

**Waukesha County Area Technical College District
District Board Meeting Minutes
September 8, 2015 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

Mary Baer	Alan Karch
Pauline Jaske	Mary Wehrheim
Elizabeth Thelen	Jim Riley

Also Present:

Kaylen Betzig
28 Guests

Excused:

Luis Hernandez, Jr.
Ron Bertieri
Dr. Pat Deklotz

I. Call to Order – Mary Wehrheim

A. Pledge of Allegiance

- M. Wehrheim called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – Ericka Raisleger

- E. Raisleger, SGA President, updated the Board on student activities during the months of August and September.

IV. WCTC Update on College Activities – Kaylen Betzig

- WCTC President K. Betzig congratulated the WCTC Foundation and President Ellen Phillips in achieving their twenty-year goal of \$20,000,000 in only eighteen years. Thank you's were also extended to the fifteen dedicated Board Members, which includes Jim Riley. This organization is important in the tremendous support it gives to students.
- A Thank You was extended to staff who put in the extra effort to get students registered.
- The College In-Service was held at the end of August. Mark Sanborn, the guest speaker, indoctrinated the staff on the "Fred Factor". A Thank You to Lisa Jannsen who worked hard to get Mr. Sanborn here.
- Appreciation was extended to the Deans and Student Services for the "welcome" tables set up to assist students the first week of the semester.
- A "fire hat" off to Courtney Carlson, the Associate Dean of Fire/EMS Training, who is also Co-Director of a camp for burn victims.

V. Approval of Consent Agenda Items

A. Minutes Dated August 11, 2015 (Regular Board Meeting)

B. Accounts Payable Summaries for August 6, 12, 20 and 27, 2015

C. 38.14 Contract Report for August 2015

D. 2014/15 Vendor Volume Report

- J. Riley motioned to approve the Consent Agenda Items. **Approved; carried unanimously.**

VI. Action Items

A. Approval for Foreign Travel – A. Baade

- **ICISP 2 Week Professional Exchange, Netherlands**
 - A. Baade requested approval of this two-week exchange program. In October, a participant from the Netherlands would be at WCTC. In May 2016, Kristi Farmer, WCTC Fitness Specialist, would travel to the Netherlands.
 - A. Karch motioned to approve. **Approved; carried unanimously.**
- **Education Abroad: Business and Economics Studies, Austria**
 - Cory Wanek would take a handle of students to Austria in November as part of a 3-credit economics course. This would include the Thanksgiving break as part of the trip.
 - P. Jaske motioned to approve. **Approved; carried unanimously.**
- **Education Abroad: Interior Design & Architecture, Western Europe**
 - Travel would occur in March 2017. Early approval is needed to get the best pricing as this trip is more expensive since it is tour-based and uses an educational tour provider for travel city-to-city. Brooks Eberlein (Interior Design) and Patrick Seitz (Architecture) would be the traveling instructors. A 3-credit course is a component, and the travel would target the students currently enrolled in that course.
 - P. Jaske motioned to approve. **Approved; carried unanimously.**

B. District Boards Association 2016 Board Member of the Year Award Nomination – Board Members

- P. Jaske nominated M. Baer for her work with Skills2School, her involvement in the IMC efforts, and her upcoming presentation at the 2015 ACCT Annual Leadership Congress in San Diego.
- P. Jaske motioned to approve. 4 ayes and 2 abstains (Baer, Riley). A quorum was not reached. Tabled to the October 2015 agenda.

VII. Presentation/Discussion

A. AQIP Team Professional Development – D. Brown/L. Jannsen

- Since spring of 2013, there has been a significant increase in the number of new employees. Talent Management is one of WCTC's strategic goals, and the focus for this Academic Quality Improvement Program (AQIP) Team is the training of all regular new employees, independent of how many hours they work. The AQIP Team will look at what WCTC does well and what other colleges do. This will also be open to current employees who want a refresher or a chance to meet others within the College. The Board members requested access to the information, if available.

B. The Journeys – B. Piazza/C. Carlson/L. Jannsen

- The Journey for instructors gets faculty on board within our institution and effective in classroom. This is the fourth year of doing this for fulltime faculty. Faculty mentors are available for each instructor.
- A similar Journey was recently created for managers and includes workshops on selected Fridays.

VIII. Adjournment – Mary Wehrheim

- M. Wehrheim adjourned the meeting at 6:02 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder