

**Waukesha County Area Technical College District
Public Hearing and
District Board Meeting Minutes
May 10, 2016 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

Mary Baer	Alan Karch
Ron Bertieri	Jim Riley
Pauline Jaske	Dr. Patricia Deklotz
Luis Hernandez, Jr.	Mary Wehrheim
Elizabeth Thelen	

Also Present:

Kaylen Betzig
23 Guests

Excused:

PUBLIC HEARING

I. Call to Order – Mary Wehrheim

A. Pledge of Allegiance

- Board Chairperson, M. Wehrheim, called the Public Hearing to order at 5:00 p.m.

II. 2016/17 Annual Budget Review – C. Tessmann

- Cary Tessmann reported on the 2016/17 budget. The budget is scheduled to be adopted in June. The tax levy is scheduled for approval in October. There is no increase in the tax levy this year.

III. Public/Staff Remarks

- None

IV. Adjournment – Mary Wehrheim

- Board Chairperson, M. Wehrheim, adjourned the Public Hearing at 5:09 p.m.

REGULAR DISTRICT BOARD MEETING

I. Call to Order – Mary Wehrheim

- Board Chairperson, M. Wehrheim, called the Regular Session to order at 5:09 p.m.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – Ericka Raisleger

- This is the last SGA report to the Board for the current school year.
- April and May events were reviewed.
- SGA Elections in May resulted in three new Senators.
- M. Wehrheim extended a thank you to Ericka and the SGA for a great year.

V. WCTC Update on College Activities – Kaylen Betzig

- K. Betzig thanked Shelly Kuhn for her help in writing an article on cybersecurity which appeared in the Workforce Development Board's magazine. A copy was provided to the Board members.
- A copy of the monthly International News from CCID was distributed to the Board members. Mara Anderson is the new director.
- A congressional field hearing with Sen. Ron Johnson and Sen. Tammy Balwin regarding the heroin and opioid epidemic was hosted at WCTC. Thank you to S. Kuhn and Chad Brown for their prep work.

- In April K. Betzig participated in a panel discussion about the Commons – a Milwaukee-based entrepreneurial skills accelerator for area college students.
- At the SkillsUSA Statewide competition, WCTC students took first place in the Automated Manufacturing Technology competition and second place in the CNC Machining competition.
- There's a new tic-tac-toe-playing robot on display at Discovery World in Milwaukee, and it was programmed by students at Waukesha County Technical College. Thanks to Jesse Stuller and the others who assisted.
- May is a busy month with numerous graduation and recognition events. Dan Wolfram, EVP, R&R Insurance Services, Inc., will be the Keynote Commencement speaker as well as the Outstanding Alumni of the Year award recipient. The Fotsch Family Foundation will receive the Citizen Service Award.
- Orientation for new Board members takes place early June and several current Board members will be asked to mentor the new Board members. The new Board members will also be invited to ACCT in August.

VI. Approval of Consent Agenda Items

A. Minutes Dated April 12, 2016 (Regular Board Meeting)

B. Accounts Payable Summaries for April 7, 14, 21 and 28, 2016

C. 38.14 Contract Report for April 2016

- M. Baer motioned to approve items A thru C. **Approved; carried unanimously.**

VII. Action Items

A. Approval of 2016/17 Center for Business Performance Solutions (CBPS) 38.14 Contract Pricing Recommendations – J. Weitzer

- J. Weitzer proposed pricing for fiscal year 2016/17, holding to the pricing of last year. Quality of services take precedence over price. Includes full recovery of costs and comparison to industry rates. M. Baer congratulated J. Weitzer and the team for the great job they have done.
- P. Deklotz motioned to approve. **Approved; carried unanimously.**

B. Recommendations for Nominating Committee for 2016/17 Board Officers – M. Wehrheim

- Board Chairperson M. Wehrheim asked for volunteers to serve on the Nominating Committee. Volunteers are:
 - M. Baer
 - Pending confirmation with State office no issues with retiring from Board position 6/30/16.
 - L. Hernandez
 - R. Bertieri
- M Wehrheim asked the Committee to meet and report next month with officer nominations.
- P. Deklotz motioned to approve the Nominating Committee. **Approved; carried unanimously.**

C. Construction Bid Approval: 357 Morris Street Parking Lot Resurfacing/ Expansion and Create New ADA Accessible Parking Lot near the Industrial Building, WCTC Bid #1516-15 – J. Leverenz

- J. Leverenz introduced Roy Marquez, Assistant Director of Facility Services. R. Marquez reviewed the asphalt projects and requested approval to award the two component contract to Parking Lot Maintenance Paving and Concrete (PLM) at a total cost of \$115,711, pending Village of Pewaukee Plan Commission approval. Start in June; end in August. WCTC has used PLM before.
- E. Thelen motioned to approve, pending the Village of Pewaukee Plan Commission approval. **Approved; carried unanimously.**

VIII. Presentation/Discussion

A. Faculty Quality Assurance System and HLC – D. Rood/M. Warzyn/D. Brown

- D. Brown noted the model for certification has changed. It gives more local control and changes the language of certification to credentialing. This only applies to faculty and not instructional managers. (WCTC requires instructional supervisors to be credentialed as well.)
- Dee Warzyn explained if faculty are currently certified, they continue with the old format. If they are hired after January 1, they follow the credentialing process.
- NEW Professional Growth Activity list.

- D. Rood discussed the HLC Requirements. Challenge is HLC does not understand technical college system as well as the regular college system. HLC is looking for well-articulated process. This would be effective Sept 2017. Morna Foy, WTCS President, will request an extension to 2022. WCTC is currently looking at gaps and working with individuals who don't meet the requirement. High school teacher gaps will be more difficult to resolve.
- P. Jaske questioned what their requirements are to serve on the Board. K. Betzig would check on this.

B. Report Out on American Association of Community Colleges (AACC) 96th Annual Convention – M. Baer

- Good conference. More staff oriented than trustee oriented. Pathways – things WCTC is already doing. Some sessions are commercialized – selling product at the same time. Interesting to learn that texting has 90% response rate. Now considered more effective than emailing.
- K. Betzig confirmed WCTC is doing more in texting to students vs. email accounts.
- K. Betzig confirmed Gateway had two presentations at AACC; Fox Valley and Mid-State also had presentations.

IX. A motion shall be made to convene into Closed Session to:

A. Conduct a Private Conference with an Employee for Whom the Board is Considering Non-Renewal, Pursuant to Sec. 19.85(1)(c) and (f), Wis. Stats., and for Purposes of Conferring with Legal Counsel Pursuant to Sec. 19.85(1)(g)

- M. Wehrheim noted the Closed Session was no longer needed and canceled.

X. Adjournment – Mary Wehrheim

- Board Chairperson, M. Wehrheim, adjourned the meeting at 6:09 p.m.

Respectfully submitted by
Caroline Tindall, Recorder