

**Waukesha County Area Technical College District
District Board Meeting Minutes
August 11, 2015 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

Mary Baer	Alan Karch
Ron Bertieri	Jim Riley
Pauline Jaske	Patricia Deklotz, Ph.D.
Luis Hernandez, Jr.	Mary Wehrheim
Elizabeth Thelen	

Also Present:

Kaylen Betzig
Layla Merrifield
22 Guests

Excused:

I. Call to Order – Board Chair

- M. Wehrheim, Board Chairperson, called the meeting to order at 5:00 p.m.

II. Oath of Office

- K. Betzig, President, administered the Oath of Office to Patricia Deklotz, Ph.D., who was reappointed to the WCTC Board for a three-year term ending June 30, 2018.

III. Public/Staff Remarks

- None

IV. WCTC Update on College Activities – Kaylen Betzig

- The Journey is scheduled for August 12 & 19. It includes 64 faculty and mentors.
- The New Employee Orientation takes place August 20.
- The College In-Service is Tuesday morning, August 25. Mark Sanborn is the guest speaker.
- The WCTC District Board Meet & Greet with new employees is scheduled for September 8. All staff are invited to attend.
- August 28 is set aside for staff to help stock the Campus College Cupboard.
- Starting August 26, welcome tables will be set up across campus to help students get to the right place. Shirts and buttons will identify the helpers.
- WCTC staff will contact students who have not yet registered for classes.
- Dual Enrollment student Michael Nareski applied and signed on as a Registered Apprenticeship with Menomonee Falls-based Dynamic Tool & Die, Inc. He is the first DEA graduate to do so and signed his contract with WCTC officials and DWD Secretary Reggie Newsom in attendance.
- WCTC's Child Development Center (CDC) earned a five-star rating from YoungStar. Congratulations to Angela Todd, Manager, and every CDC teacher and staff member.
- The Accreditation process by the Higher Learning Commission (HLC) is starting again, and teams are being formed. The Systems Portfolio is due November 2016 with an external visit in spring 2017. This process includes conversations with the Board Members/Community and a report out to the entire College community.
- A "Thank You" letter was read from a student who felt honored when an individual graduation was recently held for her.
- The Board is asked to review WCTC attire options available for the winter months. Summer options will be made available later.
- K. Betzig will assist with placing the signed beam into the IMC at 1:30 p.m. tomorrow, Wednesday, August 12th.

- V. Approval of Consent Agenda Items**
- A. Minutes Dated July 13, 2015 (Annual Organizational Meeting and Regular Board Meeting)**
 - B. Accounts Payable Summaries for July 9, 16, 23 and 30, 2015**
 - C. Board Monitoring Report: 2014/15 Investment Summary Report**
 - D. Approval to Hire Jennifer Koel as Early Childhood/Instructional Assistant Instructor**
 - E. Approval to Hire Stefano Liotta as Architectural Drafting/Construction Technology Instructor**
 - F. Approval to Hire Shad Miller as Auto Body Repair Instructor**
 - G. Approval to Hire Patrick O'Neill as Plumbing Instructor**
 - H. Approval to Hire Troy Olson as Automotive Technologies Instructor**
 - I. Approval to Hire Carrie Perock as Instructional Assistant Instructor**
 - P. Jaske motioned to approve the Items A -I. **Approved; carried unanimously.**
- VI. Action Items**
- A. Resolution to Accept the Winning Bid of \$5,900,000 General Obligation Promissory Notes (2015C Issue) – C. Tessmann**
 - C. Tessmann introduced Mike Clark, Director, Robert W. Baird & Co., to report the results of the bond sale. Mr. Clark indicated that BMO Capital Markets was the low bidder at a true interest cost of 1.1071%.
 - A. Karch motioned to approve. **Approved; carried unanimously.**
 - B. Resolution to Modify the 2014/15 Budget – C. Tessmann**
 - C. Tessmann requested approval to modify the budget.
 - J. Riley motioned to approve. **Approved; carried unanimously.**
 - C. Resolution to Submit a Program Approval for an EMS Leadership and Management Technical Diploma Program to the WTCS Board – D. Rood/G. West/M. Guidos**
 - D. Rood, G. West and M. Guidos requested approval to move the EMS Leadership and Management Technical Program to the WTCS State Board for approval.
 - P. Deklotz motioned to approve. **Approved; carried unanimously.**
- VII. Wisconsin Technical College District Boards Association Report – Layla Merrifield, Executive Director**
- M. Wehrheim introduced Layla Merrifield, Executive Director, Wisconsin Technical College District Boards Association. Layla has been in her current position for two months. Previous to that, she worked in the WTCS System office. Layla updated the Board on upcoming events and initiatives/projects.
- VIII. Presentation/Discussion**
- A. 2014/15 Capital Project Contingency Report – J. Leverenz**
 - J. Leverenz presented on the 2014/15 Capital Project Contingency Report.
- IX. Adjournment – Mary Wehrheim**
- M. Wehrheim adjourned the meeting at 5:48 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder