

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
January 10, 2017 - 5:00 PM  
Richard T. Anderson Education Center, Room C051/057**

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**Present:**

David Lancaster	Courtney Bauer
Ron Bertieri	Jim Riley
Mary Wehrheim	Robyn Ludtke
Alan Karch	Luis Hernandez, Jr.

**Also Present:**

Kaylen Betzig  
23 Guests

**Excused:**

Dr. Patricia Deklotz

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**I. Call to Order – Mary Wehrheim**

**A. Pledge of Allegiance**

- Board Chairperson, M. Wehrheim, called the Regular Session to order at 5:00 p.m.

**II. Public/Staff Remarks**

- None

**III. WCTC Update on College Activities – Kaylen Betzig**

- K. Betzig provided to the Board Members copies of the 12.12.2016 Wisconsin Taxpayers Alliance flyer noting the levies for the sixteen Wisconsin technical colleges. Waukesha County Technical College's tax levy remained flat.
- Pictures were shown of a robotics competition held recently at WCTC.
- Congratulations to Dr. Greg West for the publication of his book, *Legal Aspects of Emergency Services*.
- WCTC hosted 150 boy scouts (ages 12-16) and their leaders on December 3. Mark Reznick, WCTC staff and students helped the boy scouts complete various badges.
- WCTC Information Technology students placed in the top 10 percent at the National Cyber League competition.
- On Monday, January 16, WCTC will be hosting a Martin Luther King event. Nicholas Dillan, a best-selling author, will lead the event.
- Congratulations to the Marketing staff who received recognition at the Paragon Awards for the 2016/17 Student Handbook Calendar (out of over 1,700 entries).
- K. Betzig and S. Kuhn will attend the Waukesha County Business Alliance's Legislative fly-in Feb 6 – 7 in Washington, D.C. to advocate for technical education and technical advancement.

**IV. Approval of Consent Agenda Items**

**A. Minutes Dated December 13, 2016 (Regular Board Meeting)**

**B. Accounts Payable Summaries for December 1, 8, 15 and 22, 2016**

**C. 38.14 Contract Report for December 2016**

**D. Board Monitoring Data: 2016/17 Second Quarter Financial Summary**

**E. Approval to Hire Jason Solberg as Industrial Maintenance Technician Instructor**

- A. Karch motioned to approve Consent Agenda Items A - D. **Approved; carried unanimously.**
- Jason Solberg spoke regarding his work and personal history and is thankful to have this opportunity pass his knowledge on to next generation.
- J. Riley motioned to approved Consent Item E. **Approved; carried unanimously.**

## V. Action Items

- A. Resolution to Authorize the Issuance of \$2,150,000 General Obligation Promissory Notes (2017A Issue) – C. Tessmann**
- The electronic CAFR is now available; hard copies will be available tomorrow.
  - C. Tessmann requested authorization to issue \$2,150,000 general obligation promissory notes to be used for building improvements (\$1,500,000) and movable equipment (\$650,000).
  - J. Riley motioned to approve. **Approved; carried unanimously.**
- B. District Boards Association 2017 Media Award Nomination – S. Kuhn**
- Shelly Kuhn introduced Chad Brown, Public Relations and Digital Media Technician. S. Kuhn nominated and played a video which was promoted during sweeps month and, as a result, saved the College 10's of thousands of dollars in advertising. MATC was used as secondary source.
  - A. Karch motioned to approve. **Approved; carried unanimously.**

## VI. Presentation/Discussion

- A. Student Services Division Presentation – N. Gahagan/C. Daood/T. Alft**
- Nicole Gahagan, Vice President of Student Services, showed a PowerPoint with a quick overview of the departments within Students Services and recent activities/successes within the division.
  - Tim Alft, Coordinator – Student Employment Services, and Deb Weber, Director – Career Connect, were successful in obtaining a Career Readiness grant.
  - Austin Baade, Coordinator – International Education, and Matthew Green, Instructor – Computer Information Systems, developed an App for students to use while traveling abroad. They will present this at CCID and the League for Innovations.
  - Christopher Daood, Manager - Counseling, Advising & Student Accessibility (CASA), spoke regarding his upcoming presentation—the Logic model to help college administrators and counseling team members define internal practices and external collaborations.
  - T. Alft spoke on Cross-Walking Employability Skills to the Classroom, which provides scenarios and delivery methods that foster employability. T. Alft will present on this at three conferences--League for Innovation, Assessment, and the Cooperative Education & Internship Association (CEIA).
  - Critical Life Skills (CLS) rubric is used and goes back several semesters.

## VII. Adjournment – Mary Wehrheim

- Board Chair Mary Wehrheim adjourned the meeting at 5:51 p.m.

Respectfully Submitted by  
Caroline Tindall, Recorder

  
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Alan Karch, Board Secretary/Treasurer