

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
October 13, 2015 - 5:00 PM  
Richard T. Anderson Education Center, Room C051/057**

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**Present:**

Mary Baer	Alan Karch
Pauline Jaske (via teleconf)	Mary Wehrheim
Elizabeth Thelen	Jim Riley
Ron Bertieri	Dr. Pat Deklotz

**Also Present:**

Kaylen Betzig  
Kent Lorenz  
27 Guests

**Excused:**

Luis Hernandez, Jr.

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**I. Call to Order – Mary Wehrheim**

**A. Pledge of Allegiance**

- M. Wehrheim called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

**II. Public/Staff Remarks**

- None

**III. Delegates to be Heard**

**A. Student Government Association – Ericka Raisleger**

- E. Raisleger spoke to the four events recently held and was happy to report the monies raised for the AIDS Foundation and the Salvation Army. The Harvest Gathering and Halloween Bingo are yet to be held in October.

**IV. WCTC Update on College Activities – Kaylen Betzig**

**A. Introduction of Kent Lorenz, WTCS State Board Member and Chairman/CEO of Acieta, Pewaukee.**

- K. Betzig introduced Kent Lorenz. As a State Board Member, K. Lorenz said he represented manufacturing and skilled labor for manufacturing and was on the State Board as an ambassador for the technical college system and HIRE Education. He is impressed with what the technical colleges are doing and sees them getting better, i.e., high placement rates, high wages, dual enrollment, and getting the word out to the middle school level as well as availability of lifelong learning. He is anxious to hear more about what WCTC is doing.
- Surgical Technology was awarded an annual merit award for achieving a 100% pass rate from August 2014 to July 2015 and a Certificate of Excellence for achieving a 100% pass rate since 2011. K. Betzig thanked the Allied Health faculty and staff.
- WCTC made the Military Times Top 20 list. K. Betzig thanked Shelly Kuhn, Sue Schroeder and Viktor Brenner for their efforts.
- Lt. Gov. Kleefisch stopped by WCTC's Center for Business Performance Solutions (CBPS) on October 1 to kick off Manufacturing Month in Wisconsin and speak to participants of the Wisconsin Manufacturing Extension Partnerships (WMEP) export expansion strategy program.
- 800+ students attended the Waukesha MADE (Manufacturing, Automotive, Design and Engineering) Career Pathway Expo, held at WCTC's gym in conjunction with Waukesha County Business Alliance (WCBA). K. Betzig thanked the staff who assisted with this event.

- M. Baer and K. Betzig will present at the 2015 ACCT Annual Leadership Congress in San Diego, California, on the collaboration efforts between WCTC and WCBA.

## V. Approval of Consent Agenda Items

### A. Minutes Dated September 8, 2015 (Regular Board Meeting) and September 22, 2015 (Special Board Meeting)

### B. Accounts Payable Summaries for September 3, 10, 17 and 24, 2015

### C. 38.14 Contract Report for September 2015

### D. Board Monitoring Data: 2014/15 Fourth Quarter Financial Summary

### E. Board Monitoring Data: 2015/16 First Quarter Financial Summary

- P. Deklotz requested Item F be pulled.
- M. Baer motioned to approve Items A - E. **Approved; carried unanimously.**

### F. Approval to Hire Dr. Ann Krause-Hanson as Vice President, Strategic Marketing, Innovation & Effectiveness

- Dr. Krause-Hanson spoke to her consultant history with WCTC as well as her education and work background. Her most rewarding experiences are the positive results she sees in students. She looks forward to working at WCTC and feels her background gives her the skills she needs to make a difference.
- P. Deklotz motioned to approve. **Approved; carried unanimously.**

## VI. Action Items

### A. Resolution to Modify 2014/15 Budget – C. Tessmann

- C. Tessmann requested approval to modify the budget.
- P. Deklotz motioned to approve. **Approved; carried unanimously.**

### B. Resolution to Approve 2015/16 Tax Bills – C. Tessmann

- C. Tessmann requested approval of the 2015/16 levy amounts as presented with the qualifier that staff have the authority to adjust them for the cent rounding, if needed, once the Department of Revenue web-site is available.
- A. Karch motioned to approve. **Approved; carried unanimously.**

### C. Resolution to Adopt Wisconsin's Code of Ethics for Public Officials and Employees of a Technical College – D. Brown

- D. Brown presented a resolution and annual requirement identifying which WCTC staff are public officials; and, as a result, come under Wisconsin's Code of Ethics.
- J. Riley motioned to approve. **Approved; carried unanimously.**

### D. Resolution to Submit Request for Approval (RFA) of the Learning Commons Project to the WTCS Board – N. Gahagan/J. Leverenz

- N. Gahagan introduced the united college services area, developed to help students balance life with learning. It combines the library with academic and technology services—all the services students need to succeed. J. Leverenz reviewed the packet information and requested approval to go to the WTCS Board in November.
- A. Karch motioned to approve. **Approved; carried unanimously.**
- E. Thelen arrived at 5:32 p.m.

### E. Approval for Foreign Travel – A. Baade

- **Education Abroad: Transcultural Healthcare, Guatemala**
  - Relates to the School of Health. Takes place January 1 – 10, 2016. Includes two Surge Tech students and eight Nursing students. Up to 18 students accepted. Leaders are Catherine Smet and Austin Baade.
- **Education Abroad: Tri-Country Seminar, Northern Ireland and Ireland**
  - Have been doing this experience for nearly 20 years.

- Takes place March 9 – 20, 2016. Accept nine to ten students. This is a more expensive trip as it requires hotel lodging (instead of host lodging) and visits a more expensive part of the world. Leaders are Matt Green and Kathleen Brown. Tied to 1-credit Education Abroad course.
- M. Baer motioned to approve. **Approved; carried unanimously.**

**F. District Boards Association 2016 Board Member of the Year Award Nomination – Board Members**

- Discussion was held.
- E. Thelen motioned to approve Mary Baer for this award. 6 ayes and 2 abstains (Baer, Riley). **Approved; carried by majority vote.**

**VII. Presentation/Discussion**

**A. 2014/15 Report on Remission of Out-of-State Tuition – A. Baade/K. Kazda**

- **Needy and Worthy Students**
- **Exchange Agreements**
  - A. Baade noted the last students completed their studies under the reduced rate tuition in May 2014. WCTC has notified the WTCS System Office that the College would no longer be requesting tuition remission. Due to this change, the yearly report to the WCTC District Board on tuition remission is no longer required.

**B. Germany – A. Baade/H. Albinger/Students/Peter Schoen, Germany**

- K. Baade introduced the group. H. Albinger, an Accounting Instructor, has been involved in the Hessen/Wisconsin exchange for six years. WCTC takes students to Germany in May. In October, Hessen students visit WCTC. Slides were shown regarding the program and development of critical life skills.
- Over twenty students from Hans Schuler applied to come to WCTC; six students arrived today and will be staying with faculty and staff for the next ten days. Peter Schoen, Principal of the vocational school in Frankfurt, spoke to the history of Hessen and the state of Wisconsin, and the continuing program with WCTC.

**C. Germany/France – A. Baade/M. Green/Student**

- Matt Green and Theresa (student) spoke. Theresa shared her experiences in Germany and France, and thanked everyone for offering this program.

**D. Guatemala – A. Baade/R. Dobrauc**

- R. Dobrauc, a Communications Instructor, showed a video sharing the experiences of the trip, which would also be used as a promotional video.

**E. ICISP 2-Week Professional Exchanges, Finland/Netherlands – A. Baade/M. Warzyn/M. Lynch/K. Boggio**

- Dee Warzyn, Mary Lynch and Karen Boggio reflected on their exchange experiences.

**VIII. Adjournment – Mary Wehrheim**

- M. Wehrheim adjourned the meeting at 6:23 p.m.

Respectfully Submitted by  
Caroline Tindall, Recorder