

MEMORANDUM OF UNDERSTANDING
WAUKESHA COUNTY TECHNICAL COLLEGE
AND
WISCONSIN LUTHERAN COLLEGE

This articulation agreement establishes a cooperative relationship between Wisconsin Lutheran College (WLC) and Waukesha County Technical College (WCTC), which will assist both schools to better serve the educational needs of transfer students. The agreement sets forth policies and procedures by which WCTC students may become eligible to enroll in the Business Management and Leadership Bachelors of Science program offered through the College of Adult and Graduate Studies (AGS) at WLC. The transfer policies described herein will be effective upon date of signature, beginning with May 2015 graduates of WCTC. The agreement will be renewed at appropriate intervals, with content changes as deemed appropriate by both parties.

Note: WLC reserves the right to make policy revisions, which may affect the contents of this agreement due to changes in the curriculum or quality standards at either institution.

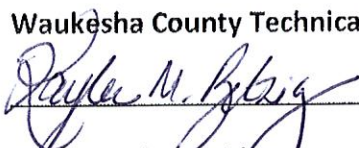
The following documents are attached to this memorandum:

- Part A: Program-to-Program Articulation Parameters
- Part B: General Education/Electives Transfer Guide
- Part C: WLC Degree Completion Summary
- Part D: Summary of Articulation Procedures

Wisconsin Lutheran College

Waukesha County Technical College

 6/24/15

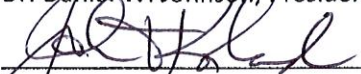
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Dr. Daniel W. Johnson, President

Date

Kaylen Betzig, President

Date

 6-16-15

 6/9/15

Dr. John D. Kolander, Provost

Date

Denine Rood, Vice President of Learning Date

PART A

PROGRAM-TO-PROGRAM ARTICULATION PARAMETERS

ARTICULATION FROM:

Waukesha County Technical College (WCTC)

PROGRAM(S):

Associate in Applied Science (A.A.S.); Associate in Applied Arts (AA)

SCHOOL OF BUSINESS

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Accounting	63	48	17
Business Management	65	48	15
Computer Support Specialist	67	48	13
Culinary Management	51	48	29
Global Business	65	48	15
Hotel & Restaurant Management	68	48	12
Human Resources	60	48	20
Marketing	65	48	15
Network Specialist	61	48	19
Quality Management	65	48	15
Real Estate	58	48	22
Supervisory Management	63	48	17
Web & Software Developer	59	48	21

SCHOOL OF HEALTH

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
ADN (Nursing)	70	48	10
Health Information Technology	61	48	19

SCHOOL OF APPLIED TECHNOLOGIES

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Graphic Design	69	48	11
Printing & Publishing	63	48	17
Web & Digital Media Design	68	48	12

SCHOOL OF PROTECTIVE & HUMAN SERVICES

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Criminal Justice-Law Enforce.	70	48	10
Early Childhood Education	62	48	18

WCTC offers associate degree programs that are more technical in nature and thus have limited transfer designation with WLC. The programs listed below qualify as limited transfer and would articulate as follows:

SCHOOL OF BUSINESS – LIMITED TRANSFER

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Administrative Professional	48	48	32
Baking & Pastry Management	46	48	34

SCHOOL OF HEALTH – LIMITED TRANSFER

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Dental Hygienist	41	48	39
Surgical Technology	42	48	38

SCHOOL OF APPLIED TECHNOLOGIES -LIMITED TRANSFER

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Architectural Drafting/ Construction Technology	38	48	42
Automation Systems Technology	31	48	49
Biomedical Electronics Technology	41	48	39
Electrical Engineering Technology	45	48	35
Electronics Technology	38	48	42
Mechanical Design Technology	34	48	46
Mechanical Engineering Technology	41	48	39

SCHOOL OF PROTECTIVE & HUMAN SERVICES – LIMITED TRANSFER

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Human Services Associate	33	48	47
Fire Protection Technician	32	48	48
Instructional Assistant	33	48	47

Program	Transferred Credits	Business Management & Leadership Major at WLC	Electives at WLC
Interior Design	30	48	50
Paramedic Technician	40	48	40

ACCREDITATION: The Higher Learning Commission of the North Central Association of Colleges and Schools (HLC)

ARTICULATION TO:

INSTITUTION: Wisconsin Lutheran College (WLC)

COLLEGE: College of Adult and Graduate Studies (AGS)

DEGREE: Bachelor of Science

MAJOR: Business Management and Leadership

PART B

BML GENERAL EDUCATION/LIBERAL ARTS TRANSFER GUIDE

Wisconsin Lutheran College provides students with a worthwhile experience and academic support. Our Business Management and Leadership major delivers a unique blend of courses in management and organizational leadership. The College of Adult and Graduate Studies allows a bachelor degree seeking student to transfer a minimum of 50 credits and a maximum of 70 credits (see the Transcript Evaluation & Degree Audit Form). The General Education for transferring degree completion students is made up of following areas of study:

Core Competency	(6cr)	One course English (composition 200 level) One course Communication (speech/public speaking)
Humanities	(9cr)	Three courses from Art/Music/Theater/Philosophy Religion, Foreign Language, Literature
Social Science	(9cr)	Three courses from Economics, Psychology, Sociology Political Science, Diversity, History, Anthropology Human Resources, Communication, Marketing
Natural Science/Math	(9cr)	One or more course(s) in Natural Science and One or more course(s) in Math College Algebra or above
Religion/Theology	(6cr)	Two courses in Religion or Theology
General Electives		A maximum of 44 credits will be accepted in transfer to fulfill this requirement

The following guide exemplifies, *but is not limited to*, WCTC general education courses that could satisfy Core Competency and Liberal Arts requirements. A grade of "C" or better is needed in the course for it to fulfill the specified requirement. The course must be a college level course. *Specific courses identified to satisfy general education requirements will be determined on an individual basis for each transferring student.*

PART C

WLC DEGREE COMPLETION SUMMARY

In addition to the liberal arts and elective requirements listed in Part B, some of which may be satisfied per the Transfer Guide, students must complete the WLC upper division major.

Bachelor of Science in Business Management and Leadership

<u>Course#</u>	<u>Title</u>	<u>Credits</u>
ADU 301	Foundations of Academic Success	3
ADU 302	Servant Leadership	3
BML 303	Communication in the Business Setting	3
BML 311	Applied Economics	3
BML 312	Strategic Marketing	3
BML 313	Principles of Management	3
BML 321	Financial Management	3
BML 322	Project Management	3
BML 323	Human Resource Management	3
BML 411	Business Law	3
BML 412	Business Ethics	3
BML 421	Culture & Diversity in Organizations	3
BML 422	Managing People in Organizations	3
BML 423	Strategic Planning and Implementation	3
BML 424	Leading Organizational Change	3
BML 491	Leadership Capstone Seminar	3
	Total	48 Credit Major

The major curriculum is structured sequentially, with students taking one course at a time. Courses involve four hour class sessions once a week for (5) five weeks. Online courses follow the same sequential schedule. Online students are expected to participate in course activities (5) five out (7) days of the week. Online courses are (5) five weeks in length.

A minimum of **128 credits** is required for Bachelor of Science degree completion, 48 credits of which must be taken at WLC from among BML major coursework.

PART D

SUMMARY OF ARTICULATION PROCEDURES

1. This articulation agreement is based upon WCTC courses and requirements for the associate degrees listed in Part A. Students transferring to WLC under this agreement must complete an AA/AAS degree with a minimum 2.0 cumulative GPA for all courses listed in individual program audits (attached) to be accepted in transfer.

Coursework completed at other accredited institutions prior to enrollment at WCTC is considered for transfer on a course-by-course basis in keeping with the program audits associated with this agreement and general WLC transfer credit policies. This articulation does not guarantee transfer of such credits.

Without completion of a WCTC associate degree, WCTC courses are evaluated on an individual course-by-course basis.

2. The articulation agreement is applied toward admission to and completion of the Bachelors of Science (BS) degree with a major in Business Management and Leadership offered by the College of Adult and Graduate Studies of Wisconsin Lutheran College both on-site and online delivery systems.
3. In order to be admitted to the Bachelor of Science degree program, students must have:
 - a) Proficiency in the English language, as determined by the enrollment staff. Proficiency can be demonstrated by successful completion of at least two years of academic coursework in the United States at the high school or collegiate level.
 - b) Two years or the equivalency thereof full-time professional work experience post-high school.
4. The maximum number of semester credits transferable from a two-year technical college is 70.
5. Entering students who have successfully completed WCTC general education courses with a grade of "C" or better may apply them toward satisfying WLC Liberal Arts/Core Competency requirements as specified in Part B of the transfer guide. Courses deemed equivalent to major requirements based on individual assessment and earning a grade of "C" or better may be applicable. All other Madison College courses completed, transfer as a block of elective credit.
6. Entering students are required to complete all credits in the major, and all other requirements listed in Part C to receive the WLC Bachelor of Science in Business Management and Leadership degree. At least 48 credits must be completed at WLC from the BML major courses to satisfy the major and residency requirements. A minimum of 128 credits is required for Bachelor of Science degree completion.
7. This articulation agreement will be in effect from the date of approval, and may be applied to students who completed the associate degree identified in Part A. Review and renewal of this

agreement are made at appropriate intervals. Officials identified in #11 are notified for the purpose of review and renewal.

8. WLC reserves the right to make policy and program changes, which could affect the contents of this agreement.
9. WLC and WCTC may seek to jointly develop material and processes to promote this agreement. WLC reserves the rights to review promotional materials used.
10. No financial implication concerning the transfer or exchange of cash, equipment, or real estate is intended or implied by this agreement. WLC and Madison College are separate and independent institutions and intend to remain so.
11. All official notices under this agreement shall be sent to:

WLC:

James Brandt

Vice President of Enrollment & Marketing
8800 W. Bluemound Road
Milwaukee, WI 53226
Phone: 414-443-8666
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Fax: 414-443-8744
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Naomi L. Murawski

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Transcript Evaluation & Degree Audit Form BS in Business Management & Leadership (BML) Accelerated Degree Completion (ADC) Program

Unofficial: _____
Official: _____

Student Name:	
Student ID Number:	
Staff Member(s) Review:	
Date(s) of Review:	
Degree Student Earned:	AAS - Accounting

Transfer Institutions	Institution Name	Transferred Credits
		WCTC
		0
		0
		0
TOTAL:		63

GENERAL EDUCATION REQUIREMENTS (36 credits)					
Course Number	Course Title	Credit	Grade		Institution
<i>Core Competency (6 credits)</i>					
801-136	English Composition 1	3			WCTC
801-196	Oral/Interpersonal Communication	3			WCTC
<i>Core Competency Courses - Remaining Credits</i>		0			
<i>Humanities (9 credits)</i>					
809-166	Intro to Ethics: Theory & Application	3			WCTC
<i>Humanities Courses - Remaining Credits</i>		6			
<i>Social Science (9 credits)</i>					
809-143	Microeconomics	3			WCTC
809-199	Psychology of Human Relations	3			WCTC
809-196	Introduction to Sociology	3			WCTC
<i>Social Science Courses - Remaining Credits</i>		0			
<i>Natural Science/Mathematics (9 credits)</i>					
804-123	Math with Business Applications	3			WCTC
<i>Natural Science/Mathematics Courses - Remaining Credits</i>		6			
<i>Religion/Theology (3 credits)</i>					
<i>Religion/Theology Courses - Remaining Credits</i>		3			
<i>Remaining Credits in General Education Requirements</i>		15			

GENERAL ELECTIVE COURSES (44 credits)					
Course Number	Course Title	Credit	Grade		Institution
101-113	Accounting 2 - Principles	4			WCTC
101-114	Payroll and Accounting Tech	3			WCTC
101-115	Accounting 3 - Intermediate	4			WCTC
101-123	Income Tax 1	4			WCTC
101-116	Managerial Accounting	3			WCTC
101-120	Accounting 4 - Intermediate	4			WCTC
101-127	Accounting Information Systems	4			WCTC
101-124	Income Tax II	3			WCTC
101-111	Accounting 1 - Principles	4			WCTC
101-107	Business Finance	3			WCTC
101-122	Accounting - Capstone	3			WCTC
?	Elective	3			WCTC
<i>Remaining Credits in General Elective Courses</i>		2			

BUSINESS MANAGEMENT & LEADERSHIP MAJOR COURSES (48 credits)					
Course Number	Course Title	Credit	Grade	Points	Institution
ADU 301	Foundations of Academic Success	3			
ADU 302	Servant Leadership	3			
BML 303	Communication in the Business Setting	3			
BML 311	Applied Economics	3			
BML 312	Strategic Marketing	3			
BML 313	Principles of Management	3			
BML 321	Financial Management	3			
BML 322	Project Management	3			
BML 323	Human Resources Management	3			
BML 411	Business Law	3			
BML 412	Business Ethics	3			
BML 421	Culture & Diversity in Organizations	3			
BML 422	Managing People in Organizations	3			
BML 423	Strategic Planning and Implementation	3			
BML 424	Leading Organizational Change	3			
BML 491	Leadership Capstone Seminar	3			
<i>Remaining Credits in Bus. Mngmt. & Leadership Courses</i>		48			

Major Cum GPA: #DIV/0!

*Note: Failed/Repeated courses must be added to GPA calculations.

Total Credits Required for Graduation:	128
Total Credits Needed:	65

Notes

- 1) A minimum GPA of 2.5 is required for the major.
- 2) A minimum cumulative GPA of 2.00 is required for admission.
- 3) 106-110 Microcomputer Business Apps 1and 101-104 Accounting Spreadsheets are not transferable.
- 4)

Dr. Joyce S. Natzke
Dean of Adult and Graduate Studies

 Date

Brett Valerio
Registrar

 Date