

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
November 10, 2015 - 5:00 PM  
Richard T. Anderson Education Center, Room C051/057**

---

**Present:**

Mary Baer	Alan Karch
Pauline Jaske	Mary Wehrheim
Elizabeth Thelen	Jim Riley
Ron Bertieri	Dr. Pat Deklotz (via teleconf)
Luis Hernandez, Jr.	

**Also Present:**

Kaylen Betzig  
Tom Kento  
24 Guests

**Excused:**

---

**I. Call to Order – Mary Wehrheim**

**A. Pledge of Allegiance**

- M. Wehrheim called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

**II. Public/Staff Remarks**

- None

**III. Delegates to be Heard**

**A. Student Government Association – Ericka Raisleger**

- E. Raisleger reviewed the October and November student activities.
- In addition to donations to the Salvation Army, the SGA volunteered five hours of their time to clean the old school the Salvation Army uses to hold donations.
- The Thanksgiving lunch on November 19 is free to students and \$5 to staff.
- L.E.A.D. (Leadership Education and Development) sessions will continue to be held monthly on a predetermined Friday. These are free to students.

**IV. WCTC Update on College Activities – Kaylen Betzig**

- Congratulations to Dr. Pat Deklotz who was just named the Wisconsin 2016 Superintendent of the Year!
- November 12 is WCTC's Campus-Wide Open House. Numerous students will be attending and all hands will need to be on deck.
- Chef Jack Birren and the Culinary team put together some turkey dinners with dollars donated by the Schroeder Law Group. Help is needed to prepare the meals.
- WCTC hosted the delegation from Chiba, Japan on October 26. This is the 25<sup>th</sup> anniversary of the Sister State relationship between WCTC and Chiba. Then Governor Tommy Thompson was part of the initial signing. WCTC looks forward to further exchanges between staff and students. Thank you's to Austin Baade, Nicole Gahagan, Sandy Stearns and Trish Wittig.
- The Legal Issues Conference was held at WCTC with Dr. Russel Palarea of Operational Psychology Services as the Keynote Speaker. Thank you's to Dee Warzyn, WACTE and Facilities for their work on this.
- WCTC's Information Technology Instructor Tom Kenton will receive the Girl Scouts of Wisconsin Southeast's first Men Behind the Mission award on December 9 for his efforts with the Girl Scouts in STEM career fields such as information technology and robotics. T. Kenton spoke regarding his work with the girl scouts directly, at a summer robotics camp; and, currently, with the Candybots.
- M. Baer, P. Jaske, Shelly Kuhn and K. Betzig attended the ACCT Governance Leadership in San Diego. M. Baer and K. Betzig presented on "Successful Strategies to Address the Skills Gap through a Youth Pipeline".

## **V. Approval of Consent Agenda Items**

- A. Minutes Dated October 13, 2015 (Regular Board Meeting)**
- B. Accounts Payable Summaries for October 1, 8, 15, 22 and 29, 2015**
- C. 38.14 Contract Report for October 2015**
  - M. Baer motioned to approve. **Approved; carried unanimously.**

## **VI. Action Items**

- A. Resolution to Approve the 2014/15 Fund Balance Reservations and Designations – C. Tessmann**
  - C. Tessmann introduced John Knepel, a partner of Baker Tilly Virchow Krause, LLP, who reviewed the audit and financial results for fiscal year ended June 30, 2015.
  - J. Riley motioned to approve. **Approved; carried unanimously.**
- B. Resolution to Approve the 2014/15 Comprehensive Annual Financial Report (CAFR) – C. Tessmann**
  - M. Baer motioned to approve. **Approved; carried unanimously.**
- C. Resolution to Modify 2015/16 Budget – C. Tessmann**
  - C. Tessmann requested approval of a modification to the 2015/16 budget.
  - J. Riley motioned to approve. **Approved; carried unanimously.**
- D. Resolution to Submit a Program Implementation Request for an Industrial Manufacturing Technician Apprenticeship to the WTCS Board – M. Shiels**
  - Mike Shiels and Dawn Voight requested approval to submit a Program Implementation Request for an Industrial Manufacturing Technician Apprenticeship to the WTCS Board. WCTC is the preferred provider for this type of training. Use of WRTP dollars and not taxpayers dollars.
  - E. Thelen motioned to approve. **Approved; carried unanimously.**
- E. Resolution to Submit Request for Approval (RFA) of the S228 EMS HPS Lab and the Upper S Building Office/Restroom Remodel to the WTCS Board – J. Leverenz**
  - J. Leverenz requested approval of remodeling projects in the S Building.
  - P. Jaske motioned to approve. **Approved; carried unanimously.**

## **VII. Presentation/Discussion**

- A. AQIP – Accreditation – A. Krause-Hanson**
  - Dr. Ann Krause Hanson presented a PowerPoint on the current accreditation process through 2017-2018. It is an overall eight year process. Every year includes 3 action projects. One has to be student learning. WCTC is in year 6/7. Need to work on the Systems Portfolio which speaks to our processes and improvements for the future.
  - Six new categories and five new criteria with core components (must be met). Reviewed by a team outside Wisconsin. More than 60 employees are participating on teams.
  - The Board will have a future meeting with the on-site team.
  - Annual fee is based on FTE's.
  - Looking for proof on how we know students are learning in the classroom. This is accountability of the dollars coming to the colleges. WCTC does too well not to be accredited.
  - M. Wehrheim offered the total support of the Board in this important process.
- B. Districts Mutual Insurance Claims Review and Update – B. Neumann/Steve Stoeger-Moore (President, DMI)**
  - Bruce Neumann provided a claims update.
  - Steve Stoeger-Moore provided an overview of Districts Mutual Insurance (DMI). DMI is in its 12th year of operation and offers alternative risk management. It has saved the colleges \$13 million compared to other companies. In addition, the DMI Board approved \$500,000 for projects. WCTC was approved for three of these projects.
  - DMI charges nothing for consulting services.

- The Board extended a thank you for DMI's support of the College.

**C. Applied Technology Center Annual Report – J. Weitzer**

- K. Betzig provided the background information on the Applied Technology Center's statute for specific use only.
- J. Weitzer provided the required standardized report which ensures compliance across the state.

**D. Report on 2015 ACCT Annual Leadership Congress – P. Jaske/M. Baer**

- P. Jaske shared the Capitol Connection report on Financial Aid and the efforts to control student debt (defaulting), as well as the impact on the technical colleges. It is meant to make colleges more responsible on who they give money to, but it is very complicated.
- There are things WCTC does to ensure its default rate remains low.
- M. Wehrheim requested setting up meetings with Sensenbrenner, Baldwin, etc. to talk about this default issue.
- P. Jaske congratulated WCTC on the great job it does in this area.

**VIII. Adjournment – Mary Wehrheim**

- M. Wehrheim adjourned the meeting at 6:44 p.m.

Respectfully Submitted by  
Caroline Tindall, Recorder