

**Waukesha County Area Technical College
District Board Meeting Minutes
August 8, 2023 – 5:00 PM
Anthony J. Natalizio Center, S104B**

Present:

Courtney Bauer, Board Chairperson
Brian Baumgartner, Secretary/Treasurer
Thomas Michalski, Board Member
Jamie Stahulak, Board Member
Lois Vasquez, Board Member
Jim Zaiser, Board Member

Absent

Ryan Clark, Board Member
Joe Garza, Board Vice Chairperson
Stephanie Reisner, Board Member

Also Present:

Richard Barnhouse

25 Guests

I. Call to Order – Courtney Bauer 5:00 p.m.

II. Public/Staff Remarks

A. None

III. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the August WCTC District Board meeting noting that next Wednesday is the annual college kick-off.
- He shared that there is a meeting next week with Dan Meyer, BizTimes to discuss partnership opportunities and future events on campus.
- On Thursday, he will be participating in a panel with the Brookfield Chamber of Commerce on Higher Education Challenges. Paul Farrow, Waukesha County Executive, will be the moderator.
- Conversations on the development of an AI Tech Hub on the WCTC campus were held last week. Dr. Barnhouse expects more to come on this subject.
- The crisis management team recently met to assess the Colleges emergency response plans and making sure they are up to date.
- Dr. Barnhouse participated in Clery training this week. This guides what we do as an institution and how crimes are reported on and around campus. Sherry Simmons was thanked for setting this important training up.
- A focus group including the Waukesha County Business Alliance and Alliance was recently held on campus. The overall response from attendees is the importance of sharing the message of what our campus has to provide.
- Dr. Barnhouse recently participated in a video podcast with Prosperity 101. He is scheduled to participate in a video podcast later this week for the Manufacturing Happy Hour with a focus on what WCTC has to offer.
- He had the opportunity to visit a few industries over the last month. One was Carbide Grinding Company where discussions were held regarding workforce needs. He also met with INNIO Waukesha Gas Engines, Inc. to discuss programing on our campus and how we might partner together in the future.
- Dr. Barnhouse thanked our Culinary Program for hosting a few events on campus this summer including the Journey Program dinner and the WTCS Board meeting.

IV. WCTC Foundation Board Update – Brian Baumgartner

- A. The WCTC Foundation Board held its Annual Meeting on July 18, 2023. FY23 donations totaled \$958,617 with an 18% increase in scholarships awarded. Overall fundraising from 1997-2023 totals over \$31 million with an ROI of \$4.75 for every \$1.00. The next WCTC Foundation Board meeting is scheduled for October 17, 2023.

V. Approval of Consent Agenda Items

- A. Minutes dated July 10, 2023 (Annual Organizational and Regular Board Meetings)
B. Accounts Payable Summaries for July 2023
C. 38.14 Contract Report for July 2023
D. Approval of Hire Term Report

Mr. Thomas Michalski motioned to approve the Consent Agenda Items; receiving a second from Mr. Brian Baumgartner. **Approved; carried unanimously.**

VI. Action Items

A. Resolution Awarding the Sale of \$3,700,000 General Obligation Promissory Notes, Series 2023B – Jane Kittel

- Dr. Kittel introduced Mr. Jordan Masnica, Vice President, Robert W. Baird & Co. Mr. Masnica shared that WCTC received a record number of competitive bids with 11 received. The lowest bid of 3.2829%, received by Piper Sandler & Co., was accepted. Dr. Kittel highlighted that the issuance is for general remodeling, site improvements and capital equipment. She then recommended approval of the resolution.

Mr. Baumgartner motioned to approve the Resolution Awarding the Sale of \$3,700,000 General Obligation Promissory Notes, Series 2023B; receiving a second from Ms. Lois Vasquez. **Approved; carried unanimously.**

A. Professional Services, WCTC RFP #2223-53 – Rich Haen

- Mr. Haen reviewed the RFP process for selecting a firm to provide architectural, engineering, and interior design services. Three proposals were received with a recommendation to approve Zimmerman Architectural Studios, Inc. based on the total score. Discussion ensued. Mr. Haen then recommended approval of the contract.

Mr. Michalski motioned to approve the Professional Services, WCTC RFP #2223-53; receiving a second from Mr. Baumgartner. **Approved; carried unanimously.**

IV. Presentation/Discussion

- A. Mr. Andy Palen, Chief External Relations & Marketing Officer and Ms. Sarah Kikkert, Director of Marketing & Communications provided an overview and update to the Board on the 100th anniversary events across campus and in the community.

VII. Adjournment – Courtney Bauer

- Mr. Baumgartner motioned to adjourn the meeting, receiving a second from Ms. Vasquez. Meeting was adjourned at 5:50 p.m.

Respectfully Submitted by
Kristan Gochenauer
Executive Assistant to the Board

Signed: 
Brian Baumgartner, Secretary/Treasurer