

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
June 13, 2017 - 6:30 PM  
Richard T. Anderson Education Center  
Room C051/057**

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**Present:**

Robyn Ludtke	Alan Karch
Ron Bertieri	Jim Riley
David Lancaster	Mary Wehrheim
Luis Hernandez, Jr.	

**Also Present:**

Kaylen Betzig  
21 Guests

**Excused:**

Dr. Patricia Deklotz  
Courtney Bauer

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**I. Call to Order – Mary Wehrheim**

**A. Pledge of Allegiance**

- Board Chairperson, M. Wehrheim, called the meeting to order at 6:30 p.m.

**II. Public/Staff Remarks**

- None

**III. WCTC Update on College Activities – Kaylen Betzig**

- WCTC was visited today by President Donald Trump and his daughter/advisor Ivanka Trump. Business CEO's and students were included at President Trump's table. K. Betzig thanked the staff who made the College look great and the staff who placed calls to students.
- K. Betzig reviewed the most recent numbers for graduation, including noting that 86 associate degree nurses graduated. This is up from 76 the previous year. Kudos to Sandy Stearns and her department. There were 464 participants at the graduation ceremony.
- Cara Bowman had an article published in the *National Career Pathways* magazine.
- Recognition of Lou Hernandez who is finishing his term on the Board.
- Recognition of Mary Wehrheim who will be completing her 2-year term as Board Chairperson.

**IV. Wisconsin Technical College District Boards Association Report – Layla Merrifield, Executive Director**

- L. Merrifield provided two handouts to the Board—July's WTC DBA *Session Schedule* and the *2017-2018 Legislative Update for Wisconsin Technical Colleges*.
- L. Merrifield reviewed the make-up WTC DBA and the status of the current State Budget.

**V. Approval of Consent Agenda Items**

- A. Minutes Dated May 9, 2017
- B. Accounts Payable Summaries for May 4, 11, 18 and 25, 2017
  - J. Riley motioned to approve. **Approved; carried unanimously.**

**VI. Action Items**

**A. Resolution to Modify the 2016/17 Budget – C. Tessmann**

- C. Tessmann requested modifications to the 2016/17 budget.
- R. Bertieri motioned to approve. **Approved; carried unanimously.**

**B. Resolution Establishing Projected 2017/18 Reserves – C. Tessmann**

- C. Tessmann requested approval of the changes to reserve accounts based on the adopted budget.
- A. Karch motioned to approve. **Approved; carried unanimously.**

**C. Resolution to Adopt the 2017/18 Budget – C. Tessmann/D. Brown**

- C. Tessmann requested the adoption of the expenditure and revenue levels of the 2017/18 budget.
- D. Brown requested a 1.26% CPI increase for wages and salaries effective July 1, 2017, for non-represented, faculty and professional staff. The support staff has not yet come to the table.
- D. Lancaster motioned to approve. **Approved; carried unanimously.**

**D. Construction Bid Approval: E101/L111 Computer Labs, G205 Plumbing Apprentice Lab Project, and the Waukesha Campus Restroom Renovation, WCTC Bid #1617-13 – J. Leverenz**

- J. Leverenz requested approval to move forward with these four construction projects using excess funds from the culinary project and award the contract to Ray Stadler Construction Company, Inc., at a total project cost of \$482,850.
- J. Riley motioned to approve. **Approved; carried unanimously.**

**VII. Presentation/Discussion**

**A. Report from Nominating Committee for 2017/18 WCTC Board Officers-R. Bertieri**

- R. Bertieri announced the following nominees: Board Chairperson, Dr. Patricia Deklotz; Vice Chairperson, Alan Karch; Secretary/Treasurer, Jim Riley
- The slate of officers will be brought forward at the Monday, July 10, 2017, Organizational Meeting with an opportunity for nominations to come from the floor and present.

**VIII. A. Karch motioned to go into closed session at 7:11 p.m. pursuant to Sec. 19.85(1)(c) Wisconsin Statute to discuss:**

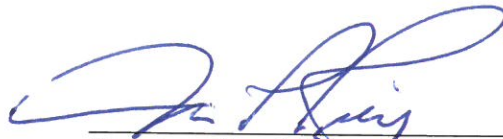
**A. Personnel Matter – Possible Reclassification of a College Employee**

- Unanimous roll call vote.
- Discussion was held.
- A. Karch motioned to reconvene into open session at 7:43 p.m.
- A. Karch motioned to approve the reclass of the public relations position from Non-Rep Level 6 to Non-Rep Level 7 on July 1, 2017. **Approved; carried unanimously.**

**IX. Adjournment – M. Wehrheim**

- M. Wehrheim adjourned the meeting at 7:49 p.m.

Respectfully Submitted by  
Caroline Tindall, Recorder



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Signature, Board Secretary/Treasurer

James P. Riley  
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Printed Name