

**Waukesha County Area Technical College District
District Board Meeting Minutes
February 14, 2017 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

David Lancaster	Courtney Bauer
Ron Bertieri	Jim Riley
Dr. Patricia Deklotz	Luis Hernandez, Jr.
Alan Karch	

Also Present:

David Brown
16 Guests

Excused:

Mary Wehrheim
Robyn Ludtke
Kaylen Betzig

I. Call to Order – Patricia Deklotz, Ph.D.

A. Pledge of Allegiance

- Board Vice Chairperson, P. Deklotz, called the Regular Session to order at 5:00 p.m.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – Ericka Raisleger

- Welcome Week tables were set up the first week of the Spring Semester. The Spring line-up was posted.
- Events are planned to include both day and evening students.
- Several Leadership Education and Development (LEAD) sessions will be held for students.

IV. WCTC Update on College Activities – David Brown

- Congratulations to P. Deklotz on being awarded Cardinal Stritch University's College and Leadership award.
- Congratulations to R. Ludtke on her new position with the Waukesha County Business Alliance.
- Congratulations to C. Tessmann for receiving the Distinguished Budget Presentation Award.
- Congratulations to Dr. Ann Krause-Hanson, recipient of the Chair Academy Idahlynn Karre 2017 Exemplary Leadership Award.
- The Mechatronics Apprenticeship is being developed as part of a grant awarded to the DWD.
- Congratulations to the WCTC Web Club for hosting the first WordCamp at WCTC.
- Cathy Smet, Carly Foley and Austin Baade are back from Guatemala after another successful study abroad program for Health students. This was highlighted, including a picture, in the most recent Community College International Development (CCID) newsletter.
- The Wisconsin Technical College Student Showcase will be held in the Madison Capitol Rotunda on Tuesday, February 21, 2017.
- On Saturday, February 18, from 11a -3p there will be a Rescue Task Force Training Event by the G and Q Buildings.

V. Approval of Consent Agenda Items

A. Minutes Dated January 10, 2017 (Regular Board Meeting)

B. Accounts Payable Summaries for January 5, 12, 19, and 26, 2017

C. 38.14 Contract Report for January 2017

- D. Lancaster motioned to approve. **Approved; carried unanimously.**

VI. Action Items

A. Resolution to Accept the Winning Bid of \$2,150,000 General Obligation Promissory Notes (2017A Issue) – C. Tessmann

- C. Tessmann introduced Lisa M. Voisin, Managing Director, Robert W. Baird & Co., to review the results of the bond sale. Ms. Voisin indicated Bankers' Bank won the bid with a True Interest Cost of 1.4004%. This is the last bond sale for the fiscal year.
- J. Riley motioned to approve. **Approved; carried unanimously.**
- B. Resolution to Submit a Program Approval for a Manufacturing Engineering Technology Associate of Applied Science Program to the WTCS Board - B. Piazza/M. Shiels/D. Voigt**
 - B. Piazza reviewed the concepts and asked for approval for both the Manufacturing Engineering Technology and Dieset Equipment Technology Programs.
 - M. Shiels reviewed the details of the program, noting a high demand for the program from area employers. Looking to recruit from high schools as well as current employees. Great opportunities for graduates of the programs. Cost effective in using existing faculty. Materials in place. CMM is a new machine.
 - D. Voigt was in attendance to help answer questions.
 - A. Karch motioned to approve. **Approved; carried unanimously.**
- C. Resolution to Submit a Program Approval for a Diesel Equipment Technology Associate of Applied Science Program to the WTCS Board - B. Piazza/M. Shiels/D. Voigt**
 - M. Shiels spoke to the demand for this program. There is an increase in emission regulations and an increased demand for technicians. This gives Waukesha County residents a cost effective approach for training. This is applicable to both the current truck and automotive programs.
 - D. Voigt was in attendance to assist with questions.
 - This will require remodeling an upper level G Bldng lab (previous lab moved to IMC) to a classroom.
 - M. Shiels said expected costs will be put into the budget request for the next fiscal year. M. Shiels is working with J. Leverenz regarding the facility plan. Staffing is taken care of.
 - R. Bertieri motioned to approve. **Approved; carried unanimously.**
- D. Construction Bid Approval: Culinary Classic Room Renovation, WCTC Bid #1617-06 – J. Leverenz**
 - J. Leverenz noted this will expand the Classic Room to 100 seats and a short order cooking area. J. Leverenz requested approval to award the contract to A.J. Heinen, Inc. at a total project cost of \$672,629.
 - R. Bertieri motioned to approve. **Approved; carried unanimously.**

VII. Presentation/Discussion

- A. FY2016/17 Capital Project Contingency Report – J. Leverenz**
 - J. Leverenz reviewed the most recent Capital Project Contingency Report.
- B. Annual Security Report – D. Brown /N. Gahagan**
 - Tabled to the March 2017 WCTC District Board Meeting. N. Gahagan is currently serving on jury duty.
- C. Emergency Vehicle & Driver Training Course (EVDTC--formerly EVOC) Update – J. Leverenz/M. Shiels**
 - J. Leverenz presented a PowerPoint which reviewed the progress to-date.
 - WCTC will need to go back to the Village for approval of Phase II and Phase III, with sound report studies.
 - M. Shiels reiterated the high use of the current facility and the need to implement real-world training.
 - The state's training requirements of various programs have gone up.
 - Need to respond to increased demand for truck driving graduates.

VIII. Adjournment – Patricia Deklotz, Ph.D.

- Board Vice Chairperson P. Deklotz adjourned the meeting at 5:44 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder


Alan Karch, Board Secretary/Treasurer