

**Waukesha County Area Technical College District
District Board Meeting Minutes
October 11, 2016 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

David Lancaster
Ron Bertieri
Mary Wehrheim
Luis Hernandez, Jr.

Courtney Bauer
Jim Riley
Dr. Patricia Deklotz
Robyn Ludtke

Also Present:

Kaylen Betzig
Steve Stoeger-Moore
23 Guests

Excused:

Alan Karch

I. Call to Order – Mary Wehrheim

A. Pledge of Allegiance

- Board Chairperson, M. Wehrheim, called the Regular Session to order at 5:00 p.m.

II. Tour of the Student Enrichment Center

- The Board Members and others toured the Student Enrichment Center.

III. Public/Staff Remarks

- None

IV. Delegates to be Heard

A. Student Government Association – Ericka Raisleger

- E. Raisleger updated everyone on the September Fall Fest which educated students on the services and student clubs available to them. The month ended with a LEAD session that had over 55 attendees and focused on self-leadership.
- Other September and October student activities were reviewed.

V. WCTC Update on College Activities – Kaylen Betzig

- A Skills to Schools tour with 50 – 60 Muskego students was held in conjunction with WCBA to promote manufacturing careers.
- A MADE event will be held this Friday with the Waukesha County Business Alliance (WCBA). Last year over 900 students from grades 9 -12 participated. This gives them an opportunity to interact with business and job opportunities.
- WCTC and Cardinal Stritch signed agreements for students to achieve their bachelor's degree on the WCTC Campus.
- WCTC and Cardinal Stritch signed transfer agreements to a Bachelor's Degree in Hospitality Management.
- WCTC's Baking and Pastry Management students decorated 30 cakes for a LifeStriders Gala.
- WCTC's Medical Assistant Program has been awarded continuing accreditation with 100 percent compliance by The Commission on Accreditation of Allied Health Programs. Congratulations to the Health Department and faculty.
- WCTC is the only technical college in the state accredited by ABET which makes transfer agreements to MSOE and other colleges easier.
- WCTC, in partnership with Marquette University, will hold a Cyber Security event Friday, October 28. Lt. Gov. Rebecca Kleefisch will be handling the remarks.
- German students are visiting the College. B. Piazza will do a tour of the Capitol with them.
- Great reviews on the October ACCT Conference. WCTC gave two presentations—the security model here at WCTC and Campus Cupboard.

VI. Approval of Consent Agenda Items

- A. Minutes Dated September 13, 2016 (Regular Board Meeting)**
- B. Accounts Payable Summaries for September 1, 8, 15, 22 and 29, 2016**
- C. 38.14 Contract Report for September 2016**
- D. Board Monitoring Data: 2015/16 Fourth Quarter Financial Summary**
- E. Board Monitoring Data: 2016/17 First Quarter Financial Summary**
- P. Deklotz motioned to approve the Consent Agenda Items. **Approved; carried unanimously.**

VII. Action Items

- A. Resolution to Modify the 2016/17 Budget – C. Tessmann**
 - C. Tessmann requested approval to modify the 2016/17 budget.
 - The Audit will probably be delayed to the December agenda.
 - R. Bertieri motioned to approve. **Approved; carried unanimously.**

- B. Resolution to Approve 2016/17 Tax Bills – C. Tessmann**
 - C. Tessmann requested approval of the 2016/17 tax bills.
 - A summary of information was provided to the Board members.
 - J. Riley motioned to approve. **Approved; carried unanimously.**

- C. Request for Approval of Out-of-State Contract with Heraeus Electro-Nite Co., LLC – J. Weitzer**
 - J. Weitzer requested approval of an out-of-state contract. The main headquarters is in Hartland, and the company would like the contracted work done at an Indiana plant.
 - R. Bertieri motioned to approve. **Approved; carried unanimously.**

- D. Request for Approval of International Travel – K. Baade/B. Beran**
 - **Culinary Phase III Equipment Sourcing Visit: Venice/Padua, Italy**
 - K. Baade requested approval of international travel to Italy for the Associate Dean of Hospitality & Culinary Arts Management and invited Dr. Brad Beran to talk through the memo in the Board Packet.
 - B. Beran requested approval to tour the Electrolux facility in Italy.
 - P. Deklotz motioned to approve. 7 ayes and 1 opposed (Riley). **Approved; carried by majority vote.**

VIII. Presentation/Discussion

- A. International Professional Development Exchange with Finland (ICISP) – K. Baade**
 - K. Baade introduced John Koch and Tim Alft who introduced their visitors from Finland, respectively, Arja Aalto and Jenni Kuikka. Both Arja and Jenni spoke regarding their history and experiences.

- B. Districts Mutual Insurance Claims Review and Update – B. Neumann/Steve Stoeger-Moore (DMI President)**
 - B. Neuman explained the coverage provided by DMI, went over the claims report, and introduced Steve Stoeger-Moore
 - Steve Stoeger-Moore explained the benefits of DMI to WCTC.
 - D. Brown is on the DMI Board of Directors.

- C. Remodel of S Building & Cosmetology – G. West/J. Hader**
 - J. Hader spoke regarding the history of the Cosmetology Program.
 - G. West provided the preliminary plans.
 - M. Wehrheim said “Thank You” to the team. She has WCTC graduates at the salon she goes to, and the salon owner speaks highly of the WCTC graduates.

- D. Academic Excellence Presentation – R. Coorough**

- R. Coorough introduced his team members – Jeanne Williams, Ren Rodee, Cara Bowman, Kim Macmillan, and guest team member Angela Lee (Quality Matters Project)
- R. Coorough is glad to have the grant funding to support Career Pathways (done throughout WTCS system). This has allowed for staff members to work with individuals.
- C. Bowman provided additional information on Career Pathways and the intentional alignment of education to workforce/industry needs.
- R. Coorough introduced enhancement of hybrid and blended courses which requires a different skill set. Quality Matters provides for quality on-line instruction as well as support of the instructors.
- Angela Lee (program coordinator) worked with the on-line program to maximize flexibility, combine it with the classroom, provide training courses, and incorporate a continuous quality improvement model.
- R. Coorough confirmed the Quality Matters initiative is growing throughout college.

II. Adjournment – Mary Wehrheim

- M. Wehrheim, Board Chairperson, adjourned the meeting at 6:51 p.m.

Respectfully submitted by
Caroline Tindall, Recorder



Alan Karch, Board Secretary/Treasurer