

**Waukesha County Area Technical College District
District Board Meeting Minutes
September 12, 2017 – 5:00 PM
Richard T. Anderson Education Center
Room C051/057**

Present:

Robyn Ludtke	Dr. Patricia Deklotz
Ron Bertieri	Mary Wehrheim
David Lancaster	Courtney Bauer

Also Present:

Kaylen Betzig
35 Guests

Excused:

David Lancaster
Michael Wiebe
Jim Riley

I. Call to Order – Patricia Deklotz, Ph.D.

A. Pledge of Allegiance

- Board Chairperson, P. Deklotz, called the meeting to order at 5:00 p.m.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – Kayla Richmond

- K. Richmond introduced herself to the Board. She is in the Human Services program and will graduate in May. Kayla went over the upcoming welcoming and fall events sponsored by the SGA.

IV. WCTC Update on College Activities – Kaylen Betzig

- K. Betzig reported on the WCTC Perspective and recent/upcoming College activities.

V. Approval of Consent Agenda Items

A. Minutes Dated August 8, 2017 (Regular Board Meeting) and August 22, 2017 (Board Planning Session)

B. Accounts Payable Summaries for August 3, 10, 17, 24 and 31, 2017

C. 38.14 Contract Report for August 2017

D. 2016/17 Vendor Volume Report

E. Approval to Hire Kurt Garbrecht as Diesel Equipment Technology Instructor

F. Approval to Hire Tiffanie Kloida as Early Childhood Education Instructor

G. Approval to Hire Karl Buschhaus to Electronics/Electrical Engineering Instructor

- A. Karch motioned to approve the Consent Agenda. Approved; carried unanimously.
- K. Garbrecht, T. Kloida and K. Buschhaus spoke regarding their work and personal history.

VI. Action Items

A. Resolution to Submit a Concept Review for an Aesthetician Associate of Applied Science Program to the WTCS Board – B. Piazza/J. Hader/D. Voigt

- B. Piazza presented the first step and introduced J. Hader and D. Voigt.
- J. Hader noted the aesthetician program is a natural outgrowth of the cosmetology program and was a recommendation of a WCTC advisory committee. It is one of the 10 fastest growing positions in Wisconsin. There is a need for basic and advanced services in Waukesha County.
- D. Voigt confirmed occupational projections are low but the need specific to Waukesha is higher. The adhoc committees confirmed this. In addition, businesses are currently going to California and another state to hire, and this group isn't currently posting in Wisconsin.
- M. Wehrheim motioned to approve. Approved; carried unanimously.

B. Approval for Foreign Travel – A. Baade

- **Education Abroad: Interior Design/Architecture (2019) - Portugal/Spain**
 - A. Baade provided details of the travel.
 - R. Ludtke motioned to approve. **Approved; carried unanimously.**

C. District Boards Association 2018 Board Member of the Year Award Nomination – Board Members

- S. Kuhn explained the process. Last year P. Deklotz was nominated and the year before that Pauline Jaske was nominated. R. Bertieri has received this award in the past. Can also go outside the WCTC District Board or go without nominating anyone.
- M. Wehrheim motioned to nominate Ron Bertieri. **Approved; carried unanimously.**

VII. Presentation/Discussion

A. 2016/17 Capital Project Contingency Report – J. Leverenz

- J. Leverenz reviewed the Contingency Report.
- The Board expressed appreciation for the due diligence with College funds.

B. Presentation: School of Health – S. Stearns

- S. Stearns introduced Trish Wittig, Lisa Nowak, Michele Nelson, and Cheryl Evans (FT instructor) who spoke regarding collaboration and integration for student success.
- The Board was briefed on the flyer they received on HIT and BIT Collaboration (BRIT Systems).

C. A Building Classrooms/CNA Lab/Food Sales Area Remodel Presentation – B. Piazza/J. Leverenz

- B. Piazza introduced the project to expand the Classic Room and add classrooms to the A Building.
- J. Leverenz walked through the plan.
- A tour of the A Building will be scheduled for the Board.

D. Strategic Planning Goal Update: Global Integration – N. Gahagan/A. Baade

- N. Gahagan spoke regarding the Global Integration effort. This is an important part of what is done at WCTC. Metrics were reviewed.

VIII. Board Evaluation of Meeting – Board Members

- Several Board Members offered their evaluation of the meeting.

IX. R. Ludtke motioned to convene into closed session at 6:35 p.m. pursuant to Section 19.85(1)(g) Wisconsin Statutes to:

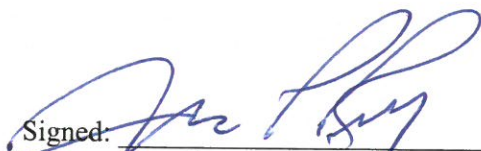
A. Confer with legal counsel for the College concerning strategy to be adopted by the College with respect to litigation in which it is or is likely to become involved.

- Unanimous roll call vote.
- Discussion was held.
- R. Ludtke motioned to reconvene into open session at 7:00 p.m. **Approved; carried unanimously.**

X. Adjournment – Patricia Deklotz, Ph.D.

- Board Chairperson, P. Deklotz, adjourned the meeting at 7:00 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder

Signed: 
Jim Riley, Board Secretary/Treasurer