

**Waukesha County Area Technical College District
Special District Board Meeting – Planning Session
October 18, 2016, 5:00 p.m. – 8:00 p.m.
Harken, Pewaukee Room
N15W24983 Bluemound Rd, Pewaukee, WI**

Present: Robyn Ludtke Alan Karch
 David Lancaster Ron Bertieri
 Dr. Pat Deklotz Mary Wehrheim
 Luis Hernandez, Jr. Courtney Bauer
 Jim Riley

Also Present: Kaylen Betzig Shelly Kuhn
 David Brown Rodney Nobles
 Dr. Brad Piazza Jeff Leverenz
 Nicole Gahagan Dr. Ann Krause-Hanson
 Cary Tessmann Heather Albinger
 Mary Poehls Caroline Tindall

Guests: Bill Goggins, CEO, Harken

I. Call to Order – Chairperson Mary Wehrheim

- Board Chairperson, M. Wehrheim, called the meeting to order at 5:00 pm.

II. Welcome and Tour – Bill Goggins, Managing Director, Harken

- B. Goggins welcomed WCTC to Harken and provided a tour of the Harken facilities.

III. AQIP – Dr. Ann Krause-Hanson/Heather Albinger

- K. Betzig introduced the accreditation process as well as A. Krause-Hanson and H. Albinger who shared WCTC’s Academic Quality Improvement Process (AQIP).
- The bottom line is our processes need to meet the needs of our students.
- Hard copies of the Portfolio were made available to each attendee.
- The on-site review is September 25 – 27, 2017. The Board will have a dinner with the on-site team of 5 individuals. The interviews with the Board will be done as a group and not individually.

IV. Strategic Planning – Kaylen Betzig

- K. Betzig updated everyone on Strategic Planning.
- The current Strategic Plan has four strategic directions.
- The proposal is to roll-over the current Strategic Plan. It is too close to the current AQIP review and would be confusing.
- Extend the Strategic Directions through June 2018.
- In July 2018, implement the Strategic Directions to align with the operational and budget planning. For 2018 and beyond, an annual review of the Strategic Plan and its updating would occur similar to the process for the Master Facility Plan. The Strategic Plan would be reviewed but not necessarily changed each year. Things are changing quickly, and this will allow WCTC to react better. Make it a living document.
- The Strategic Plan needs to be aligned with the AQIP categories. The six proposed Strategic Directions to complement the six AQIP Categories are Competent Completion, Collaborative Partnerships, Valuing People, Planning and Leading, Resource Management and Quality Focus.
- Continue quarterly updates of Strategic Directions.

V. Program Viability – Dr. Brad Piazza

- B. Piazza presented on program viability and how programs are updated to meet the changing needs of industry.

VI. Board Discussion – WCTC District Board

- Time was allowed for open Board Discussion.

VII. Adjournment – Chairperson Mary Wehrheim

- Board Chairperson, M. Wehrheim, adjourned the meeting at 8:00 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder



Alan A. Karch, WCTC District Board Secretary/Treasurer