Waukesha County Area Technical College District
Annual Organizational Meeting
July 8, 2013 at 5:00 pm
Richard T. Anderson Education Center, Room C051/057

AGENDA

1. **Oath of Office** to be Administered by Honorable Judge Jennifer Dorow to Board members Pauline Jaske, Mary Baer, and Elizabeth Thelen

2. **Election of Officers – Action***

3. **Time, Place and Dates of Regular Board Meetings** (Currently held 2nd Tuesday Monthly at 5 pm with Hold on 4th Tuesday Monthly) – **Action***

4. **WTCS Boards Association Board of Director Member** (Currently Jim Riley for 2-year Term 7/20/12-7/20/14) - **Action***

5. **Board’s Liaison to WTCS Boards Association Legislative Committee** (Currently Pauline Jaske and Mary Wehrheim) – **Action***

6. **Board’s Liaison to WTCS Boards Association Human Resources Committee** (Currently Vacant) – **Action***

7. **Board’s Liaison to WTCS Boards Association Program Committee** (Currently Mary Wehrheim) – **Action***

8. **Board’s Liaison to WTCS Boards Association Marketing/Public Relations & Awards Committee** (Currently Jim Riley) – **Action***

9. **Board’s Liaison to WTCS Boards Association Interdistrict/Interagency Cooperation Committee** (Currently Mary Baer and Elizabeth Thelen) – **Action***

10. **Board’s Liaison to WTCS Boards Association Bylaws, Policies & Procedures Committee** (Currently Ron Bertieri) – **Action***

11. **Board Member Representation on WCTC Foundation Board** (Currently Jim Riley) – **Action***

12. **Other Such Matters Brought Before the Board as Authorized by Law***

13. **Adjournment***

[Signature]
Barbara A. Prindiville, Ph.D., President

***Agenda item mandated by the State Board

**Attention Individuals with Disabilities:** Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact Ms. Hughes at 262-691-5353 at least 72 hours prior to the meeting if you require special accommodations.
Waukesha County Area Technical College District
District Board Meeting
July 8, 2013
Immediately Following the Annual Organizational Meeting at 5:00 PM
Richard T. Anderson Education Center, Room C051/057

AGENDA

I. Call to Order

II. Public/Staff Remarks*

III. President’s Update on College Activities – Dr. Barbara Prindiville

IV. Approval of Consent Agenda Items
   A) Minutes Dated June 11, 2013 (Regular Session) and June 20, 2013 (Special Board meeting)
   B) Accounts Payable Summaries for June 6, 13, 20, and 27, 2013
   C) 38.14 Contract Report for June 2013
   D) Request to Hire Nkuma Uche as full-time Economics Instructor

V. Action Items
   A) Approval to Authorize $4,750,000 General Obligation Promissory Notes (2013B Issue)-Cary Tessmann
   B) Approval for Workforce Development Center Roof Replacement-Jeff Leverenz
   C) Approval to Convert part-time Math Instructor Sarah Alamilla’s position to full-time Math Instructor position-David Brown
   D) Approval for Foreign Travel and Site Visit Report Out-Austin Baade/Pamela Brilowski
      • Faculty Transcultural Healthcare Trip to Guatemala
   E) District Boards Association Distinguished Alumni Award Nomination-Dr. Prindiville

VI. Presentation/Discussion
   A) 2012/13 Report on Remission of Out-of-State Tuition-Austin Baade/Kathleen Kazda
      • Needy and Worthy Students
      • Exchange Agreements
   B) Update on Indoor Firing Range Project-Kaylen Betzig/Jeff Leverenz

VII. Adjournment – Board Chair

Barbara A. Prindiville, Ph.D., President
*Board Meeting Rules of Conduct*

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

**Public/Staff Remarks Procedure**

1. Comment request forms must be completed and submitted to the district board assistant prior to the meeting.
2. The Board Chair will ask the requesting speaker to come forward to present their comments to the board.
3. Speakers must adhere to the three (3) minute limit per individual.
4. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the board chair from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the board through the President’s Office in room C-213.

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