

**Waukesha County Area Technical College District
District Board Meeting Minutes
January 12, 2016 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

Mary Baer	Alan Karch
Pauline Jaske	Mary Wehrheim
Elizabeth Thelen	Jim Riley
Ron Bertieri	Dr. Pat Deklotz

Also Present:

Kaylen Betzig
27 Guests

Excused:

Lou Hernandez, Jr.

I. Call to Order – Mary Wehrheim

A. Pledge of Allegiance

- M. Wehrheim called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

II. Public/Staff Remarks

- None

III. Delegates to be Heard

- None

IV. WCTC Update on College Activities – Kaylen Betzig

- Jennifer Fontanini, the new Associate Dean of Communications Skills/Social Science, introduced herself to the Board.
- Tax increase information was included in Boards' packets. There was no change or increase in the tax levy for WCTC.
- The Freeman had a great article on Mark Rzeznik and the staff regarding the need for press operators which included remarks from area individuals.
- Governor Walker was on campus yesterday for a press event.
- The Lt. Governor's forecast for 2016 includes tackling the skills gap and gives credit to the technical colleges for their work in helping to close the skills gap.
- The WCTC District Board Appointment Process is starting and three positions are up this year – E. Thelen, M. Baer and P. Jaske.
- Cyber Security, spearheaded by Mark Rzeznik, placed fourth in the national cyber competition.
- The Veterans Center opening is Friday, January 22 at 9:00 a.m. Home Depot will be represented as they were part of the grant. Dr. Morna Foy, WTCS President, will also be in attendance. Students came up with the name for the center--Armed Forces Student Center.
- The IMC open house is Monday, April 4 from 3p – 4:30p. The IMC is 99% finished at this point. There will be a private tour for the Board at the March Board Meeting.

V. Approval of Consent Agenda Items

A. Minutes Dated December 8, 2015 (Regular Board Meeting)

B. Accounts Payable Summaries for December 3, 10, 17 and 23, 2015

C. 38.14 Contract Report for December 2015

D. Board Monitoring Data: 2015/16 Second Quarter Financial Summary

- M. Baer motioned to approve items A thru D. Approved; carried unanimously.

E. Approval to Hire Juli Thorgerson as a Medical Assistant Instructor

- Juli has 20+ years of experience in this field and today is her first day on the job.
- J. Riley motioned to approve. **Approved; carried unanimously.**

VI. Action Items

A. Resolution to Authorize the Issuance of \$1,850,000 General Obligation Promissory Notes (2016A Issue) – C. Tessmann

- C. Tessmann requested authorization to issue \$1,850,000 general obligation promissory notes to be used for moveable equipment and remodels. This is the last debt issuance for this fiscal year and is included in the budget.
- M. Baer motioned to approve. **Approved; carried unanimously.**

B. Construction Bid Approval: Lower E Building Remodel (E103, E104, E113, E114, E115 and E116), E Building Restroom Renovation, E107 Student Lounge, E Building Fire Suppression System Project, WCTC Bid #1516-02, 1516-03, 1516-04 – J. Leverenz

- J. Leverenz requested approval to award the contract to Jens Construction Corporation with a total cost of \$742,974. J. Riley asked that it be noted in the minutes that the owner of Riley Construction Company, Inc., is a distant relative to him.
- P. Jaske motioned to approve. **Approved; carried unanimously.**

C. District Boards Association 2016 Media Award Nomination – S. Kuhn

- S. Kuhn nominated the article, “WCTC Dual Enrollment Academy graduate signs Registered Apprenticeship contract with Dynamic Tool & Design.” This article appeared in the tool & die *Surgeons of Steel* magazine. The story rises to the top because it made its way around the Wisconsin Capitol and DWD. In addition, it is a good example of collaboration and a relationship WCTC would like to continue to develop.
- M. Baer motioned to approve. **Approved; carried unanimously.**

VII. Presentation/Discussion

A. WCTC Foundation Update – E. Phillips/M. Manning

- Ellen Phillips introduced herself and Mary Manning, the WCTC Foundation Board Chairperson. E. Phillips used visuals to represent the numerous ways in which the Foundation supports students. The growth of giving and support has been wonderful. The Foundation expressed appreciation to all who have helped raise donations by telling the story of WCTC and its needs. The Board was given a blue folder with additional information and a copy of the PowerPoint.
- M. Manning spoke and thanked the District Board for their support and partnership. She also extended a thank you to J. Riley for being a Foundation Board member and the WCTC Board liaison. The Foundation Board looks forward to the continued support of students and helping the mission of the College advance. J. Riley presented a check to the WCTC Foundation.
- K. Betzig and P. Jaske thanked the Foundation Board for the hours spent in support of the College and its students.
- M. Wehrheim thanked J. Riley for being the District Board’s liaison to the WCTC Foundation.

B. Dash Grant – N. Gahagan

- Nicole Gahagan explained that Dash is not an acronym but a reference to quickly getting grants to students in need. This is a result of a number of partnerships.
- One of the partners who helps keep high-risk students in school is Great Lakes. Tim Jacobson noted WCTC received over \$50,000 (over 5 semesters) of the \$1.5 million awarded by Great Lakes.
- The WCTC Foundation is providing matching funds.
- The Dash Grant tries to get funds out in a short period of time so that the turnover of dollars can take place within two to three business days.
- K. Betzig was appreciative of the work and time by staff that in applying/writing for these funds. This is an alternative source of a grant.

C. Presentation on School of Health – S. Stearns

- Sandy Stearns introduced the group and provided information on accreditation as well as the need to update programming.
- Trish Wittig gave a report on the regulations.
- Lisa Nowak spoke to the new programs (i.e., language interpreter, health care navigator).
- The petitioning process is used in place of a waiting list.

D. Strategic Planning Update Overview and Goal: Competent Completion – K. Betzig/D. Rood

- K. Betzig spoke on Competent Completion, Collaborative Partnerships, Global Integration and Talent Management. A “Champion” for each of these areas will be presenting each quarter and sharing how WCTC is meeting the metrics in these four areas. Mission, Vision and Values are always in forefront.
- D. Rood is the Champion for Competent Completion. She spoke regarding the metrics for the various attainment categories and provided a review of the processes. Based on a 3 year strategic plan. It is important WCTC is looking at what it really wants to measure and not just going with previous metrics. Included is a statewide initiative regarding credit for prior learning. K. Betzig stressed the importance of getting all 16 technical colleges on the same page.

VIII. P. Deklotz motioned to convene in closed session pursuant to Sec. 1985(1)(c) and (g) Wisconsin Statutes to discuss:

A. Personnel Issue: President’s Evaluation

- Unanimous roll call vote.
- Discussion was held.
- P. Deklotz motioned to reconvene into open session at 7:37 p.m.
- P. Deklotz motioned that, based on the discussion of the Board and its evaluation of the President’s performance, it be approved to continue the President’s contract, specifically a three year rolling timeframe, to include a base salary increase of 3.12%. **Approved; carried unanimously.**

IX. Adjournment – Mary Wehrheim

- Board Chair Mary Wehrheim adjourned the meeting at 7:39 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder