Financial Aid Department 800 Main Street, Room C-019 Pewaukee, WI 53072 262.691.5578 (Phone); 262.691.5123 (Fax) money@wctc.edu

WCTC Consortium Agreement

What is a Consortium Agreement?

A Consortium Agreement is an agreement between two institutions' financial aid offices which enables you to receive financial aid from your home school (school that you expect to graduate from) while temporarily attending a visiting school.

By using this consortium agreement, you may be eligible for funding through Waukesha County Technical College (the home school) to take a course at another institution (the visiting school) while you are enrolled at Waukesha County Technical College. Your financial aid at Waukesha County Technical College will be disbursed to your student account and cannot be sent to your visiting school. You will need to make payment arrangements with your visiting school independently.

We encourage students to complete the consortium agreement prior to WCTC's financial aid census date to ensure maximum offer eligibility.

Who is eligible to complete a Consortium Agreement?

- 1. Must be receiving financial aid at Waukesha County Technical College (WCTC).
- 2. Be admitted to a financial aid eligible Associate Degree or Technical Diploma at WCTC.
- **3.** Courses must apply to graduation at Waukesha County Technical College. This can be confirmed by emailing your WCTC Advisor or Associate Dean.

How does the visiting school receive their money?

the WCTC Financial Aid Office.

Student Checklist:

Waukesha County Technical College will disburse aid according to the WCTC disbursement schedule. If tuition and fees are due at the visiting school prior to the disbursement schedule at WCTC, you will need to make arrangements with the visiting school to pay by that deadline.

	Read the Consortium Agreement Form and determine eligibility.
[Complete the student section of Consortium Agreement Form, Step 1.
[Contact the visiting school Financial Aid Office to complete Step 2.
[Have WCTC Advisor or Associate Dean complete certification statement, Step 3.
	Return the completed forms to the WCTC Financial Aid Office.
	Once you have completed the consortium semester, provide an official transcript from your

visiting school to the Admissions Office at WCTC. If you drop the course(s), withdraw, stop attending, or change enrollment at any time during the consortium semester, you must notify



WAUKESHA COUNTY TECHNICAL COLLEGE

Financial Aid Department

money@wctc.edu

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WCTC Consortium Agreement

Between

AND

Waukesha County Technical College (home)

(Visitin	ia Sch	nool)

	(Visiting School)					
Step 1 – To be completed by the V	WCTC student:					
Name:	ne:Student ID#:					
Consortium Period: ☐ Summer 2	2024 □ Fall 2024 □ Sprinç	2025				
Student Signature:						
Step 2 – To be completed by the \	Visiting School Financial Ai	d Office:				
Please list below all courses the						
Course Title:	C	Course Number:	Credits:			
Course Title:	C	Course Number:	Credits:			
Course Title:	C	Course Number:	Credits:			
Tuition Fees:						
 The visiting school agrees to: Provide no aid to the student for the period of this agreement. Notify WCTC of any course changes or withdrawals. Provide a copy of the student's registration showing course numbers. 						
Signature		Date				
Printed Name		Office phone				
Email address		Office fax				
Please return completed form to:	WCTC Financial Aid Dep Enrollment Center, Roon 800 Main Street, Pewauk 262.691.5123 (Fax), mor	n C-019 kee, WI 53072				
Questions? Call 262-691-55578						



WAUKESHA COUNTY TECHNICAL COLLEGE

WCTC Consortium Agreement Certification Statement

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Step 3 – To be completed by WCTC Advisor or Associate Dean:								
To approve combined credits for enrollment, confirm if the courses listed above may be used to meet a graduation requirement for this student's program.								
Course:	Meets WCTC requirements:	WCTC Credits:						
Course:	Meets WCTC requirements:	WCTC Credits:						
Course:	Meets WCTC requirements:	WCTC Credits:						
Signature of Advisor or Associate Dean:								
Signature	Date							
Please return completed form to: WCTC Financial Aid Department Enrollment Center, Room C-019 800 Main Street, Pewaukee, WI 53072 262.691.5123 (Fax), money@wctc.edu								

