

**Waukesha County Area Technical College
Public Hearing and
District Board Meeting Minutes
May 9, 2023 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Absent

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member (virtual)
Thomas Michalski, Board Member
Stephanie Reisner, Board Member
Lois Vasquez, Board Member
Jim Zaiser, Board Member

Also Present:

Richard Barnhouse

27 Guests

PUBLIC HEARING

- I. Call to Order – Courtney Bauer 5:00 p.m.**
 - A. Pledge of Allegiance

 - II. Public/Staff Remarks**
 - A. None

 - III. 2023-24 Annual Budget Review – Dr. Jane Kittel**
 - Dr. Kittel reported on the 2023-24 budget. Budget approval is recommended at the June Board meeting. The tax levy is scheduled for approval at the October Board meeting. A recalculation will be shared at that time.

 - IV. Adjournment – Courtney Bauer**
 - The Public Hearing meeting was adjourned at 5:09 p.m.
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REGULAR MEETING

- V. Call to Order – Courtney Bauer 5:09 p.m.**

- VI. Public/Staff Remarks**
 - A. None

- VII. Delegates to be Heard**
 - A. Student Government Association – Gabby Karaban
 - Ms. Karaban shared that the SGA closed out the semester with two events and close to 130 attendees. They are looking forward to the next school year and the updated Student Life space. Ms. Karaban thanked the staff who have worked closely with SGA this past year on multiple events.

VIII. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the WCTC District Board May meeting.
- Two graduation ceremonies will be held on May 20, 2023 with a separate DEA graduation on May 19, 2023.
- On May 1, WCTC turned 100 years old. The Light the Hoan Bridge Event was a great way to celebrate and all the students involved did an excellent job coding the lights on the bridge.
- The partnership with Lakeland University has been finalized. Classes will be taught on the WCTC campus starting this fall. The Board will receive updates moving forward.
- Ms. Mary Poehls, Organizational Transformation & Quality Leader will be presenting the Modern College Plan this evening. Prior conversations have been held about the new process. The concept and model are coming together and the process has been transformational.
- WCTC was recently contacted by Carroll University about a new partnership. The Board will be updated as more information becomes available.
- The Workforce Solutions Leadership Council, chaired by Dr. Barnhouse, has concluded its work. The Council learned that the workforce shortage will extend well into the 2030's. Dr. Barnhouse will keep the Board apprised of next steps.
- A meeting was recently held with Representative Cindi Duchow and WCTC education students. The WCTC students put together a proposal on how to mitigate the teacher shortage and did an impressive job.
- Dr. Barnhouse recently participated in a TechEd Podcast that focused on Artificial Intelligence, higher education funding and what employers are looking for.
- He thanked everyone who participated in WCTC's Earth Day event, which had over 250 participants from the College and community.
- The Child Development Center Golf Scramble is scheduled for this Friday, May 12.

IX. Approval of Consent Agenda Items

- A. Minutes dated April 11, 2023 (Regular Board Meetings)
- B. Accounts Payable Summaries for April 6, 13, 20 and 27, 2023
- C. 38.14 Contract Report for April 2023
- D. Approval of Continuation of 38.14 Contract Pricing Rates for FY24
- E. Approval of Hire Term Report
- F. Board Monitoring Data: 2022/23 Third Quarter Financial

Mr. Jim Zaiser motioned to approve the Consent Agenda Items; receiving a second from Ms. Stephanie Reisner. Approved; carried unanimously.

X. Action Items

- A. **2022-23 Budget Modification – Kristine Golz**
 - Ms. Golz reviewed the 2022-23 budget modifications secondary to changes in federal and institutional revenues and a transfer of funds. She then recommended approval of the 2022-23 budget modification.

Mr. Thomas Michalski motioned to approve the 2022-23 Budget Modification; receiving a second from Mr. Brian Baumgartner. Approved; carried unanimously.
- B. **Tentative WCTC Board Adoption of 2023-24 Budget – Jane Kittel**
 - Dr. Kittel referred to the prior budget review and asked if the Board had any questions. She then recommended approval of the tentative WCTC Board adoption of 2023-24 budget.

Mr. Joe Garza motioned to approve the Tentative WCTC Board Adoption of 2023-24 Budget; receiving a second from Mr. Michalski. Approved; carried unanimously.

C. Approval of Resolution Awarding the Sale of \$3,950,000 General Obligation Promissory Notes, Series 2023A – Jane Kittel

- Dr. Kittel introduced Ms. Lisa Voisin, Managing Director, Robert W. Baird & Co. Ms. Voisin shared that WCTC received four bids. The lowest bid of 2.95% received from TD Securities was accepted. She highlighted that WCTC continues to be Aaa bond rated. Dr. Kittel then recommended approval of the resolution.

Mr. Garza motioned to approve the Resolution Awarding the Sale of \$3,950,000 General Obligation Promissory Notes, Series 2023A. Mr. Baumgartner seconded the motion. Approved; carried unanimously.

D. Approval of Submission of a Program Implementation for a 50-623-2 Industrial Metrology Technician Apprentice Program to the Wisconsin Technical College System – Mike Shiels and David Schubot

- Mr. Shiels reviewed the program request sharing that Metrology is precision measurement in manufacturing. As part of the development of this program, WCTC met with employers from around the state to discuss needs. Pending approval, this program will start this fall. Mr. Shiels then recommended approval.

Mr. Zaiser motioned to approve Submission of a Program Implementation for a 50-623-2 Industrial Metrology Technician Apprentice Program to the Wisconsin Technical College System; receiving a second from Ms. Lois Vasquez. Approved; carried unanimously.

E. Recommendations for Nomination Committee for 2023-24 Board Officers – Courtney Bauer

- Nominating Committee Volunteers:
 - Joe Garza (spokesperson)
 - Jim Zaiser
 - Stephanie Reisner

Mr. Michalski motioned to approve the Recommendations for Nomination Committee for 2023-24 Board Officers; receiving a second from Mr. Baumgartner. Approved; carried unanimously.

XI. Presentation/Discussion

A. Planning for the Modern College – Mary Poehls

- Ms. Poehls excitedly reviewed the planning for the Modern College. She provided the Board with an overview of the process and highlighted the phases moving forward.

V. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1)(b), (c) and (e) Wisconsin State Statutes at 6:30 pm:

A. Mr. Garza seconded the motion.

B. Unanimous roll call vote

C. Discussions were held regarding:

- Consideration of Non-Renewal(s)
- Base Wage Bargaining Agreement Update

- D. Mr. Baumgartner motioned to reconvene in open session; receiving a second from Mr. Garza.
- E. **Unanimous roll call vote**
- F. The open meeting reconvened at 6:40 pm
- G. Mr. Garza made a motion to accept the non-renewal as presented; receiving a second from Mr. Baumgartner. **Approved; carried unanimously.**
- H. Mr. Baumgartner motioned to accept the Base Wage Bargaining Agreement as presented; receiving a second from Mr. Garza. **Approved; carried unanimously.**

XII. Adjournment – Courtney Bauer

- Mr. Garza motioned to adjourn the meeting, receiving a second from Mr. Baumgartner. Meeting adjourned at 6:45 p.m.

Respectfully Submitted by
Kristan Gochenauer
Executive Assistant to the Board

Signed: 
Brian Baumgartner, Secretary/Treasurer