

**Waukesha County Area Technical College District
District Board Meeting Minutes
December 13, 2016 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

David Lancaster
Ron Bertieri
Mary Wehrheim
Alan Karch

Courtney Bauer
Jim Riley
Dr. Patricia Deklotz
Luis Hernandez, Jr.

Also Present:

Kaylen Betzig
33 Guests

Excused:

Robyn Ludtke

I. Call to Order – Mary Wehrheim

A. Pledge of Allegiance

- Board Chairperson, M. Wehrheim, called the Regular Session to order at 5:00 p.m.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – E. Raisleger

- E. Raisleger provided a recap of the SGA November and December events.

IV. WCTC Update on College Activities – Kaylen Betzig

- Congratulations to C. Bauer on her promotion to Detective, Waukesha County Sheriff's Department.
- Thank you to WACTE for matching WCTC Foundation donations, dollar for dollar, up to \$10,000.
- The Faculty In-service was held November 22. K. Betzig facilitated two student panels. The Classroom Learning Team was greatly involved in the In-Service.
- In November, the Great Lakes Higher Education Guarantee Corporation committed \$2.1 million in paid internships for low income students. WCTC received approximately \$140,000. Thank you to Tim Alft and Deb Weber for their work on this grant.
- Continued Accreditation was awarded to the Surgical Technology Program. Thank you to Trish Wittig and the faculty in Allied Health.
- The Baking and Pastry students make gingerbread houses for Habitat for Humanity. Thank you to Brad Beran and his helpers.
- WCTC made the Military Times "Best for Vets" list. Cost and financial aid were exemplary.
- WCTC is in its fourth year of participating in The Commons. Over 200 mentors from Business & Industry help students solve a business problem. This is a great growth experience for the students. Thank you to Kim Ehlert, Dr. CyndiKaye Medved, and Ed Wierzbicki.
- WTCS will be accepting participants into the IT Interface grant. This is one of the most successful grants.
- WCTC was chosen to present at the League of Innovation. Nicole Gahagan, Tim Alft, Chris Daood and Austin Baade will present on an APP they developed as an interface for international education students.

V. Approval of Consent Agenda Items

- Minutes Dated November 8, 2016 (Regular Board Meeting)
- Accounts Payable Summaries for November 3, 10, 18, and 28, 2016
- 38.14 Contract Report for November 2016
- D. Lancaster motioned to approve the Consent Agenda Items. Approved; carried unanimously.

VI. Action Items

A. Resolution to Approve the 2015/16 Fund Balance Reservations and Designations – C. Tessmann

- C. Tessmann introduced John Knepel, partner with Baker Tilly Virchow Krause, LLP, who reviewed the audit and financial results for the fiscal year ended June 30, 2016.
- J. Riley motioned to approve. **Approved; carried unanimously.**

B. Resolution to Approve the 2015/16 Comprehensive Annual Financial Report (CAFR) – C. Tessmann

- D. Lancaster motioned to approve. **Approved; carried unanimously.**

C. Resolution to Submit a Concept Review for a Manufacturing Engineering of Technology Associate of Applied Science Program to the WTCS Board – B. Piazza/M. Shiels/M. Guidos

- B. Piazza introduced both programs, Item C. and Item D. M. Shiels and M. Guidos requested approval to submit a Concept Review for a Manufacturing Engineering of Technology Associate of Applied Science Program to the WTCS Board. There is a high need for this type of graduate.
- A. Karch motioned to approve. **Approved; carried unanimously.**

D. Resolution to Submit a Concept Review for a Diesel Equipment Technology Associate of Applied Science Program to the WTCS Board – B. Piazza/M. Shiels/D. Voigt

- M. Shiels requested approval to submit a Concept Review for a Diesel Equipment Technology Associate of Applied Science Program to the WTCS Board. Preventative maintenance is driving the need for these technicians. The program includes an embedded technical diploma.
- A. Karch motioned to approve. **Approved; carried unanimously.**

E. Approval for Foreign Travel – A. Baade

- **Education Abroad: Hessen Exchange, Germany**
 - A. Baade requested approval of this annual Hessen Exchange. Up to 6 WCTC students will be traveling with Susan Dragotta, Instructor.
- **Education Abroad: International Service Learning, Guatemala**
 - A. Baade requested approval of this International Service Learning in Guatemala with Rachel Doubrac and Kara Hoffmann, Instructors. CCID will underwrite some of cost, along with assistance from the SGA and the WCTC Foundation. Students can be from any field of study.
- P. Deklotz motioned to approve both the Hessen Exchange to Germany and the International Service Learning in Guatemala. **Approved; carried unanimously.**

VII. Presentation/Discussion

A. Report on Graduates' Success 2015 – V. Brenner

- V. Brenner reported on the statistics of the 14/15 graduates.

B. Academic Foundations/General Studies Presentation – B. Leonard

- Bethany Leonard, Dean, School of Academic Foundations/General Studies, introduced her managers: Sandra Maylen, Coordinator, Dual Enrollment; Linda Gordy, Associate Dean, Basic Education; Lynda Curler, Coordinator, Center for Early College Opportunities; Gary Nelson, Associate Dean, Math/Science; and Jennifer Fontanini, Associate Dean, Communication Skills/Social Science.
- S. Maylen introduced Dual Enrollment Academy welding student Brad Bizwell. Brad spoke to his success with the Dual Enrollment Academy and his current employment at Bruno in Oconomowoc.
- L. Gordy showed a video tape of several successful Basic Education students at the Waukesha Campus.

VIII. P. Deklotz motioned to convene in closed session pursuant to Sec. 1985(1)(c) and (g) Wisconsin Statutes to discuss:

A. Personnel Matter: President's Evaluation

- Unanimous roll call vote.

- Discussion was held.
- P. Deklotz motioned to reconvene into open session at 7:41 p.m.
- P. Deklotz motioned to approve a 2.5% annual salary increase along with a \$5,000 increase to her TSA and a \$7,500 performance bonus. All other provisions of her individual contract are to remain intact. Approved. Carried unanimously.

IX. Adjournment – Mary Wehrheim

- Board Chair Mary Wehrheim adjourned the meeting at 7:43 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder



Alan Karch, Board Secretary/Treasurer