

Waukesha County Area Technical College District
District Board Meeting Minutes
April 12, 2016 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057

Present:

Mary Baer	Alan Karch
Pauline Jaske	Mary Wehrheim
Elizabeth Thelen	Jim Riley
Ron Bertieri	Lou Hernandez, Jr.
Dr. Patricia Deklotz	

Also Present:

Kaylen Betzig
Ed Wierzbicki
26 Guests

Excused:

I. Call to Order – Mary Wehrheim

A. Pledge of Allegiance

- M. Wehrheim called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.
- It was noted that item VII.B. would be moved before item VII.A. on the Agenda to accommodate the instructor getting to class on time.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – Ericka Raisleger

- E. Raisleger thanked everyone for attending the Global Showcase. She was happy to discuss with the attendees the Guatemala trip she participated in.
- Recap of March activities and NTHS attendance. Invitations are out for the Children's party this Saturday, April 16. Another Spa Day to be held on April 27.

IV. WCTC Update on College Activities – Kaylen Betzig

- Thank you to everyone for attending IMC Grand Opening. Special thanks to the Foundation Office, Shelly Kuhn, Chad Brown, and Jeff Leverenz and crew for all the work put into this.
- Rep. Dale Kooyenga requested a special tour of the Veterans Center as he had not been able to attend the grand opening.
- WCTC Marketing Instructor Ed Wierzbicki was selected by fellow technical college DECA advisors from across the state as the Collegiate DECA Advisor of the Year. E. Wierzbicki was noted for his dedication to the College and for being a team player and all-around great person.
- The Child Development Center had a YoungStar evaluation and was again rated with the highest possible rating of five stars.
- Sara Alamilla, Math Instructor, received the NISOD award and will attend NISOD's national conference in May.
- K. Betzig will be on Friday's WACTE panel in Oshkosh, fielding questions from participants regarding the "Presidential Journey." She is proud to be asked and added that Dr. Ann Krause-Hanson is President of WACTE.
- HLC is this weekend in Chicago.
- K. Betzig will be on a Campus Compact panel next Monday.

V. Approval of Consent Agenda Items

- A. Minutes Dated March 8, 2016 (Regular Board Meeting) and March 17, 2016 (Special Board Meeting)**
B. Accounts Payable Summaries for March 3, 10, 17, 24 and 31, 2016

C. 38.14 Contract Report for March 2016

D. Board Ends Monitoring: 2015/16 Third Quarter Financials

- J. Riley motioned to approve items A thru D. **Approved; carried unanimously.**

VI. Action Items

A. Resolution to Submit Request for Approval (RFA) for the C220 Renovation to the WTCS Board – J. Leverenz

- J. Leverenz requested approval for the upper C building conversion to administration office spaces with 2 large meeting rooms. Benefit is to create space in the A Building. It also aids weekend security by eliminating all buildings on campus being open. Construction would start Sept 2016 and end Dec 2016.
- P. Jaske motioned to approve. **Approved; carried unanimously.**

B. Construction Bid Approval: Electrical and Telecommunication Infrastructure Project, WCTC Bid #1516-10 – J. Leverenz

- J. Leverenz requested approval to award the contract to Next Electric at a total project cost of \$1,494,406.
- A. Karch motioned to approve. **Approved; carried unanimously.**

C. Resolution to Submit a Concept Review for a Database Specialist Associate of Applied Science Degree Program to the WTCS Board – D. Rood/ K. Ehlert/M. Guidos

- D. Rood spoke regarding the importance of the Database Specialist Associate of Applied Science Degree Program. This is the first of a two-step process.
- K. Ehlert and M. Guidos spoke to the great need to manage data (i.e. fitbit) and the numerous jobs that this is applicable to. Potential for students to come out with two degrees.
- E. Thelen motioned to approve. **Approved; carried unanimously.**

D. Nomination for 2016 Technical Champion (TECh) Award – K. Betzig

- K. Betzig requested approval to nominate Pauline Jaske as WCTC's 2016 Technical Champion (TECh). P. Jaske met all of the requirements and would be an exceptional candidate to move forward.
- P. Jaske confirmed she is honored.
- J. Riley abstained as a member of the Awards Committee.
- M. Baer motioned to approve. 8 ayes and 1 abstain (Riley). **Approved; carried by a majority vote.**

VII. Presentation/Discussion

A. 2016/17 Budget Update – C. Tessmann

- C. Tessmann reviewed highlights of the 2016/17 budget.
- The Board will receive an email when the May Public Hearing is noticed.
- Adoption of the budget will take place in June.

B. Presentation on the School of Business – B. Piazza/E. Wierzbicki

- B. Piazza introduced his management team - Kim Ehlert, Jennifer Johnson, Russ Roberts, and Brad Beran.
- B. Piazza introduced Ed Wierzbicki, Marketing Instructor, who presented a PowerPoint on the Marketing Emerging Leaders Program and the out-of-classroom experiences offered.

C. Presentation on IT Service Learning Project – B. Piazza/K. Ehlert

- K. Ehlert presented on the IT Service Learning Project. This is part of the TAACCCT3 grant. K. Ehlert highlighted one of the IT service learning projects with a work based component.
- Danielle Hoffmann is Coordinator, Service Learning.

P. Jaske left the meeting at 6:00 p.m.

- Biggest takeaway is seeing the students grow. Taking students into the community and out of classroom and their comfort zone helps them gain confidence and become more engaged.

VIII. P. Deklotz motioned to go into Closed Session at 6:16 p.m. pursuant to Sec. 19.85(1)(c) and (f) Wisconsin Statutes to convene into Closed Session to discuss:

A. Consideration of Possible Issuance of Preliminary Notice of Non-Renewal

- Unanimous roll call vote.
- Discussion was held.
- P. Deklotz motioned to reconvene into open session at 6:38 p.m.
- P. Deklotz motioned to approve the issuance of preliminary notice of non-renewal for the nursing assistant instructor as discussed in Closed Session. **Approved; carried unanimously.**

IX. Adjournment – Mary Wehrheim

- M. Wehrheim adjourned the meeting at 6:39 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder