

**Waukesha County Technical College
District Board Meeting Minutes
October 10, 2023 - 5:00 PM
Waukesha Campus, WK102/104**

Present:

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson (virtual)
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member
Thomas Michalski, Board Member
Lois Vasquez, Board Member
Jim Zaiser, Board Member

Absent

Stephanie Reisner, Board Member
Jamie Stahulak, Board Member

Also Present:

Richard Barnhouse

21 Guests

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban shared that SGA’s “Let’s Taco ‘Bout Cars” event was a huge success. Moving forward, they plan to hold this event annually. October SGA events include Energy Hour(s) and a Halloween Bingo and Costume Contest. Finally, SGA is looking forward to next week’s fall break.

IV. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the Waukesha campus.
- The College is in the early discussion phase of bringing an AI incubator and accelerator to campus. This would be the first in the state and one of the first in the Midwest. Over the next few months, the College will assess whether to work with a partner, on our own or some type of hybrid model.
- The College is in the early stages of planning for the Waukesha Campus renovation and expansion. The goal is to have a good footprint in Waukesha, while working closely with local businesses.
- The College has had a busy year celebrating its 100th anniversary. On September 21, the Centennial Celebration was held. Current employees and many retirees were able to attend the event. Paul Farrow, Waukesha County Executive, attended and declared September 21 WCTC Day. Last week alumnus, Justin Aprahamian, award winning chef, was the feature chef at the WCTC Celebrity Chef Dinner and Fundraiser held in the Classic Room. Chef Aprahamian was joined by current students and graduates of the WCTC Culinary Management Hospitality programs.
- Dr. Barnhouse recently met with GE Healthcare regarding partnering in technologies and training of employees moving forward. WCTC is looking forward to the potential partnership with more information to follow.
- The Esports grand opening was held on September 19 with over 100 students now participating. The College received a great amount of press including print, television, and social media, both locally and nationally. Dr. Barnhouse thanked the Board for their investment in building the lab and giving the College the opportunity

to create an impactful opportunity. The Board will tour the Esports Lab just before their November District Board meeting.

- Dr. Barnhouse shared that two of the longstanding System presidents, Vicki Martin, MATC and Jack Daniels, Madison College, recently announced their retirements.
- Dr. Barnhouse reported that he wants all WCTC employees to make a certain amount of salary across the board. Upon approval of the Board, no employee, moving forward, will earn less than \$41,600 or less than \$20 per hour. He wants our employees to feel valued and is proud to get to a point where the College can see this happen. The College is also raising student employee pay to \$15 per hour. He stated that this is a moment of pride for the institution.
- Dr. Barnhouse thanked Lois Vasquez, Board Member, for attending the recent Kitchen and Bath Lab Ribbon Cutting. He shared that he recently attended the Nursing Level 4 Presentations. He also reminded everyone that the WCTC Gala is November 9, 2023.

IV. Approval of Consent Agenda Items

- A. Minutes dated September 12, 2023 (Regular Board Meetings)
- B. Accounts Payable Summary for September 2023
- C. 38.14 Contract Report for September 2023
- D. Approval of International Travel
- E. Annual Security Report
- F. Approval of Resolution of Technical College Annual Board Officials Subject to State Code of Ethics
- G. 2022/23 Vendor Volume Report

Mr. Thomas Michalski motioned to approve the Consent Agenda Items, receiving a second from Mr. Ryan Clark. Approved; carried unanimously.

V. Action Items

A. Resolution to Modify the 2022/23 Budget – Kristine Golz

- Ms. Golz reviewed the budget modification request. The request includes modifications to grant revenue, contract revenue, capital expenditures and fund transfers. Ms. Golz expects this to be the last budget modification for 2022/23. She then recommended approval of the resolution.

Mr. Jim Zaiser motioned to approve the Resolution to Modify the 2022/23 Budget, receiving a second from Mr. Michalski. Approved; carried unanimously.

B. Resolution to Approve 2023/24 Tax Levy – Jane Kittel

- Dr. Kittel reviewed the tax levy memo noting that property has increased over 12% this year with an increase in tax levy income, which will be reviewed in the modification of the 2023/24 budget. She then recommended approval of the resolution.

Mr. Brian Baumgartner motioned to approve the Resolution to Approve 2023/24 Tax Levy, receiving a second from Ms. Lois Vasquez. Approved; carried unanimously.

C. Resolution to Modify the 2023/24 Budget – Kristine Golz

- Ms. Golz reviewed the budget modification request for 2023/24. The request includes modifications for the tax levy, personal property tax relief aid and general fund expenditures. She then recommended approval of the resolution.

Mr. Michalski motioned to approve Resolution to Modify the 2022/2023 Budget, receiving a second from Mr. Baumgartner. Approved; carried unanimously.

VI. Presentation/Discussion

A. WTCS Compliance Report – Sherry Simmons

- Ms. Simmons presented on the WTCS Compliance Report denoting what the College is working towards internally.

B. WCTC Annual Affirmative Action Plan Update – Sherry Simmons

- Ms. Simmons updated the Board on the current WCTC Annual Affirmative Action Plan.

C. Remodel Shop Areas I-Building w/Classrooms – Rich Haen

- Mr. Haen reviewed the remodel of the shop areas in the I-Building, detailing the history and costs of the renovation.

D. Renovate Four (4) Restrooms – RTA and C-103 Corridor – Rich Haen

- Mr. Haen reviewed the restroom renovation, detailing the history and costs of the renovation.

E. Waukesha Renovation – Rich Haen

- Mr. Haen then reviewed the proposed renovation of the Waukesha Campus.

VII. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1)(e) Wisconsin State Statutes at 6:15 pm:

A. Mr. Clark seconded the motion

B. **Unanimous roll call vote**

C. Discussion was held regarding Foundation MOU

D. Mr. Baumgartner motioned to reconvene in open session, receiving a second from Mr. Clark.

E. **Unanimous roll call vote**

F. The open meeting reconvened at 6:44 pm.

VIII. Adjournment – Courtney Bauer

- Mr. Baumgartner motioned to adjourn the meeting, receiving a second from Mr. Michalski. Meeting adjourned at 6:45 pm.

Respectfully Submitted by
Kristan Gochenauer
Assistant to the Board

Signed: 
Brian Baumgartner, Board Secretary/Treasurer