

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
October 11, 2016 - 5:00 PM  
Richard T. Anderson Education Center, Room C051/057**

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**Present:**

David Lancaster  
Ron Bertieri  
Mary Wehrheim  
Luis Hernandez, Jr.

Courtney Bauer  
Jim Riley  
Dr. Patricia Deklotz  
Robyn Ludtke

**Also Present:**

Kaylen Betzig  
Steve Stoeger-Moore  
23 Guests

**Excused:**

Alan Karch

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**I. Call to Order – Mary Wehrheim**

**A. Pledge of Allegiance**

- Board Chairperson, M. Wehrheim, called the Regular Session to order at 5:00 p.m.

**II. Tour of the Student Enrichment Center**

- The Board Members and others toured the Student Enrichment Center.

**III. Public/Staff Remarks**

- None

**IV. Delegates to be Heard**

**A. Student Government Association – Ericka Raisleger**

- E. Raisleger updated everyone on the September Fall Fest which educated students on the services and student clubs available to them. The month ended with a LEAD session that had over 55 attendees and focused on self-leadership.
- Other September and October student activities were reviewed.

**V. WCTC Update on College Activities – Kaylen Betzig**

- A Skills to Schools tour with 50 – 60 Muskego students was held in conjunction with WCBA to promote manufacturing careers.
- A MADE event will be held this Friday with the Waukesha County Business Alliance (WCBA). Last year over 900 students from grades 9 -12 participated. This gives them an opportunity to interact with business and job opportunities.
- WCTC and Cardinal Stritch signed agreements for students to achieve their bachelor's degree on the WCTC Campus.
- WCTC and Cardinal Stritch signed transfer agreements to a Bachelor's Degree in Hospitality Management.
- WCTC's Baking and Pastry Management students decorated 30 cakes for a LifeStriders Gala.
- WCTC's Medical Assistant Program has been awarded continuing accreditation with 100 percent compliance by The Commission on Accreditation of Allied Health Programs. Congratulations to the Health Department and faculty.
- WCTC is the only technical college in the state accredited by ABET which makes transfer agreements to MSOE and other colleges easier.
- WCTC, in partnership with Marquette University, will hold a Cyber Security event Friday, October 28. Lt. Gov. Rebecca Kleefisch will be handling the remarks.
- German students are visiting the College. B. Piazza will do a tour of the Capitol with them.
- Great reviews on the October ACCT Conference. WCTC gave two presentations—the security model here at WCTC and Campus Cupboard.

## **VI. Approval of Consent Agenda Items**

- A. Minutes Dated September 13, 2016 (Regular Board Meeting)**
- B. Accounts Payable Summaries for September 1, 8, 15, 22 and 29, 2016**
- C. 38.14 Contract Report for September 2016**
- D. Board Monitoring Data: 2015/16 Fourth Quarter Financial Summary**
- E. Board Monitoring Data: 2016/17 First Quarter Financial Summary**
- P. Deklotz motioned to approve the Consent Agenda Items. **Approved; carried unanimously.**

## **VII. Action Items**

- A. Resolution to Modify the 2016/17 Budget – C. Tessmann**
  - C. Tessmann requested approval to modify the 2016/17 budget.
  - The Audit will probably be delayed to the December agenda.
  - R. Bertieri motioned to approve. **Approved; carried unanimously.**
  
- B. Resolution to Approve 2016/17 Tax Bills – C. Tessmann**
  - C. Tessmann requested approval of the 2016/17 tax bills.
  - A summary of information was provided to the Board members.
  - J. Riley motioned to approve. **Approved; carried unanimously.**
  
- C. Request for Approval of Out-of-State Contract with Heraeus Electro-Nite Co., LLC – J. Weitzer**
  - J. Weitzer requested approval of an out-of-state contract. The main headquarters is in Hartland, and the company would like the contracted work done at an Indiana plant.
  - R. Bertieri motioned to approve. **Approved; carried unanimously.**
  
- D. Request for Approval of International Travel – K. Baade/B. Beran**
  - **Culinary Phase III Equipment Sourcing Visit: Venice/Padua, Italy**
    - K. Baade requested approval of international travel to Italy for the Associate Dean of Hospitality & Culinary Arts Management and invited Dr. Brad Beran to talk through the memo in the Board Packet.
    - B. Beran requested approval to tour the Electrolux facility in Italy.
    - P. Deklotz motioned to approve. 7 ayes and 1 opposed (Riley). **Approved; carried by majority vote.**

## **VIII. Presentation/Discussion**

- A. International Professional Development Exchange with Finland (ICISP) – K. Baade**
  - K. Baade introduced John Koch and Tim Alft who introduced their visitors from Finland, respectively, Arja Aalto and Jenni Kuikka. Both Arja and Jenni spoke regarding their history and experiences.
  
- B. Districts Mutual Insurance Claims Review and Update – B. Neumann/Steve Stoeger-Moore (DMI President)**
  - B. Neuman explained the coverage provided by DMI, went over the claims report, and introduced Steve Stoeger-Moore
  - Steve Stoeger-Moore explained the benefits of DMI to WCTC.
  - D. Brown is on the DMI Board of Directors.
  
- C. Remodel of S Building & Cosmetology – G. West/J. Hader**
  - J. Hader spoke regarding the history of the Cosmetology Program.
  - G. West provided the preliminary plans.
  - M. Wehrheim said “Thank You” to the team. She has WCTC graduates at the salon she goes to, and the salon owner speaks highly of the WCTC graduates.
  
- D. Academic Excellence Presentation – R. Coorough**

- R. Coorough introduced his team members – Jeanne Williams, Ren Rodee, Cara Bowman, Kim Macmiller, and guest team member Angela Lee (Quality Matters Project)
- R. Coorough is glad to have the grant funding to support Career Pathways (done throughout WTCS system). This has allowed for staff members to work with individuals.
- C. Bowman provided additional information on Career Pathways and the intentional alignment of education to workforce/industry needs.
- R. Coorough introduced enhancement of hybrid and blended courses which requires a different skill set. Quality Matters provides for quality on-line instruction as well as support of the instructors.
- Angela Lee (program coordinator) worked with the on-line program to maximize flexibility, combine it with the classroom, provide training courses, and incorporate a continuous quality improvement model.
- R. Coorough confirmed the Quality Matters initiative is growing throughout college.

## **II. Adjournment – Mary Wehrheim**

- M. Wehrheim, Board Chairperson, adjourned the meeting at 6:51 p.m.

Respectfully submitted by  
Caroline Tindall, Recorder

  
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Alan Karch, Board Secretary/Treasurer