

**Waukesha County Area Technical College District
District Board Meeting
July 13, 2015
Immediately Following the Annual Organizational Meeting at 5:00 PM
Richard T. Anderson Education Center
Room C051/057**

AGENDA

- I. Call to Order – Board Chair**
- II. Public/Staff Remarks***
- III. WCTC Update on College Activities – Kaylen Betzig**
- IV. Approval of Consent Agenda Items**
 - A. Minutes Dated June 4, 2015 (Board Planning Session) and June 9, 2015 (Regular Board Meeting)
 - B. Accounts Payable Summaries for June 4, 11, 18, 25 and 30, 2015
 - C. 38.14 Contract Report for June 2015
 - D. Review of WCTC District Board Policy 3.3: Budgeting
 - E. Review of WCTC District Board Policy 3.4: Financial Condition
 - F. Review of WCTC District Board Policy 3.5: Emergency Executive Succession
 - G. Review of WCTC District Board Policy 3.6: Asset Protection
 - H. Review of WCTC District Board Policy 3.7: Contracts with Business and Industry
 - I. Review of WCTC District Board Policy 3.8: Compensation and Benefits
 - J. Review of WCTC District Board Policy 3.9: Communication and Counsel to the Board
 - K. Review of WCTC District Board Policy 3.10: Board’s Mission
 - L. Review of WCTC District Board Policy 3.11: School Closing
 - M. Review of WCTC District Board Policy 3.12: Program Fees and Tuition
 - N. Review of WCTC District Board Policy 3.13: Procurement
 - O. Review of WCTC District Board Policy 3.14: Travel Expense Reimbursement
 - P. Review of WCTC District Board Policy 3.15: Contribution Recognition
 - Q. Review of WCTC District Board Policy 4.1: Students
 - R. Review of WCTC District Board Policy 4.2: Taxpayers
 - S. Review of WCTC District Board Policy 4.3: Employers
 - T. Approval to Hire Mike Bizjak as Academic Support Instructor
 - U. Approval to Hire Michelle Bjornstad as Medical Assistant Instructor
 - V. Approval to Hire Laurie Carnahan as Real Estate Instructor
 - W. Approval to Hire Dr. Christopher Daood as Manager, Counseling, Advising & Student Accessibility
 - X. Approval to Hire Cheryl Evans as Health Information Technology Instructor
 - Y. Approval to Hire Donna Goelz as Nursing Instructor
 - Z. Approval to Hire Anna Golembiewski as Nursing Instructor
 - AA. Approval to Hire Kara Groom as Nursing Instructor
 - BB. Approval to Hire Michael Jones as Fire Service Training Instructor
 - CC. Approval to Hire Nicole Kowalchuk as Web & Software Developer Instructor
 - DD. Approval to Hire Bradley LeTourneau as Metal Fabrication/Welding Instructor
 - EE. Approval to Hire Todd Lewis-Smith as Social Science Instructor
 - FF. Approval to Hire Amy Machgan as Counselor

- GG. Approval to Hire CyndiKaye Medved as Network Specialist Instructor
- HH. Approval to Hire Tracy Neher as Life Science Instructor
- II. Approval to Hire Michele Nelson as Nursing Instructor
- JJ. Approval to Hire Rachel Oliver as Baking and Pastry Instructor
- KK. Approval to Hire Kiersten Purves as Mathematics Instructor
- LL. Approval to Hire Scott Richter as Hospitality Management Instructor
- MM. Approval to Hire Crystal Ruhnke as Surgical Technology Instructor
- NN. Approval to Hire Koren Staat as Mathematics Instructor
- OO. Approval to Hire Sara Taft as Dental Hygiene Instructor
- PP. Approval to Hire Beth Wille as Basic Education Instructor

V. Action Items

- A. Approval to Authorize the Issuance of \$5,900,000 General Obligation Promissory Notes (2015C Issue) – C. Tessmann
- B. Construction Bid Approval: Accessibility, Testing, Veterans, and Global Center Renovation Projects, WCTC Bid #1415-11 – J. Levenenz
- C. District Boards Association Nomination for the 2015 Distinguished Alumni Award – S. Kuhn

VI. Presentation/Discussion

- A. Student Services Update – Career Connections – N. Gahagan

VII. Adjournment – Board Chair



Kaylen M. Betzig, President

***Board Meeting Rules of Conduct**

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

Public/Staff Remarks Procedure:

1. Comment request forms must be completed and submitted to the District Board Assistant prior to the meeting.
2. The Board Chair will ask the requesting speaker to come forward to present their comments to the District Board.
3. Speakers must adhere to the three (3) minute limit per individual.
4. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chair from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the Board through the President’s Office in Room C-213.

Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Assistant at 262/691-5353 at least 72 hours prior to the meeting if you require special accommodations.