin Technical College System Board, Directive FBF, dated December 10, 1987, to approve certain remodeling of existing facilities;

AND WHEREAS, the Waukesha County Technical College Board of Trustees has approved Project Number 5830AA in the 2023/2024 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Waukesha County Technical College Board of Trustees that the following described project is approved:

5830AA Remodel shop areas I-Building with classrooms

AND THEREFORE, BE IT FURTHER RESOLVED, the Waukesha County Technical College Board of Trustees requests that the Wisconsin Technical College System Board approve the above described remodeling.

Board Chair

Courtney Bauer

(Typed or printed name)

November 14, 2023

Date



MEMORANDUM

TO: WCTC District Board of Trustees

FROM: Richard Haen, District Facilities

DATE: Director November 14, 2023

SUBJECT: Approval to consider the RTA and C-1 corridor restroom renovations

Both restrooms near the RTA center, C127 and C129 are original construction and experiencing plumbing issues which regularly takes them out of service. This renovation will address the plumbing issues along with updating tile and fixtures with a modern appearance.

The total anticipated cost for renovating the four restrooms is \$417,827. The breakdown is as follows:

Estimated construction cost:	\$376,420
Architectural / Engineering fees:	\$ 41,406