

**Waukesha County Area Technical College District**  
**District Board Meeting Minutes**  
**June 9, 2009**  
**Richard T. Anderson Education Center, Room C051/057**

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**Present:**

Ron Bertieri	Joan Jenstead
Dick Brandt	Jim Riley
Mike Jakus	Barbara Soto-Ryan
Pauline Jaske	Mary Wehrheim

**Also Present:**

Dr. Barbara Prindiville  
19 guests

**Excused:**

Paul Strobel

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**I. Call to Order**

- Board Chair Joan Jenstead called the Regular Session to order at 5:45 p.m.

**II. Public/Staff Remarks**

- None

**III. Special Recognition of Barbara Soto-Ryan**

- Dr. Barbara Prindiville thanked Barbara Soto-Ryan for her six years of service on WCTC's District Board. Joan Jenstead read a Resolution of Commendation for Barbara Soto-Ryan and also thanked her for her service, dedication, and concern for students.

**IV. Delegates to be Heard**

**A) Student Government Representative**

- No report

**B) WCESP Delegate**

- No report

**C) WCTEA Delegate**

- No report

**D) AWP Delegate**

- Dawn Voigt expressed AWP's appreciation to the WCTC District Board and College Administration for the successful completion of another year of excellent and fiscally responsible career and technical education.

**V. President's Update on College Activities**

- Dr. Barbara Prindiville highlighted several "good news" items, including:
- The National Science Foundation grant awarded to WCTC to expand the Metal Fabrication/Welding Technical Diploma into a two-year associate of applied science program.
- The launch of WCTC's new external website on June 6.
- The recent recognition ceremony for students attending WCTC classes in the Waukesha County Jail.
- The High School Completion ceremony scheduled for June 17.

**VI. Regular New Business**

**A) Consent Agenda – Action**

- i) **Accounts Payable Summaries for May 7, 14, 21 and 28, 2009**
- ii) **Grievance Report for June 2009**
- iii) **Personnel Transaction Report for June 2009**
- iv) **38.14 Contract Report for May 2009**
- v) **Approval to Hire David Brown, Manager, Employee & Labor Relations**
- vi) **Approval to Hire Kim Ehlert, Business Information Technology Associate Dean, and Approval of Request to Refill the Networking Instructor Position**
- vii) **Approval to Hire Matt Green, Full-Time Computer Programming Instructor**
- viii) **Approval of Retirement Request of Marian Ohrmundt, Full-Time Counselor**
- ix) **Approval of Request to Hire a Full-Time Criminal Justice – Law Enforcement Instructor**
- x) **Approval of Request to Hire a Full-Time Metal Fabrication Welding Instructor**
  - Pauline Jaske requested that item ix) be removed for discussion.
  - Ron Bertieri motioned to approve items i) through viii) and x). **Approved; carried unanimously.**
  - Discussion was held regarding item ix).
  - Pauline Jaske motioned to approve item ix). **Approved; carried unanimously.**

**B) Resolution to Modify the 2008/09 Budget – Action**

- Kaylen Betzig requested a modification to the 2008/09 budget.
- Ron Bertieri motioned to approve. **Approved; carried unanimously.**

**C) Resolution Establishing Projected 2009/10 Reserves – Action**

- Kaylen Betzig requested approval to establish projected 2009/10 reserves.
- Jim Riley motioned to approve. **Approved; carried unanimously.**

**D) Resolution to Adopt the 2009/10 Budget – Action**

- Kaylen Betzig requested approval of the budget as presented, noting the 2.95% increase to the property tax levy as directed by the Board.
- Dick Brandt motioned to approve; 7 ayes and 1 nay (Soto-Ryan). **Approved; carried by majority vote.**

**E) 2009/10 Non-Represented Employee Compensation and Benefits – Action**

- Dan Sager requested approval to increase base salaries and salary ranges by 2.0% for all non-represented employees.
- Dan also requested a “within range” increase of up to 2.0% for employees not currently at the top of their salary range.
- Pauline Jaske motioned to approve. **Approved; carried unanimously.**

**F) Approval to Suspend the Network Telecommunications Technician Program and Support the Completion of Currently Enrolled Program Students – Action**

- Lynn Revoy explained the rationale for the request.
- Ron Bertieri motioned to approve. **Approved; carried unanimously.**

**G) Approval to Submit the Scope Proposal for a Human Resources Associate Degree Program to the Wisconsin Technical College System Board, and Approval to Investigate the Need for the Program in September 2009 – Action**

- Lynn Revoy provided details about the program.
- Pauline Jaske motioned to approve. **Approved; carried unanimously.**

**H) Review of WCTC District Board Policies: Governance Process, 1.1 Through 1.9 – First Reading**

- Discussion was held.
- Jim Rehagen was directed to make changes to several policies and bring them back to the Board for a second reading.

**VII. Presentation/Discussion**

**A) 2008/09 Audit Update**

- Cary Tessmann introduced Steve Henke of Baker Tilly Virchow Krause and Company, LLP to give the update.

**B) Advanced Manufacturing**

- Mike Shiels gave the presentation.

**C) Recommendations for 2009/10 Board Officers**

- Ron Bertieri announced the recommendations of the Board Officer Nominating Committee: Richard Brandt, Board Chair; Ron Bertieri, Vice-Chair; and Jim Riley, Secretary/Treasurer. WCTC District Board officers for 2009/10 will be elected at the Annual Organizational meeting on July 13.

**VIII. Ron Bertieri motioned to convene into Closed Session pursuant to Sec. 19.85 (1) (c) Wisconsin Statutes to discuss personnel issues: A) Executive Compensation; and B) Management Reclassification; unanimous roll call vote.**

- Discussion was held.

**Ron Bertieri motioned to reconvene into Open Session.**

- Ron Bertieri motioned to approve the President's compensation as presented; 6 ayes and 2 nays (Jakus and Soto-Ryan). **Approved; carried by majority vote.**
- Ron Bertieri motioned to approve the reclassification of the Manager, Development/Policy Analysis position to Manager of Executive Operations. **Approved; carried unanimously.**

**IX. Adjournment**

- Board Chair Joan Jenstead adjourned the meeting at 8:16 p.m.

Minutes respectfully submitted by  
Jennifer Hussinger, Recorder