Waukesha County Area Technical College District
Annual Organizational Meeting
July 11, 2011
5:00 PM
“H” Building, Room H231/233

AGENDA

1. Oath of Office
2. Election of Officers – Action*
3. Time, Place and Dates of Regular Board Meetings – Action*
4. Board’s Liaison to WTCS Boards Association Legislative Committee – Action*
5. Board’s Liaison to WTCS Boards Association Human Resources Committee – Action*
6. Board’s Liaison to WTCS Boards Association Interdistrict/Interagency Cooperation Committee Representative – Action*
7. Board’s Liaison to WTCS Boards Association Marketing/Public Relations & Awards Committee – Action*
8. Board’s Liaison to WTCS Boards Association Bylaws, Policies & Procedures Committee – Action*
9. Board’s Liaison to WTCS Boards Association Program Committee – Action*
10. Board Member Representation on WCTC Foundation Board – Action
11. Other Such Matters Brought Before the Board as Authorized by Law
12. Adjournment

Barbara Prindiville, Ph.D., President

*Agenda item mandated by the State Board

Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact Ms. Hussinger at 262-691-5353 at least 72 hours prior to the meeting if you require special accommodations.
AGENDA

I. Call to Order – Board Chair

II. Public/Staff Remarks*

III. President’s Update on College Activities – Dr. Barbara Prindiville

IV. Presentation/Discussion
   A) Health Division Highlight – Sandy Stearns
   B) Cross-Departmental Training – Nursing/EMS Presentation – Sandy Stearns
   C) Partner Local, Go Global: CCID Annual Conference Presentation – Aleda Bourassa/Austin Baade

V. Approval of Consent Agenda Items
   A) Minutes Dated June 14, 2011 (Regular Session)
   B) Accounts Payable Summaries for June 2, 9, 16, 23 and 30, 2011
   C) 38.14 Contract Report for June 2011
   D) Early Retirement Request of Dennis Balzer, Senior Technical Assistant
   E) Early Retirement Request of Donn Berger, Full-Time Social Science Instructor, and Request to Refill the Position
   F) Early Retirement Request of Thomas Biddick, Full-Time Electronics Instructor, and Request to Refill the Position
   G) Early Retirement Request of Bruce Fairbanks, Full-Time Manufacturing Technologies Instructor, and Request to Refill the Position
   H) Early Retirement Request of Ahmed Gipril, Full-Time Electronics Instructor, and Request to Refill the Position
   I) Early Retirement Request of Christine Marshall, Desktop Support Technician
   J) Early Retirement Request of Susan Sharkey, Full-Time Adult Basic Education Instructor, and Request to Refill the Position
   K) Early Retirement Request of Michael Wittig, Full-Time Communication Skills Instructor, and Request to Refill the Position
   L) Request to Hire Susan Dragotta, Full-Time Global Business Instructor
   M) Request to Hire Dr. Claudia Kale, Full-Time Science Instructor
   N) Request to Hire Martha Schmidt, Full-Time Administrative Professional Instructor
VI. Action Items
A) Approval to Authorize $5,330,000 General Obligation Promissory Notes (2011B Issue) – Kaylen Betzig/Cary Tessmann

B) Approval of Burn Building and Fire Tower Repairs Project – Kaylen Betzig/Jeff Leverenz

C) District Boards Association 2011 Distinguished Alumni Award Nomination – Board Members

VII. A motion shall be made pursuant to Sec. 19.85 (1) (c) and (e) and 111.70 Wisconsin Statutes to convene into closed session to discuss:
A) Collective bargaining update
B) Administrative reclassification: Marketing/Communications Manager

The board may reconvene in open session immediately following the closed session to take action on the above.

VIII. Adjournment – Board Chair

Barbara Prindiville, Ph.D., President

*Board Meeting Rules of Conduct

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

Public/Staff Remarks Procedure

1. Comment request forms must be completed and submitted to the district board assistant prior to the meeting
2. The Board Chair will ask the requesting speaker to come forward to present their comments to the board
3. Speakers must adhere to the three (3) minute limit per individual
4. Total time allotted for all public remarks shall not exceed fifteen (15) minutes

Unless requested by the board chair from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the board through the President’s Office in room C-213.

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