

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
March 8, 2016 - 5:00 PM  
Richard T. Anderson Education Center, Room C051/057**

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**Present:**

Mary Baer	Alan Karch
Pauline Jaske	Mary Wehrheim
Elizabeth Thelen	Jim Riley
Ron Bertieri	Lou Hernandez, Jr.

**Also Present:**

Kaylen Betzig  
Nate Zubke  
27 Guests

**Excused:**

Dr. Patricia Deklotz

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**I. Call to Order – Mary Wehrheim**

**A. Pledge of Allegiance**

- M. Wehrheim called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

**II. Public/Staff Remarks**

- None

**III. Delegates to be Heard**

**A. Student Government Association – Ericka Raisleger**

- E. Raisleger recapped the February activities and shared the upcoming March student activities.
- The National Technical Honor Society (NTHS) is on Wednesday, March 30. This recognizes students taking 12 or more credits with a 3.0 GPA or higher.
- E. Raisleger welcomed two new SGA senators -- Sandra Tisdale and Ionia Ireland.

**IV. WCTC Update on College Activities – Kaylen Betzig**

- K. Betzig introduced student Nate Zubke who shared how his internship with the Watertown Police Department resulted in Lt. Governor Rebecca Kleefisch offering him an internship at the state level while he was displaying his work at the February 16 WTCS Student Showcase.
- WCTC's Spring Open House is Thursday, March 10, from 4p – 8p. Done via Registration as well as walk-ins.
- The Child Development Center's fundraiser is on Friday, March 11. \$3 Admission. Includes a silent auction of numerous great gift baskets.
- Congratulations to Sandy Stearns, WCTC's Dean of the School of Health, with a pass rate of 97.56% for RN and 100% for LPN.
- The February Culinary Accreditation concluded the WCTC culinary department was in full compliance with all standards, and the department received an exemplary listing. Appreciation was extended to all who attended the Meet and Greet as the Accreditation Team was impressed with the numerous supporters.
- On March 22 and 23 the WTCS State Board will meet at WCTC. WCTC will be showcasing their facilities. The State Board meets late Tuesday afternoon, has a Tuesday evening banquet, and then concludes with a Wednesday morning meeting.
- K. Baade was contacted by Gilman Program, based on article that was written, and asked to serve on an interview panel for student scholarships in Texas.
- Dr. Morna Foy asked what WCTC could do with \$150,000. A quick response from WCTC indicated an interest in having a mobile learning lab (converted trailer) for advanced manufacturing, auto collision repair, and to highlight WCTC programs. WCTC has a trailer so \$150,000 will be going to program-specific items.

## **V. Approval of Consent Agenda Items**

### **A. Minutes Dated February 9, 2016 (Regular Board Meeting)**

### **B. Accounts Payable Summaries for February 4, 11, 18 and 25, 2016**

### **C. 38.14 Contract Report for February 2016**

- M. Baer motioned to approve items A thru C. **Approved; carried unanimously.**

## **VI. Action Items**

### **A. Approval of External Audit Services – C. Tessmann**

- Every 5 years WCTC is required to procure external audit services. WCTC is the lead in a joint RFP with several technical colleges.
- C. Tessmann requested approval to award the contract for external audit services to Baker Tilley Virchow Krause, LLP (who had been WCTC's external audit service the past five years).
- P. Jaske motioned to approve. **Approved; carried unanimously.**

### **B. Construction Bid Approval: S Building Upper/Toilet Room, G Building Digital Media Lab and H220 Classroom Renovations, WCTC Bid #'s 1516-06, 1516-07, 1516-08 – J. Leverenz**

- J. Leverenz requested approval to award the contract to Ray Stadler Construction Company, Inc., at a total cost of \$637,397.
- A. Karch motioned to approve. **Approved; carried unanimously.**

### **C. Construction Bid Approval: Learning Commons Renovation, B Building Fire Suppression System Project, WCTC Bid #'s 1516-05, 1516-05A – J. Leverenz**

- J. Leverenz requested approval to award the contract to Absolute Construction Enterprises, Inc., at a total cost of \$1,733,992.
- J. Riley motioned to approve. **Approved; carried unanimously.**

### **D. Recommendations for 2016/2017 District Boards Association Officers – M. Wehrheim**

- Currently P. Jaske serves as Secretary/Treasurer and is interested in serving another year.
- E. Thelen motioned to nominate Pauline Jaske for Secretary/Treasurer. **Approved; carried unanimously.**
- Discussion to approve Ramona Mathews for another term as President and Carla Hedtke for another term as Vice President.
- P. Jaske motioned to nominate Ramona Mathews for President. **Approved. Carried unanimously.**
- R. Bertieri motioned to nominate Carla Hedtke for Vice President. 7 ayes and 1 opposed (Thelen). **Approved; carried by majority vote.**

## **VII. Presentation/Discussion**

### **A. 2016/17 Budget Update – C. Tessmann**

- C. Tessmann reviewed highlights of the 2016/17 budget. Based on savings (as a result of OPED changes), no tax levy changes. Able to use other funding for budget increases. Hoping to stabilize enrollments. P. Jaske requested information on the grant funding amount that was lost.

### **B. Presentation on the School of Applied Technologies – M. Shiels**

- M. Shiels presented the highlights of the School of Applied Technologies. Mark Rzeznik, Bob Novak and Carol Fontanez were also in attendance.

### **C. Report on the 2016 ACCT National Legislative Summit – E. Thelen/P. Jaske**

- E. Thelen and P. Jaske reported on the 2016 ACCT National Legislative Summit

### **D. Report on the Community Colleges for International Development, Inc. (CCID) 40th Annual Conference – M. Wehrheim/A. Karch**

- M. Wehrheim and A. Karch reported on the CCID 40<sup>th</sup> Annual Conference.

**VIII. A. Karch motioned to go into Closed Session at 6:18 p.m. pursuant to Sec. 19.85(1)(c) and (f) Wisconsin Statutes to convene into Closed Session to discuss:**

**A. Consideration of Possible Issuance of Preliminary Notice of Non-Renewal**

- Unanimous roll call vote.
- Discussion was held.
- A. Karch motioned to reconvene into open session at 6:35 p.m.
- A. Karch motioned to approve the issuance of preliminary notice of non-renewal for the electronics instructor as discussed in Closed Session. **Approved; carried unanimously.**

**IX. Adjournment – Mary Wehrheim**

- Board Chairperson M. Wehrheim adjourned the meeting at 6:36 p.m.

Respectfully Submitted by  
Caroline Tindall, Recorder