



**WAUKESHA**  
COUNTY TECHNICAL  
COLLEGE

**Hands-on  
Higher Ed**

# WCTC District Board Regular Meeting Following Annual Organizational Meeting

**Monday, July 10, 2023, 5:00 p.m.**

**Waukesha County Technical College**

**Richard T. Anderson Education Center, C051/057**

## Upcoming Meetings

Regular Board Meeting	August 8, 2023	5:00 p.m.	In-Person
Regular Board Meeting	September 12, 2023	5:00 p.m.	In-Person
Regular Board Meeting	October 10, 2023	5:00 p.m.	In-Person



**WCTC Vision Statement:** Waukesha County Technical College is the distinct choice for innovative and transformative education.

**WCTC Mission:** Waukesha County Technical College provides accessible career and technical education to strengthen our community through life-long learning.

**Waukesha County Area Technical College  
Regular District Board Meeting  
Immediately Following the Annual Organizational Meeting at 5:00 p.m.  
July 10, 2023  
Richard T. Anderson Education Center, C051/057**

***AGENDA***

- I. Call to Order – Board Chairperson**
- II. Public/Staff Remarks\***
- III. President’s Report – Dr. Richard G. Barnhouse**
- IV. Approval of Consent Agenda Items**
  - 4-7 A. Minutes Dated June 13, 2023 (Regular Board Meeting)
  - 8-17 B. Accounts Payable Summaries for June 1, 8, 15, 22 and 27, 2023
  - 18-19 C. 38.14 Contract Report for June 2023
  - 20-21 D. Approval to Hire Term Report
  - 22 E. DBA: Nomination for the 2023 Distinguished Alumni
- V. Action Items**
  - 23-28 A. Resolution Authorizing the Issuance of \$3,700,000 General Obligation Promissory Notes, Series 2023B, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Jane Kittel and Kristine Golz
- VI. Board Self-Evaluation**
- VII. A motion shall be made pursuant to Sec. 19.85(1) (c) and (e) Wisconsin State Statutes to convene into Closed Session to discuss:**
  - A. Finalizing Terms Regarding President’s Evaluation  
*The Board may reconvene in open session to take action on finalizing terms regarding President’s Evaluation*
- VIII. Adjournment – Board Chairperson**

  
\_\_\_\_\_  
Dr. Richard G. Barnhouse, President

## **\* Board Meeting Rules of Conduct**

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total. This is not a public hearing. Persons who wish to address the district Board may make a statement as long as it pertains to a specific current agenda item. The District Board Chairperson may or may not respond to statements made.

### **Public/Staff Remarks Procedure:**

1. Public Comments must pertain to a current agenda item.
2. Comment request forms must be completed and submitted to the District Board Executive Assistant prior to the meeting.
3. The Board Chairperson will ask the requesting speaker to come forward to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.
6. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the Board through the President’s office in Room C211.

---

### **Attention Individuals with Disabilities:**

Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5211 at least 72 hours prior to the meeting if you require special accommodations.

**Waukesha County Area Technical College  
District Board Meeting Minutes  
June 13, 2023 – 5:00 PM  
Richard T. Anderson Education Center, C051/057**

---

**Present:**

Courtney Bauer, Board Chairperson  
Brian Baumgartner, Secretary/Treasurer  
Ryan Clark, Board Member  
Thomas Michalski, Board Member  
Stephanie Reisner, Board Member (virtual)  
Lois Vasquez, Board Member  
Jim Zaiser, Board Member

**Absent**

Joe Garza, Board Vice Chairperson

**Also Present:**

Richard Barnhouse

22 Guests

---

**I. Call to Order – Courtney Bauer 5:00 p.m.**

A. Pledge of Allegiance

**II. Public/Staff Remarks**

A. None

**III. President’s Report – Dr. Richard G. Barnhouse**

- Dr. Barnhouse welcomed everyone to the WCTC District Board June meeting.
- This evening the Board will be asked to approve an Artificial Intelligence Data Specialist Associate of Science Program Concept Review, the first of three requests as WCTC works towards being able to offer this degree. WCTC will be offering two certificates this fall, which do not require approval.
- Dr. Barnhouse has been invited to testify to the Senate Universities and Revenue Committee along with Morna Foy, WTCS President; Jay Rothman, UW-System President and Mark Mone, UW-Milwaukee Chancellor. He plans on describing what the future of higher education looks like along with challenges we anticipate.
- He had the opportunity to meet with Senator Rob Hutton, District 5. Discussion revolved around WCTC and the community. Overall the meeting went well and WCTC is glad to have a partner like Senator Hutton.
- Recently met with Dan Meyer, Publisher and Owner of the BizTimes. Mr. Meyer shared he has been hearing a lot about WCTC and would like to become more engaged.
- Dr. Barnhouse met with Paul Decker, Waukesha County Board Supervisor and Paul Farrow, Waukesha County Executive to discuss their version of what the future of higher education should look like from a county government perspective.
- He recently participated in a meeting with HERA, MKE Tech Hub Coalition and MSOE. Discussion revolved around how we come at AI as a region and getting employers the skilled employees needed for the future.
- Reported that three budget townhalls were held over the semester. He was pleased with the turnout and questions and will plan to continue offering these.
- Dr. Barnhouse golfed in the Child Development Center Golf Scramble on May 12, 2023. He stated that it was a great event and thanked everyone who participated.
- On May 11, 2023, he attended the police academy graduation. He continues to be impressed with the program and recruits.

- On June 9, 2023, he attended the Habitat for Humanity Gala. It was a fabulous event that raises a great deal of funding for those in need.
- He will be serving as Vice Chair of the Presidents Association for 2023-2024.
- He then thanked Michelle Skinder, Vice President for Human Resource Services for starting a new Annual Retirement Celebration. The event is a great way to thank our recent retirees for their service to WCTC.
- Dr. Barnhouse then shared that prior WCTC student and WCTC Ambassador Janixa Franco Gonzalez was chosen by Governor Evers to serve as a student member for a one-year term on the Wisconsin Technical College System Board.

#### IV. Approval of Consent Agenda Items

- A. Minutes dated May 9, 2023 (Regular Board Meetings)
- B. Accounts Payable Summaries for May 4, 11, 18, 25 and 30, 2023
- C. 38.14 Contract Report for May 2023
- D. Approval of Hire Term Report

Mr. Brian Baumgartner motioned to approve the Consent Agenda Items; receiving a second from Mr. Thomas Michalski. **Approved; carried unanimously.**

#### V. Action Items

##### A. Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing – Jane Kittel

- Dr. Kittel gave an overview of the resolution noting this will be brought to the Board once a year moving forward.

Mr. Ryan Clark motioned to approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing; receiving a second from Mr. Michalski. **Approved; carried unanimously.**

##### B. Resolution Establishing Projected 2023-24 Reserves – Jane Kittel

- Dr. Kittel reported that WCTC is legally required to report reserves. She then reviewed the 2023-24 projected reserves and recommended approval of the resolution.

Mr. Brian Baumgartner motioned to approve the Resolution Establishing Projected 2023-24 Reserves; receiving a second from Mr. Jim Zaiser. **Approved; carried unanimously.**

##### C. Resolution to Adopt the 2023-24 Budget – Jane Kittel

- Dr. Kittel asked if there were any questions regarding the 2023-24 budget. She then recommended approval of the resolution.

Ms. Stephanie Reisner motioned to approve the Resolution to Adopt the 2023-24 Budget. Mr. Michalski seconded the motion. **Approved; carried unanimously.**

##### D. Request to Submit a Concept Review to the Wisconsin Technical College System Board for an Artificial Intelligence Data Specialist Associate of Applied Science Program – David Schubot, Dawn Voigt and Alli Jerger

- Ms. Alli Jerger shared that this request is the first of four in the approval process. She stated that 77% of the devices individuals use on a regular basis use AI. In 2021, WCTC started the discovery process and is now working with businesses to assess employee needs. The proposed program will focus on conventional AI; working with data. Businesses want “data wranglers”; employees who understand the data aspect. WCTC is launching two certificates this fall; leveraging courses already in place, and anticipates

the launch of the associate’s program in the fall of 2024; pending approval. Ms. Jeger recommended approval of the request to submit a concept review to the Wisconsin Technical College System Board.

Mr. Baumgartner motioned to approve the Request to Submit a Concept Review to the Wisconsin Technical College System Board for an Artificial Intelligence Data Specialist Associate of Applied Science Program; receiving a second from Ms. Lois Vasquez. **Approved; carried unanimously.**

**E. Initial Approval to Consider Parking Lot 60 Reconfiguration and Requesting Approval by the Wisconsin Technical College System Board (WTCSB) – Rich Haen**

- Mr. Haen gave an overview of the parking lot 60 reconfiguration request noting the necessary updates and changes needed to meet ADA guidelines. He then recommended approval of the request.

Mr. Baumgartner motioned to approve Initial Approval to Consider Parking Lot 60 Reconfiguration and Requesting Approval by the Wisconsin Technical College System Board (WTCSB); receiving a second from Mr. Clark. **Approved; carried unanimously.**

**VI. Presentation/Discussion**

**A. Annual Information Technology Report – Shannon Ford and Jane Kittel**

- Dr. Kittel shared that we are now required to provide an annual Information Technology report yearly. She then introduced Mr. Shannon Ford, Executive Director-Information Technology Services. Mr. Ford reviewed the Information Technology Report touching on the objectives, training and protection requirements necessary to ensure security and confidentiality for the College.

**B. Report from Nominating Committee for 2023-24 WCTC Board Officers – Lois Vasquez**

- Ms. Vasquez reported that the following nominations were received:
  - Courtney Bauer, Chairperson
  - Joe Garza, Vice Chairperson
  - Brian Baumgartner, Secretary/Treasurer

The current slate will be up for vote at the July Board meeting.

**V. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1) (c) and (e) of the Wisconsin State Statutes at 6:10 pm:**

A. Mr. Clark seconded the motion.

B. **Unanimous roll call vote**

C. Discussions were held regarding:

- Foundation MOU
- WCTC President’s Evaluation and Consideration of Terms Regarding Finalizing FY24 Contract

D. Mr. Baumgartner motioned to reconvene in open session; receiving a second from Mr. Clark.

E. **Unanimous roll call vote**

F. The open meeting reconvened at 7:43 pm

G. Mr. Baumgartner made a motion to accept the Foundation MOU as presented; receiving a second from Mr. Michalski. **Approved; carried unanimously.**

H. Mr. Clark motioned to accept the WCTC President’s Evaluation and Terms as presented; receiving a second from Mr. Baumgartner. **Approved; carried unanimously.**

**VII. Adjournment – Courtney Bauer**

- Mr. Clark motioned to adjourn the meeting, receiving a second from Mr. Baumgartner.  
Meeting adjourned at 7:44 p.m.

Respectfully Submitted by  
Kristan Gochenauer  
Executive Assistant to the Board

Signed: \_\_\_\_\_  
Brian Baumgartner, Secretary/Treasurer

**ACCOUNTS PAYABLE SUMMARY**  
**June 01, 2023**

**To the Secretary/Treasurer of the Waukesha County Area  
Technical College District Board:**

**The Vice President - Finance submits for approval the attached  
claims for payment, which include payroll deductions, of \$19,585.76**

**The Waukesha County Area Technical College  
District Board and President have examined these claims  
and approve their payment this 18<sup>th</sup> day of July 2023**

---

**Chair**

---

**Secretary/Treasurer**

---

**President**

## Check Register Report

Accounts Payable account code "WA". Dated 06/01/23 Database instance PROD-Native

<u>Number</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
!0036149	06/01/23	Allstate Benefits	\$ 3,208.41
C0745132	06/01/23	Code Red Security LLC	\$ 13,320.00
C0745147	06/01/23	Zimmerman Design Group	\$ 3,057.35
3 payments TOTAL:			\$ 19,585.76

**ACCOUNTS PAYABLE SUMMARY**

**June 08, 2023**

**To the Secretary/Treasurer of the Waukesha County Area  
Technical College District Board:**

**The Vice President - Finance submits for approval the attached  
claims for payment, which include payroll deductions, of \$664,616.67**

**The Waukesha County Area Technical College  
District Board and President have examined these claims  
and approve their payment this 18<sup>th</sup> day of July 2023**

---

**Chair**

---

**Secretary/Treasurer**

---

**President**

## Check Register Report

Accounts Payable account code "WA". Dated 06/08/23 Database instance PROD-Native

<u>Number</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
!0036163	06/06/23	Aladdin Food Management Services LLC	\$ 2,734.61
!0036166	06/06/23	Conley Media LLC	\$ 2,751.71
!0036168	06/06/23	PFM Asset Management LLC	\$ 6,363.05
!0036169	06/06/23	Quarles & Brady LLP	\$ 29,949.00
!0036170	06/06/23	Rote Oil Ltd	\$ 2,583.25
C0745159	06/06/23	ABM Industries Inc	\$ 70,609.93
C0745160	06/06/23	Acoustech	\$ 5,475.00
C0745162	06/06/23	AVI	\$ 12,432.45
C0745163	06/06/23	Capital Data Inc	\$ 63,391.13
C0745166	06/06/23	Creative Constructors LC	\$ 350,026.78
C0745169	06/06/23	Dell Marketing L P	\$ 14,694.00
C0745176	06/06/23	Graybar Electric Company Inc	\$ 8,880.00
C0745178	06/06/23	Harwood Engineering Consultants	\$ 8,061.65
C0745180	06/06/23	Helm Service	\$ 2,721.68
C0745190	06/06/23	MJS Landscaping Services	\$ 7,665.72
C0745199	06/06/23	Mark A. Schultz	\$ 3,000.00
C0745200	06/06/23	SET Engineering LLC	\$ 7,550.00
C0745202	06/06/23	Statz Restoration & Engineering Co	\$ 7,040.00
C0745207	06/06/23	W S Darley & Co	\$ 2,523.63
C0745213	06/06/23	Western States Envelope Co	\$ 3,453.27
C0745215	06/06/23	Zimmerman Design Group	\$ 3,046.76
!0036191	06/08/23	Bitlyft Security LLC	\$ 24,629.97
C0745290	06/08/23	All Things Beauty	\$ 6,400.00
C0745292	06/08/23	Heritage Crystal Clean LLC	\$ 2,919.40
C0745294	06/08/23	Journal Sentinel Inc	\$ 15,713.68

25 payments TOTAL:

\$ 664,616.67

**ACCOUNTS PAYABLE SUMMARY**

**June 15, 2023**

**To the Secretary/Treasurer of the Waukesha County Area  
Technical College District Board:**

**The Vice President - Finance submits for approval the attached  
claims for payment, which include payroll deductions, of \$1,970,504.63**

**The Waukesha County Area Technical College  
District Board and President have examined these claims  
and approve their payment this 18<sup>th</sup> day of July 2023**

---

**Chair**

---

**Secretary/Treasurer**

---

**President**

## Check Register Report

Accounts Payable account code "WA". Dated 06/15/23 Database instance PROD-Native

<u>Number</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
!0036195	06/13/23	Jodi R. Crozier	\$ 3,570.00
!0036224	06/13/23	Gallagher Student Health & Special Risk	\$ 18,864.00
C0745316	06/13/23	Blackbaud Inc	\$ 15,713.49
C0745319	06/13/23	CDW-G Computer Discount Warehouse	\$ 30,437.72
C0745321	06/13/23	Code Red Security LLC	\$ 4,195.00
C0745325	06/13/23	East Troy High School	\$ 35,098.12
C0745327	06/13/23	Elmbrook School District	\$ 3,679.28
C0745328	06/13/23	Field Training Solutions	\$ 6,000.00
C0745329	06/13/23	GB Lead Services LLC	\$ 9,170.00
C0745330	06/13/23	Gordon Flesch Co Inc	\$ 5,801.58
C0745332	06/13/23	Hamilton School District	\$ 5,766.72
C0745335	06/13/23	Kettle Moraine School District	\$ 3,099.58
C0745337	06/13/23	Menomonee Falls School District	\$ 17,768.48
C0745338	06/13/23	Merit Asphalt Inc	\$ 331,500.00
C0745339	06/13/23	MJS Landscaping Services	\$ 8,926.00
C0745340	06/13/23	Muskego High School	\$ 89,936.21
C0745341	06/13/23	New Berlin School District	\$ 24,762.70
C0745343	06/13/23	Route 961 Training and Consultants LLC	\$ 2,565.00
C0745345	06/13/23	School District of Waukesha	\$ 89,877.21
C0745348	06/13/23	Streicher's	\$ 5,600.00
C0745349	06/13/23	Ten 2 Communications LLC	\$ 6,960.00
C0745355	06/13/23	WE Energies	\$ 67,429.22
C0745357	06/13/23	WE Energies	\$ 5,928.93
C0745363	06/13/23	Wisconsin Lutheran High School	\$ 3,679.28
C0745366	06/13/23	Yes Equipment and Services Inc	\$ 139,900.00
C0745367	06/13/23	Zimmerman Design Group	\$ 4,434.00
!0036231	06/15/23	Jonathan A. Koch	\$ 4,090.16
!0036238	06/15/23	Express Elevator	\$ 3,530.48
C0745399	06/15/23	Allcon LLC	\$ 7,643.90
C0745402	06/15/23	Arrowhead High School	\$ 27,896.23
C0745407	06/15/23	CDW-G Computer Discount Warehouse	\$ 6,035.00
C0745410	06/15/23	Dell Marketing L P	\$ 94,478.26
C0745414	06/15/23	Ellucian Co LP	\$ 377,159.00
C0745415	06/15/23	Evolear Digital LLC	\$ 2,500.00
C0745416	06/15/23	First Supply LLC	\$ 8,122.20
C0745421	06/15/23	IdentiSys	\$ 8,352.00
C0745422	06/15/23	iHeartMedia & Entertainment Inc	\$ 3,468.00
C0745424	06/15/23	Lakefront Communications	\$ 4,241.50
C0745427	06/15/23	Merit Asphalt Inc	\$ 407,287.00
C0745430	06/15/23	Oconomowoc Area School District	\$ 46,002.80
C0745438	06/15/23	Village of Pewaukee	\$ 21,456.06
C0745439	06/15/23	Waste Management of WI-MN	\$ 3,079.52
C0745440	06/15/23	Waukesha County Business Alliance	\$ 4,500.00

43 payments TOTAL:

\$ 1,970,504.63

**ACCOUNTS PAYABLE SUMMARY**  
**June 27, 2023**

**To the Secretary/Treasurer of the Waukesha County Area  
Technical College District Board:**

**The Vice President - Finance submits for approval the attached  
claims for payment, which include payroll deductions, of \$3,282,508.93**

**The Waukesha County Area Technical College  
District Board and President have examined these claims  
and approve their payment this 18<sup>th</sup> day of July 2023**

---

**Chair**

---

**Secretary/Treasurer**

---

**President**

## Check Register Report

Accounts Payable account code "WA". Dated 06/27/23 Database instance PROD-Native

<u>Number</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
!0036149	06/01/23	Allstate Benefits	\$ 3,208.41
C0745132	06/01/23	Code Red Security LLC	\$ 13,320.00
C0745147	06/01/23	Zimmerman Design Group	\$ 3,057.35
!0036163	06/06/23	Aladdin Food Management Services LLC	\$ 2,734.61
!0036166	06/06/23	Conley Media LLC	\$ 2,751.71
!0036168	06/06/23	PFM Asset Management LLC	\$ 6,363.05
!0036169	06/06/23	Quarles & Brady LLP	\$ 29,949.00
!0036170	06/06/23	Rote Oil Ltd	\$ 2,583.25
C0745159	06/06/23	ABM Industries Inc	\$ 70,609.93
C0745160	06/06/23	Acoustech	\$ 5,475.00
C0745162	06/06/23	AVI	\$ 12,432.45
C0745163	06/06/23	Capital Data Inc	\$ 63,391.13
C0745166	06/06/23	Creative Constructors LC	\$ 350,026.78
C0745169	06/06/23	Dell Marketing L P	\$ 14,694.00
C0745176	06/06/23	Graybar Electric Company Inc	\$ 8,880.00
C0745178	06/06/23	Harwood Engineering Consultants	\$ 8,061.65
C0745180	06/06/23	Helm Service	\$ 2,721.68
C0745190	06/06/23	MJS Landscaping Services	\$ 7,665.72
C0745199	06/06/23	Mark A. Schultz	\$ 3,000.00
C0745200	06/06/23	SET Engineering LLC	\$ 7,550.00
C0745202	06/06/23	Statz Restoration & Engineering Co	\$ 7,040.00
C0745207	06/06/23	W S Darley & Co	\$ 2,523.63
C0745213	06/06/23	Western States Envelope Co	\$ 3,453.27
C0745215	06/06/23	Zimmerman Design Group	\$ 3,046.76
!0036191	06/08/23	Bitlyft Security LLC	\$ 24,629.97
C0745290	06/08/23	All Things Beauty	\$ 6,400.00
C0745292	06/08/23	Heritage Crystal Clean LLC	\$ 2,919.40
C0745294	06/08/23	Journal Sentinel Inc	\$ 15,713.68
!0036195	06/13/23	Jodi R. Crozier	\$ 3,570.00
!0036224	06/13/23	Gallagher Student Health & Special Risk	\$ 18,864.00
C0745316	06/13/23	Blackbaud Inc	\$ 15,713.49
C0745319	06/13/23	CDW-G Computer Discount Warehouse	\$ 30,437.72
C0745321	06/13/23	Code Red Security LLC	\$ 4,195.00
C0745325	06/13/23	East Troy High School	\$ 35,098.12
C0745327	06/13/23	Elmbrook School District	\$ 3,679.28
C0745328	06/13/23	Field Training Solutions	\$ 6,000.00
C0745329	06/13/23	GB Lead Services LLC	\$ 9,170.00
C0745330	06/13/23	Gordon Flesch Co Inc	\$ 5,801.58
C0745332	06/13/23	Hamilton School District	\$ 5,766.72
C0745335	06/13/23	Kettle Moraine School District	\$ 3,099.58
C0745337	06/13/23	Menomonee Falls School District	\$ 17,768.48
C0745338	06/13/23	Merit Asphalt Inc	\$ 331,500.00

C0745339	06/13/23	MJS Landscaping Services	\$ 8,926.00
C0745340	06/13/23	Muskego High School	\$ 89,936.21
C0745341	06/13/23	New Berlin School District	\$ 24,762.70
C0745343	06/13/23	Route 961 Training and Consultants LLC	\$ 2,565.00
C0745345	06/13/23	School District of Waukesha	\$ 89,877.21
C0745348	06/13/23	Streicher's	\$ 5,600.00
C0745349	06/13/23	Ten 2 Communications LLC	\$ 6,960.00
C0745355	06/13/23	WE Energies	\$ 67,429.22
C0745357	06/13/23	WE Energies	\$ 5,928.93
C0745363	06/13/23	Wisconsin Lutheran High School	\$ 3,679.28
C0745366	06/13/23	Yes Equipment and Services Inc	\$ 139,900.00
C0745367	06/13/23	Zimmerman Design Group	\$ 4,434.00
!0036231	06/15/23	Jonathan A. Koch	\$ 4,090.16
!0036238	06/15/23	Express Elevator	\$ 3,530.48
C0745399	06/15/23	Allcon LLC	\$ 7,643.90
C0745402	06/15/23	Arrowhead High School	\$ 27,896.23
C0745407	06/15/23	CDW-G Computer Discount Warehouse	\$ 6,035.00
C0745410	06/15/23	Dell Marketing L P	\$ 94,478.26
C0745414	06/15/23	Ellucian Co LP	\$ 377,159.00
C0745415	06/15/23	Evolear Digital LLC	\$ 2,500.00
C0745416	06/15/23	First Supply LLC	\$ 8,122.20
C0745421	06/15/23	IdentiSys	\$ 8,352.00
C0745422	06/15/23	iHeartMedia & Entertainment Inc	\$ 3,468.00
C0745424	06/15/23	Lakefront Communications	\$ 4,241.50
C0745427	06/15/23	Merit Asphalt Inc	\$ 407,287.00
C0745430	06/15/23	Oconomowoc Area School District	\$ 46,002.80
C0745438	06/15/23	Village of Pewaukee	\$ 21,456.06
C0745439	06/15/23	Waste Management of WI-MN	\$ 3,079.52
C0745440	06/15/23	Waukesha County Business Alliance	\$ 4,500.00
!0036264	06/20/23	Aladdin Food Management Services LLC	\$ 7,582.95
!0036267	06/20/23	Duet Resource Group	\$ 10,320.00
!0036268	06/20/23	Rote Oil Ltd	\$ 3,609.42
C0745487	06/20/23	Air One Equipment Inc	\$ 6,022.00
C0745497	06/20/23	Bravo Company USA Inc	\$ 4,433.85
C0745499	06/20/23	CDW-G Computer Discount Warehouse	\$ 4,338.00
C0745500	06/20/23	Constellation NewEnergy Gas Division LLC	\$ 4,899.25
C0745501	06/20/23	Conway Shield	\$ 2,650.00
C0745502	06/20/23	Dean & Associates	\$ 3,221.30
C0745503	06/20/23	DigiCopy	\$ 4,118.10
C0745511	06/20/23	ExamSoft Worldwide Inc	\$ 19,226.00
C0745513	06/20/23	Fire-Dex GW LLC	\$ 2,730.00
C0745517	06/20/23	Halverson Carpet Center LTD	\$ 46,657.00
C0745521	06/20/23	Ideal Mechanical	\$ 4,292.74
C0745522	06/20/23	Independence Painting LLC	\$ 3,402.93
C0745525	06/20/23	Lincoln Electric Company	\$ 5,000.00
C0745530	06/20/23	Midwest Industries Inc	\$ 4,022.00
C0745533	06/20/23	Mukwonago Area Schools	\$ 40,015.15
C0745535	06/20/23	Pixelbox Visual Design LTD	\$ 9,975.00
C0745539	06/20/23	Revere Electric Supply Co	\$ 25,140.22
C0745541	06/20/23	Siren Services LLC	\$ 3,378.25

C0745542	06/20/23	Streicher's	\$ 7,061.00
C0745545	06/20/23	United Mailing Services	\$ 3,382.24
!0036287	06/22/23	CAE Healthcare Inc	\$ 5,320.95
C0745592	06/22/23	Akrit Sales & Service	\$ 2,811.07
C0745593	06/22/23	Allcon LLC	\$ 44,358.17
C0745596	06/22/23	Buy-Rite Beauty	\$ 18,546.00
C0745601	06/22/23	Environmental Solutions Ltd	\$ 99,598.00
C0745603	06/22/23	Helm Service	\$ 3,633.00
C0745607	06/22/23	New Berlin School District	\$ 24,762.70
C0745609	06/22/23	TK Elevator Corporation	\$ 44,538.64
C0745611	06/22/23	V & F Roof Consulting Service Inc.	\$ 3,928.00
C0745612	06/22/23	Wiscomm LLC	\$ 8,068.80
!0036311	06/27/23	Allstate Benefits	\$ 3,011.14
!0036313	06/27/23	Best Bus Sales	\$ 45,270.00
!0036314	06/27/23	Clear Channel	\$ 9,300.00
!0036318	06/27/23	Madison National Life Insurance Co	\$ 8,605.29
!0036319	06/27/23	Symetra Life Insurance Company	\$ 21,686.05
C0745665	06/27/23	Camera Corner	\$ 6,488.00
C0745667	06/27/23	D & H Distributing	\$ 2,888.05
C0745671	06/27/23	Double Platinum DJ Service	\$ 11,700.00
C0745673	06/27/23	Extron Electronics	\$ 12,253.08
C0745674	06/27/23	Flemings Fire #1 Inc	\$ 3,215.32
C0745680	06/27/23	Level 3 Communications, LLC	\$ 5,607.80
C0745684	06/27/23	Merit Asphalt Inc	\$ 3,625.00
C0745689	06/27/23	Proforma	\$ 10,540.21
C0745692	06/27/23	Signarama Pewaukee	\$ 2,569.20

---

118 payments TOTAL:

\$ 3,282,508.93

**WAUKESHA COUNTY TECHNICAL COLLEGE  
CORPORATE TRAINING CENTER  
CONTRACT APPROVAL REPORT  
JUNE, 2023**

Informational

Year	#	Customer	Start Date	Type	Service Description	Number of Participants	Total Revenue	Est. Direct Cost	Informational		
									Variance (1)	Est. Full Cost	Variance (2)
<b>In-State Contracts</b>											
2023	6101	Froedtert Health	7/1/2022	I	Hazmat - West Bend	61	11,720	6,007	5,713	7,053	4,667
2023	6104	Froedtert Health	7/1/2022	I	Hazmat - Pewaukee	20	3,614	1,778	1,836	2,237	1,377
2023	6106	Froedtert Health	7/1/2022	I	Hazmat - Mequon	8	2,452	1,027	1,425	1,292	1,160
2023	6170	Wisconsin Regional Training Partnership	12/13/2022	I	IMT Training	12	10,609	5,821	4,788	7,756	2,853
2023	6175	Waukesha Cnty Dept of Health & Human Svcs	10/17/2022	I	Adult Basic Education	50	50,000	50,000	-	50,000	-
2023	6208	Steinig Tal Kennel	5/1/2023	I	K9 Certification	30	1,500	1	1,499	1	1,499
2023	6242	Froedtert Health	3/6/2023	I	Hazmat - Menomonee Falls	28	5,716	3,094	2,622	3,640	2,076
2023	6243	Froedtert Health	3/9/2023	I	Hazmat - Oak Creek	13	3,231	1,648	1,583	1,821	1,410
2023	6244	Froedtert Health	3/13/2023	I	Hazmat - New Berlin	20	3,666	1,869	1,797	2,351	1,315
2023	6250	Weyco Group	4/12/2023	I	Microsoft Excel	41	8,469	3,022	5,447	2,428	6,041
2023	6257	Elmbrook School District	5/3/2023	I	Leadership	6	4,950	1,727	3,223	1,876	3,074
2023	6258	La Casa de Esperanza Inc	5/3/2023	I	Microsoft Excel	46	9,360	3,406	5,954	3,245	6,115
2023	6259	La Casa de Esperanza Inc	5/1/2023	I	White Belt	22	4,280	1,427	2,853	1,686	2,594
2023	6266	La Casa de Esperanza Inc	5/11/2023	I	Foundational Leadership	8	6,603	2,248	4,355	2,681	3,922
2023	6268	La Casa de Esperanza Inc	5/24/2023	I	Trade Skills	30	12,360	3,551	8,809	4,764	7,596
2023	6269	La Casa de Esperanza Inc	5/24/2023	T	ESL Assessments	N/A	1,336	276	1,060	347	989
2024	7022	HUSCO International	6/20/2023	I	GD&T	15	3,148	1,125	2,023	1,163	1,985
2024	7023	Wauwatosa School District	6/8/2023	I	Microsoft Excel	17	4,599	2,212	2,387	1,667	2,932
2024	7044	Columbia Generating Station	6/7/2023	I	Live Fire Training	20	2,400	1,265	1,135	1,716	684
2024	7048	Rescue Dog Technology	6/14/2023	I	Heartsaver CPR/AED	13	1,340	963	377	574	766
2024	7060	La Casa de Esperanza Inc	6/15/2023	I	ESL Program	10	6,775	1,962	4,813	2,439	4,336
<b>Center for Early College Opportunities (High School Transcribed Credit)</b>											
<i>CTC collaborates with the Center for Early College Opportunities providing 38.14 contracts for High School Transcribed Credit (HSTC)</i>											
2023	6032	Elmbrook School District	7/1/2022	I	HSTC Brookfield Central	88	28,152	28,152	-	28,152	-
2023	6033	Fort Atkinson School District	7/1/2022	I	HSTC Fort Atkinson	135	23,628	23,628	-	23,628	-
2023	6035	Hamilton School District	7/1/2022	I	HSTC Hamilton	1078	187,532	187,532	-	187,532	-
2023	6036	Kettle Moraine School District	7/1/2022	I	HSTC Kettle Moraine	210	23,930	23,930	-	23,930	-
2023	6038	Menomonee Falls School District	7/1/2022	I	HSTC Menomonee Falls	802	70,196	70,196	-	70,196	-
2023	6039	Mukwonago Area Schools	7/1/2022	I	HSTC Mukwonago	215	32,560	32,560	-	32,560	-
2023	6040	Muskego Norway School District	7/1/2022	I	HSTC Muskego	665	74,019	74,019	-	74,019	-
2023	6041	New Berlin Public Schools	7/1/2022	I	HSTC New Berlin Eisenhower	329	34,170	34,170	-	34,170	-
2023	6042	New Berlin Public Schools	7/1/2022	I	HSTC New Berlin West	343	49,282	49,282	-	49,282	-

Informational

Year	#	Customer	Start Date	Type	Service Description	Number of Participants	Total Revenue	Est. Direct Cost	Informational		
									Variance (1)	Est. Full Cost	Variance (2)
<b>Center for Early College Opportunities (High School Transcribed Credit)</b>											
<i>CTC collaborates with the Center for Early College Opportunities providing 38.14 contracts for High School Transcribed Credit (HSTC)</i>											
2023	6043	Oconomowoc Area School District	7/1/2022	I	HSTC Oconomowoc	476	70,767	70,767	-	70,767	-
2023	6044	Palmyra Eagle Area School District	7/1/2022	I	HSTC Palmyra	37	2,590	2,590	-	2,590	-
2023	6045	Pewaukee School District	7/1/2022	I	HSTC Pewaukee	249	8,377	8,377	-	8,377	-
2023	6046	School District of Waukesha	7/1/2022	I	HSTC Waukesha North	271	39,634	39,634	-	39,634	-
2023	6047	School District of Waukesha	7/1/2022	I	HSTC Waukesha South	317	55,339	55,339	-	55,339	-
2023	6048	School District of Waukesha	7/1/2022	I	HSTC Waukesha West	456	39,080	39,080	-	39,080	-
2023	6049	School District of Waukesha	7/1/2022	I	HSTC Wauk eAchieve	53	12,702	12,702	-	12,702	-
2023	6050	Watertown School District	7/1/2022	I	HSTC Watertown	14	4,080	4,080	-	4,080	-
2023	6062	Multiple Recipient	7/1/2022	I	DEA - School of Protective and Health Services	666	251,947	251,947	-	251,947	-
2023	6063	Multiple Recipient	7/1/2022	I	DEA - School of Applied Technologies	1138	388,500	388,500	-	388,500	-
2023	6064	Multiple Recipient	7/1/2022	I	DEA - School of Business	241	100,750	100,750	-	100,750	-
2023	6065	Multiple Recipient	7/1/2022	I	DEA - School of Health	56	37,500	37,500	-	37,500	-
2023	6210	Johnson Creek School District	1/25/2023	I	Johnson Creek Intro to Sociology	11	4,981	3,269	1,712	4,023	958
2024	7001	New Berlin Public Schools	6/12/2023	I	New Berlin Certified Nursing Assistant	10	8,748	6,771	1,977	7,499	1,249
<b>Grant Related</b>											
2023	6109	Multiple Recipient	7/1/2022	I	WAT-Continuous Improvement	388	109,422	57,541	51,881	59,865	49,557
2023	6110	Multiple Recipient	7/1/2022	I	WAT-Leadership	304	56,361	38,595	17,766	36,791	19,570
<b>ALL CONTRACTS</b>							<b>1,872,375</b>	<b>1,735,340</b>	<b>137,035</b>	<b>1,743,650</b>	<b>128,725</b>

N/A\* denotes technical assistance contract. These are non-instructional activities provided to a company, no enrollment #s are available.

<b>CTC 38.24 PROFESSIONAL DEVELOPMENT WORKSHOPS</b>						Number of Participants	Total Revenue	Est. Direct	Variance (1)	Est. Full Cost	Variance (2)
<b>53 Workshops Completed 4/1/2023 through 6/30/2023</b>						<b>1,145</b>	<b>199,772</b>	<b>145,116</b>	<b>54,656</b>	<b>187,776</b>	<b>11,996</b>

COLUMN DEFINITIONS:

Type of Service: I=Instruction T= Technical Assistance F=Fiscal and Management Service

Total Revenue: Contract Amount (Agreed upon selling price based on Board's pricing structure) + any related revenue from grants.

Estimated Direct Cost: Salary and Benefits plus all Direct Expenses

Estimated Full Cost calculation: [Salary & Benefits + (Salary & Benefits x the appropriate State Indirect Cost Factor)]

Variance: (1) The difference between Total Revenue and Estimated Direct Cost

Variance: (2) The difference between Total Revenue and Estimated Full Cost

Comments: While the college is not required to recover full cost for 38.14 contracts, the WTCS mandates that the Board be made aware of contracts where estimated full cost is not recovered.

Rationale is provided for those contracts. WCTC Adm. Policy FIN-550 reflects that transcribed credit 38.14 contracts *will not* provide for full cost recovery.



## MEMORANDUM

**TO:** WCTC Board of Trustees

**FROM:** Michelle Skinder, Vice President, Human Resource Services

**DATE:** July 10, 2023

**RE:** **Approval to Hire Term Report**

---

**The following individuals are recommended for hire based on the Colleges recruitment, hiring and promotion process:**

### **Veronica Powell, Instructor-Business Management**

We proudly welcome Veronica Powell as a new full-time instructor in our Business Management program. Prior to this opportunity, Veronica worked for the Wisconsin Department of Revenue as an Auditor. Veronica also owns Empowering Youth Wealth Inc. which is a social impact 501©(3) organization that focuses on advancing financial wellness for underserved youth. We are excited to have Veronica join the department and college, and to share her expertise with our students!

### **Katherine Mayer, Instructor-Speech**

Katie Mayer's passion for teaching began in 2006 when she was a teaching assistant at Marquette University. Since that time, she has taught at various higher education institutions throughout the United States. In 2019, she started her journey as an adjunct instructor at Waukesha County Technical College. In addition to teaching, Katie has experience in marketing and strategic communication as well as instructional design. She obtained her Bachelor of Arts in Communication as well as her Master of Arts in Communication from Marquette University. She loves reading, writing, technology and fostering meaningful student engagement and we are excited that she will be joining our department as a full-time speech instructor.

### **Nicole Mutzenbauer, Instructor-Human Resources & Leadership Development**

We proudly welcome Nicole as a new full-time instructor in our Human Resources and Leadership Development program. Prior to this opportunity, Nicole worked in many roles



within Human Resources to include Director of People and Culture, Director of Human Resources, Payroll and Benefits Manager and Compensation and Benefits Manager. Nicole is currently pursuing her MBA at University of Wisconsin-Whitewater. We are excited to have Nicole join the department and college, and to share her expertise with our students.

### **Jose Garcia Joven, Instructor-Spanish**

The department of College and Career Readiness is thrilled to welcome Dr. Jose Garcia Joven as a new full-time instructor. Dr. Joven will teach ESL, Citizenship, math and assist students in their efforts to pass the Spanish GED test. Most recently, Dr. Joven was a mathematics curriculum specialist for Milwaukee Public Schools. Prior to that Dr. Joven was a high school bilingual math teacher. Dr. Joven earned his Ph.D. in Leadership for the Advancement of Learning and Service in Higher Education from Cardinal Stritch. We look forward to Dr. Jose Garcia Joven being at WCTC and playing an important role in assisting and educating students.

### **Patrick Mattson, Instructor-Network Security Specialist**

Patrick comes to the College with experience in the IT security field to include cybersecurity, audit, risk assessment and network security. He has been teaching as an adjunct instructor since 2006 and most recently was in the role of Risk Engineer at Northwestern Mutual. Patrick earned his Bachelor of Science from University of Wisconsin-Whitewater and his Master of Business Administration from University of Phoenix. We are excited to welcome Patrick to the department and look forward to him sharing his extensive experiences with the students.

### **Kelly Ryba, Instructor-Mechanical Design/Engineering**

The Manufacturing Technologies Department welcomes Kelly Ryba as our new instructor of mechanical design/engineering. Kelly comes to us from Lakeshore Technical College, where she has worked the last 23 years and served as the mechanical design & engineering technology and physics instructor. Kelly earned her Bachelor of Science in Mechanical Engineering Technology from the Milwaukee School of Engineering and a Master of Business Administration from Cardinal Stritch University. She is a passionate, hardworking, student-focused instructor and we are excited that she has chosen WCTC.



**MEMORANDUM**

**TO:** WCTC District Board of Trustees  
**SUBMITTED BY:** Andy Palen, Chief External Relations and Marketing Officer  
**WRITTEN BY:** Shelly Nelson, Public Relations Specialist  
**DATE:** July 10, 2023  
**RE:** Wisconsin Technical College DBA’s 2023 Distinguished Alumni Award

---

**>> NOMINEE: Michael Hostad '00, Microcomputer Support Specialist**

Class of 2000 grad Michael Hostad says WCTC is what laid the foundation for the rest of his career. “WCTC set me on the right path for what I wanted to achieve and opened the doors for me to get started.” He graduated with an AAS from the Microcomputer Support Specialist program along with an advanced certificate in Computer Networking, followed by a bachelor’s degree in Business Management from Cardinal Stritch University.

He spent the early part of his career in IT and web development roles, and he later co-founded UWM’s Mobile Innovation Lab, where he worked as UWM’s director of Web and Mobile Strategy. He later served as executive director of Innovation in Milwaukee and co-founder of The Commons, an initiative of the Greater Milwaukee Committee. In 2021, he was named foundation executive director of Fork Farms

He was a project manager for the MKE United project, served on the boards for MetroGO and Cardinal Stritch’s Mission Fuel along with the community advisory board for the Milwaukee Repertory Theater among other involvements. Recently, he became a member of the WCTC Foundation Board.

Hostad co-founded Light the Hoan – a collaborative project to illuminate the iconic Daniel Hoan Memorial Bridge in downtown Milwaukee. In spring, he worked closely with several WCTC IT students, faculty and staff to help them code a light show for the bridge to honor the College’s official 100<sup>th</sup> anniversary on May 1, 2023. Additionally, a scholarship was established in his name through the WCTC Foundation to support students enrolled in coding-related studies.

His hard work has earned him several accolades, and his involvement with business/community organizations has further propelled his success.

He has been included in the *Milwaukee Business Journal’s* prestigious “Forty under 40” list; earned the Chancellor’s Designee for Entrepreneurship and Innovation, University of Wisconsin-Milwaukee; was president emeritus of Higher Education Web Professionals; and the recipient of the 2016 Cardinal Stritch University “Graduate of the Last Decade” award.

In May 2021, Hostad served as keynote speaker for WCTC’s spring online commencement ceremony. He encouraged new graduates to keep their eye on what’s next, push themselves out of their comfort zone and continue making positive change – a truly inspiring message in the midst of a pandemic.

Hostad’s ongoing passion for education and his continued support of WCTC, the greater community and the WTCS make him deserving of the 2023 Distinguished Alumni Award.



To: WCTC Board

From: Dr. Jane L. Kittel, Vice President of Finance & Administration  
Kristine A. Golz, Chief Financial Officer

Date: July 10, 2023

Re: Resolution Authorizing the Issuance of \$3,700,000 General Obligation  
Promissory Notes, Series 2023B, of Waukesha County Area Technical College  
District, Wisconsin, and Setting the Sale of the Notes

---

At the June Board meeting, the WCTC Board adopted the 2023/24 budget. Included in the budget was a plan to issue \$11,500,000 general obligation promissory notes to fund capital expenditures for 2023/24.

**Request:**

We request the WCTC Board to authorize the issuance of \$3,700,000 general obligation promissory notes for this fiscal year for equipment, site improvements, and building remodeling projects.

- \$175,000 for building remodeling and improvement projects to include payments toward flooring, door replacements, and painting
- \$2,415,000 for movable capital equipment in learning and operations
- \$1,110,000 for site improvements to support the fire training grounds, parking lots, asphalt/concrete replacement, landscaping, and building tuckpointing/sealing.

At the August Board meeting, the WCTC Board will be asked to award the winning bid for these notes.

Following this request is the draft of the legal resolution authorizing this issuance.

This is the first of three borrowings planned for this fiscal year.

Staff will be available to answer any questions you may have regarding this request.

RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,700,000  
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023B, OF  
WAUKESHA COUNTY AREA TECHNICAL COLLEGE DISTRICT, WISCONSIN,  
AND SETTING THE SALE OF THE NOTES

WHEREAS, Waukesha County Area Technical College District, Wisconsin (the "District") is presently in need of \$175,000 for the public purpose of financing building remodeling and improvement projects, \$2,415,000 for the public purpose of financing the acquisition of movable equipment, and \$1,110,000 for the public purpose of financing site improvements; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$175,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$2,415,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,110,000 for the public purpose of financing site improvements; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$3,700,000 and designated "General Obligation Promissory Notes, Series 2023B" (the "Notes"), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes. There shall be levied on all the taxable property of the District a direct, annual, irrevocable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. The Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A, B, and C hereto.

Section 3. Sale of Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received and take action thereon.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the District's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted this 10th day of July, 2023.

---

Courtney R. Bauer  
Chairperson

Attest:

---

Brian K. Baumgartner  
Secretary

(SEAL)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Waukesha County Area Technical College

District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on July 10, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$175,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 800 Main Street, Pewaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Dr. Jane L. Kittel at the District by phone at (262) 691-5214 or by email at the following address: [jkittel@wctc.edu](mailto:jkittel@wctc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated July 10, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Waukesha County Area Technical College

District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on July 10, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$2,415,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 800 Main Street, Pewaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Dr. Jane L. Kittel at the District by phone at (262) 691-5214 or by email at the following address: [jkittel@wctc.edu](mailto:jkittel@wctc.edu).

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated July 10, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT C

NOTICE

TO THE ELECTORS OF:

Waukesha County Area Technical College

District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on July 10, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,110,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing site improvement projects.

A copy of said resolution is on file in the District Office, 800 Main Street, Pewaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Dr. Jane L. Kittel at the District by phone at (262) 691-5214 or by email at the following address: [jkittel@wctc.edu](mailto:jkittel@wctc.edu).

Dated July 10, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary