

**Waukesha County Area Technical College District
Public Hearing and
District Board Meeting Minutes
May 8, 2018 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

Robyn Ludtke	Alan Karch
Courtney Parkhurst	Michael Wiebe
David Lancaster	Dr. Patricia Deklotz
Mary Wehrheim	

Also Present:

Kaylen Betzig
28 Guests

Excused:

Jim Riley
Ron Bertieri

PUBLIC HEARING

I. Call to Order – Patricia Deklotz, Ph.D.

A. Pledge of Allegiance

- Board Chairperson, P. Deklotz, called the Public Hearing to order at 5:00 p.m.

II. 2018/19 Annual Budget Review – C. Tessmann

- Cary Tessmann reported on the 2018/19 budget. The budget is scheduled to be adopted in June. The tax bills are scheduled for approval in October.

III. Public/Staff Remarks

- None

IV. Adjournment – Mary Wehrheim

- Board Chairperson, P. Deklotz, adjourned the Public Hearing at 5:13 p.m.

REGULAR DISTRICT BOARD MEETING

I. Call to Order – Patricia Deklotz, Ph.D.

- Board Chairperson, P. Deklotz, called the Regular Session to order at 5:13 p.m.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – Kayla Richmond/Edgar Rodriguez

- This will be K. Richmond's last meeting as the SGA President. K. Richmond introduced next year's SGA President – Edgar Rodriguez.
- Kayla went over the names of incoming SGA members and graduating SGA members and reported on student events on campus.

IV. WCTC Update on College Activities – Kaylen Betzig

A. Presentation by DECA Student/Advisor– Ed Wierzbicki

- K. Betzig introduced E. Wierzbicki who introduced the members of the DECA team in attendance. With the retirement of Greg Schneider, E. Wierzbicki has taken over the planning portion of this group. Ann Mack, Marketing Instructor, is co-advisor.
- The many events and earned awards of this group were shared.

B. Culinary Dinner - April 26 - The Roaring 20's

- K. Betzig showed pictures from the event. The proceeds from this event will go to support the family of a student club member who passed away.

C. Outstanding Student Award Recipients

- The Spring 2018 Outstanding Student award recipients are Maximilian Czechowski, Victoria Perlongo, Heather Orr and Jessica Eddy.

V. Approval of Consent Agenda Items

A. Minutes Dated April 10, 2018 (Regular Board Meeting)

B. Accounts Payable Summaries for April 5, 12, 19 and 26, 2018

C. 38.14 Contract Report for April 2018

D. Board Ends Monitoring: 2017/18 Third Quarter Financials

E. Approval to Hire Colleen Nuckolls as Associate Dean - Allied Health – David Brown

F. Approval to Hire Carol Fontanez as Associate Dean - Manufacturing Technologies – David Brown

- D. Lancaster motioned to approve the Consent Agenda. **Approved; carried unanimously.**

VI. Action Items

A. Approval of 2018/19 Corporate Training Center 38.14 Contract Pricing Recommendations – Christy Stone

- C. Stone reviewed the proposed rates and the handout with services/pricing. This information was benchmarked with other schools in the technical college system and found to be in-line. It is recommended to keep pricing the same.
- M. Wehrheim motioned to approve. **Approved; carried unanimously.**

B. Recommendations for Nominating Committee for 2018/19 Board Officers – Patricia Deklotz

- Board Chairperson P. Deklotz asked for volunteers to serve on the Nominating Committee.
- Courtney Parkhurst, Robyn Ludtke and Michael Wiebe will serve on the Nominating Committee and report on officer nominations next month.
- General consent of the Board.

VII. Presentation/Discussion

A. K Building Roof – Jeff Leverenz

- J. Leverenz noted the roof on the K Building is 25 years old. Facilities usually tries to go 30 years, but the changing of the air handling system requires holes through the roof. This does not require state approval and will go directly out for bids.

B. K Building Fire Suppression – Jeff Leverenz

- J. Leverenz reported on the sprinkler system for the K Building, built in 1993. This will be inexpensive, as it will easily connect with the system in the E Building.

C. Terry Lutz Integrated Manufacturing Center (IMC) – Mike Shiels

- Bob Novak (Associate Dean, Manufacturing Technologies) spoke on behalf of M. Shiels.
- \$2 Million donation received. Looking at an addition to the Integrated Manufacturing Center (IMC).
- Additional dollars donated for a Fabrication Lab.
- Already tight for space. Manufacturing Department is seeing a lot of growth.
- This will allow for a tremendous jump in lab technology/equipment.

D. Academic Excellence – Randy Coorough

- R. Coorough (Director, Academic Excellence) shared highlights and introduced Cara Bowman (Coordinator-Career Pathways), Sandra Maylan (Coordinator-Center for Early College Opportunities), and Dena Constantineau (Coordinator, Credit for Prior Learning). Each Coordinator shared information on their respective area.
- The Academic Excellence area is part of the Learning Division and works with Brad Piazza.
- The team's largest project currently is migrating from Blackboard (current on-line system) to Canvas. This will go live the summer of 2019.

- Courseleaf will transform the printed catalog to an interactive on-line system. The catalog is organized by pathways.
- Established transfer agreements with 4-year institutions. Two transfer fairs (for students) scheduled next year. Articulation Forum (with partners) is in the works.
- Dual Enrollment is on WCTC campus and growing rapidly.
- Use of Prior Learning Assessment (PLA) process.
- P. Deklotz praised the work of the group.

VIII. Board Evaluation of Meeting – Board Members

- Board members offered their evaluations of the meeting.

IX. A. Karch motioned to go into Closed Session at 6:28 p.m. pursuant to Sec. 1985(1)(c) and (f) Wisconsin Statutes to discuss:

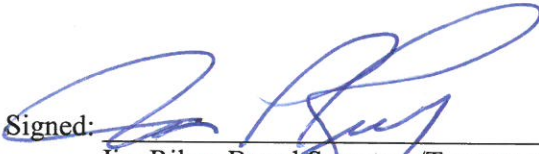
A. Personnel Matter: Consider Non-Renewal Recommendations and Conduct Private Conference with an Instructor

- Unanimous roll call vote.
- Discussion was held.
- A. Karch motioned to reconvene into open session at 6:28 p.m.
- Unanimous roll call vote.
- A. Karch motioned to approve the three instructor non-renewals as presented by the College Administration along with the acceptance of an instructor's resignation as presented and discussed in Closed Session. Approved; carried unanimously.

X. Adjournment – Patricia Deklotz, Ph.D.

- Board Chairperson, P. Deklotz, adjourned the meeting at 6:29 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder

Signed: 
Jim Riley, Board Secretary/Treasurer