

Waukesha County Area Technical College District
District Board Meeting Minutes UNAPPROVED
June 9, 2015 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057

Present:

Mary Baer	Alan Karch
Ron Bertieri	Jim Riley
Pauline Jaske	Dr. Patricia Deklotz
Luis Hernandez, Jr.	Mary Wehrheim
Elizabeth Thelen	

Also Present:

Kaylen Betzig
24 Guests

Excused:

I. Call to Order – Pauline Jaske

- P. Jaske called the meeting to order at 5:00 p.m.

II. Public/Staff Remarks

- None

III. WCTC Update on College Activities – Kaylen Betzig

- K. Betzig noted there are several graduations still occurring during the month of June.

IV. Approval of Consent Agenda Items

A. Minutes Dated May 12, 2015

B. Accounts Payable Summaries for May 7, 14, 21 and 28, 2015

C. 38.14 Contract Report for May 2015

D. Review of WCTC District Board Policy 1.6: Board Committee Principles (Second Reading)

E. Review of WCTC District Board Policy 1.7: Policy Development, Review, Modification and Monitoring (Second Reading)

F. Review of WCTC District Board Policy 1.8: Annual Board Planning Cycle (Second Reading)

G. Review of WCTC District Board Policy 1.9: Board Members' Code of Conduct (Second Reading)

H. Review of WCTC District Board Policy 1.10: Professional Development (Second Reading)

I. Review of WCTC District Board Policy 2.1: Chief Executive Role (First Reading)

J. Review of WCTC District Board Policy 2.2: Delegation to the Chief Executive (First Reading)

K. Review of WCTC District Board Policy 2.3: Monitoring Executive Performance (First Reading)

L. Review of WCTC District Board Policy 3.1: General Executive Constraint (First Reading)

M. Review of WCTC District Board Policy 3.2: Human Relationships (First Reading)

N. Reclassification/Promotion of Jennifer Johnson to Associate Dean, School of Business, Effective July 1, 2015

- M. Baer requested items O. and P. be removed for discussion.
- M. Baer motioned to approve items A thru N. Approved; carried unanimously.

O. Approval to Hire Rinardo Reddick as Director of Student Development

- R. Reddick spoke to his qualifications and his excitement to be part of WCTC.
- P. Deklotz motioned to approve. Approved: carried unanimously.

P. Approval to Hire Linda Gordy as Associate Dean, Basic Education

- L. Gordy spoke to her qualifications and her desire to support students.
- J. Riley motioned to approve. Approved: carried unanimously.

V. Action Items

A. Resolution to Modify the 2014/15 Budget – C. Tessmann

- Cary Tessmann requested approval to modify the budget due to changes that have occurred.
- P. Deklotz motioned to approve the resolution as presented. **Approved; carried unanimously.**

B. Resolution Establishing 2015/16 Projected Reserves – C. Tessmann

- All Board Members received the FY16 Budget Book. C. Tessmann requested approval to establish 2015/16 Projected Reserves.
- R. Bertieri motioned to approve. **Approved; carried unanimously.**

C. Resolution to Adopt the 2015/16 Budget – C. Tessmann

- C. Tessmann requested approval to adopt the 2015/16 budget as presented. There were no changes since last presented.
- A. Karch motioned to approve. **Approved; carried unanimously.**

D. Resolution to Submit a Program Concept Review for the EMS Leadership and Management Technical Diploma Program to the WTCS Board – D. Rood/G. West/M. Guidos

- Denine Rood, Courtney Carlson and Marianne Guidos requested approval of the resolution to submit this program to the WTCS Board. This on-line state-wide offering fulfills the need in Wisconsin for an EMS (Emergency Medical Services) leadership program speaking to community risk reduction as well as legal and regulatory requirements. The other technical colleges in Wisconsin support WCTC offering this program as it would complement their program.
- A. Karch motioned to approve. **Approved; carried unanimously.**

E. Resolution to Submit Request for Approval (RFA) of the Lower E Building Remodel (E-103, 104, 113, 114, 115, and 116) to the WTCS Board – J. Leverenz

- Jeff Leverenz presented a detailed overview of the proposed remodel, which is part of the Master Plan. The bathrooms will be enlarged next summer via a separate request.
- M. Baer motioned to approve. **Approved; carried unanimously.**

F. Approval to Remodel C020 and C022 to Create a Veterans Center, Accessibility Center, and Global Center and to Include these Projects into the Testing Center Bid – J. Leverenz

- J. Leverenz presented a detailed overview of the proposed remodel and noted the State had already reviewed the plans and approved inclusion of this remodel in the Testing Center Bid.
- L. Hernandez motioned to approve. 8 ayes and 1 nay (Thelen). E. Thelen noted she is in favor of the Veterans Center. **Approved; carried by majority vote.**

VI. Presentation/Discussion

A. Report from Nominating Committee for 2015/16 WCTC Board Officers-P. Jaske

- L. Hernandez announced the following nominees: Board Chair, M. Wehrheim; Vice Chair, P. Deklotz, Ph.D.; Secretary/Treasurer, A. Karch.
- The slate of officers will be brought forward at the July 13, 2015, Organizational Meeting with an opportunity for nominations to come from the floor and present.

B. Pediatric Advanced Life Support (PALS) Provider Training and Train-the-Trainer Program at International Training Institute of Trinidad and Tobago (ITITT) – R. Tiarks

- Joe Weitzer noted the April 14 approved proposal for out-of-country training increased the visibility of WCTC to do training abroad.
- Bob Tiarks is a PT EMS Instructor at WCTC, a qualified PALS instructor, and has previous personal experience with international EMS education. WCTC was approached for this training after ITITT viewed WCTC's YouTube training videos. B. Tiarks showed a PowerPoint of his four days of training, something which normally takes a few months. He confirmed they do the same exact testing as we do here. Six out of the eight students passed the first time (great statistics!).

C. Enrollment Tiger Team – T. Jacobson

- Tim Jacobson, Manager - Financial Aid, reported on the Tiger Team, of which he is a member. This Team came into being in November 2014 over a concern in the decreasing enrollments. The goal is to identify causes of decreasing enrollment and recommend ways to increase enrollment. Initially, looking for a list of seven recommendations that can be done quickly and inexpensively. D. Rood and Nicole Gahagan gave additional information on the recommendations to form an Enrollment Management Team and hold a summer open house. R. Bertieri requested a copy of the slide presentation.

VII. M. Wehrheim motioned to go into Closed Session at 6:55 p.m. pursuant to 19.85 (1)(e) and 111.70 Wisconsin Statutes to discuss:

A. Approval of Collective Bargaining Agreement (Support Staff) for 2015/2016.

- Unanimous roll call vote.
- Discussion was held.
- R. Bertieri motioned to reconvene into open session at 7:12 p.m.
- M. Wehrheim motioned to approve a one-year base wage agreement for the fiscal year 2015-16 with an increase of 1.62% for all employees represented by the WCESP. **Approved; carried unanimously.**

VIII. Adjournment – Pauline Jaske

- P. Jaske adjourned the meeting at 7:13 p.m.

Respectfully submitted by
Caroline Tindall, Recorder